

Town of Culpeper

FY12 Budget



July 1, 2011 to June 30, 2012

Adopted May 25, 2011

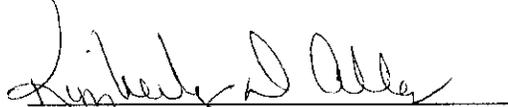
AN UNCODIFIED ORDINANCE ADOPTING THE BUDGET

BE IT ORDAINED by the Town Council of the Town of Culpeper, VA that the FY12 Budget totaling \$69,789,149 is hereby approved to be effective July 1, 2011 - June 30, 2012.

BY ORDER of the Council of the Town of Culpeper on the 25th day of May 2011.


Calvin L. Coleman, Jr., Mayor

Attest:


Kimberly D. Allen, Town Clerk

AN UNCODIFIED ORDINANCE APPROVING APPROPRIATIONS FOR THE FISCAL YEAR BEGINNING JULY 1, 2011 AND ENDING JUNE 30, 2012 BE IT ORDAINED by the Town Council of the Town of Culpeper, VA that the amounts herein named are hereby appropriated subject to the conditions set forth in this ordinance, and for the purposes listed for the fiscal year July 1, 2011 - June 30, 2012:

GENERAL FUND

Town Council	\$ 157,635	Planning	476,595
Town Manager	261,322	Visitor's Center	85,821
Town Clerk	223,964	Tourism	235,078
Human Resources (includes HR Manager beginning 1/1/2012)	104,574	Economic Development	106,250
Town Attorney	125,000	Other Agencies	40,645
Independent Auditor	33,300	VA Regional Transit Authority	66,144
Treasurer	766,281	Channel 21 – Cable Commission	204,449
Utility Services	0	FY12 Only- \$500 Bonuses-All Employees	85,000
Risk Management	129,782	Debt Service	1,028,014
Information Technology Administration	544,593	Health Insurance Rate Increase	46,158
		Expenditure Set-Aside-Equipment Program	393,922
		TOTAL GENERAL FUND	\$ 13,159,706
Motor Pool	233,163		
Election Board	15,000		
Police	3,738,555		
PD - E911 Center Costs	320,919	<u>CAPITAL PROJECTS - GENERAL FUND</u>	
Fire Services / Rescue Services (Total for 2 separate departments)	120,000	TOTAL	\$ 4,006,977
Engineering	290,471		
Streets	1,702,828		
Snow and Ice Removal	72,176	<u>WATER FUND</u>	
Traffic Engineering	161,199	Treatment	\$ 1,951,197
Refuse Collection	352,566	Distribution	511,236
Recycle	9,450	Debt Service	558,175
General Properties	445,322	Transfers	150,000
Parks and Recreation	334,723		
Cemetery	249,297	TOTAL WATER FUND	\$ 3,170,608

WATER CAPITAL FUND

TOTAL \$ 13,544,400

LIGHT & POWER CAPITAL FUND

TOTAL \$ 4,092,227

WASTEWATER FUND

Treatment	\$ 2,873,261
Collection	457,248
Debt Service	1,521,365
Transfers	150,000
TOTAL W/W FUND	\$ 5,001,874

FAIRVIEW CEMETERY FUND

TOTAL \$ 564,200

WASTEWATER CAPITAL FUND

TOTAL \$ 15,090,650

ALL FUNDS

TOTAL \$ 69,789,149

LIGHT & POWER FUND

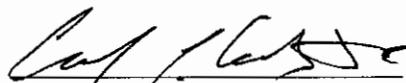
Administration	\$ 799,708
Generation	7,541,418
Distribution	1,441,617
Debt Service	735,945
Transfers	639,819
Contingency	0
TOTAL L&P FUND	\$ 11,158,507

All appropriations are declared to be maximum, conditional and proportionate appropriations, the purpose being to make the appropriations payable in full in the amounts named herein if necessary, and then only in the event the aggregate revenues collected and other resources available to the Town are sufficient.

The Town of Culpeper Capital Improvements Program for 2012-2016, reviewed and approved by the Town of Culpeper Planning Commission, is included as reference to the FY12 Budget and the approved FY12 funded project totals are reflected in the Capital Fund totals listed in this FY12 Appropriation Ordinance.

All bonded debts of the Town shall be paid in full when due and payable. All expenditures shall be made in accordance with this resolution, the Town Charter, the Town Code, Council financial management policies, and all administrative rules and regulations.

BY ORDER of the Council of the Town of Culpeper on the 25th day of May 2011.


Calvin L. Coleman, Jr., Mayor

Attest:

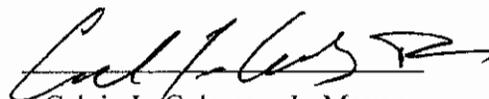

Kimberly D. Allen, Town Clerk

AN UNCODIFIED ORDINANCE APPROVING THE EMPLOYEE CLASSIFICATION PLAN

BE IT ORDAINED by the Town Council of the Town of Culpeper, VA that pursuant to Section 8.2 of the Personnel Policies and Employee Handbook, after a general review was made to the Employee Position Classifications and Salary/Wage Scale by the Town Manager, the Employee Positions Classification and Salary/Wage Scale are hereby approved.

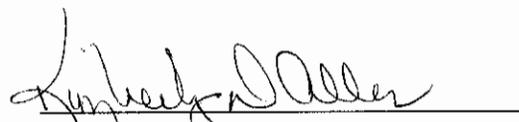
All tax, budget and appropriation resolutions and parts thereof in conflict herewith are hereby repealed.

BY ORDER of the Council of the Town of Culpeper on the 25th day of May 2011.



Calvin L. Coleman, Jr. Mayor

Attest:



Kimberly D. Allen, Town Clerk

TOWN OF CULPEPER, VIRGINIA
EMPLOYEE POSITION CLASSIFICATIONS
AND SALARY/WAGE SCALE
FY2012

<u>Salary Grade 1</u>	\$8.70/hr. - \$12.90/hr. \$18,097 \$26,838
<u>Salary Grade 2</u>	\$9.13/hr. – \$13.56/hr. \$18,988 \$28,196
Housekeeper (NE)	
<u>Salary Grade 3</u>	\$9.63/hr. - \$14.29/hr. \$20,028 \$29,724
<u>Salary Grade 4</u>	\$10.13/hr. - \$15.03/hr. \$21,067 \$31,272
<u>Salary Grade 5</u>	\$10.62/hr. - \$15.77/hr. \$22,086 \$32,800
<u>Salary Grade 6</u>	\$11.12/hr. - \$16.51/hr. \$23,125 \$34,349
Maintenance Worker (NE) Sanitation Worker (NE)	
<u>Salary Grade 7</u>	\$11.69/hr. - \$17.36/hr. \$24,314 \$36,110

Salary Grade 8

\$12.27/hr. - \$18.22/hr.
\$25,523 \$37,892

- Maintenance/Construction Worker (NE)
- Community Service Officer(NE)
- Records Clerk (NE)
- Property/Evidence Clerk (NE)
- Administration Office Clerk (NE)

Salary Grade 9

\$12.89/hr. - \$19.15/hr.
\$26,817 \$39,822

- Electric Ground Worker (NE)
- Meter Reader (NE)
- Office Assistant (NE)
- Wastewater Plant Operator Trainee (NE)
- Water Plant Operator Trainee (NE)
- CIS Administrative Clerk (NE)
- Building & Grounds Maintenance Tech. (NE)

Salary Grade 10

\$13.56/hr. - \$20.11/hr.
\$28,196 \$41,838

- Customer Service Representative (NE)
- Plant Maintenance Worker (NE)
- Sanitation Equipment Operator (NE)
- Senior Maintenance/Construction Worker (NE)
- Wastewater Plant Operator IV (NE)
- Water Plant Operator IV (NE)

Salary Grade 11

\$14.23/hr. - \$21.13/hr.
 \$29,596 \$43,960

- Accounting Assistant (NE)
- Administrative Assistant (NE)
- Equipment Operator (NE)
- Tourism and Marketing Specialist (NE)
- Utility Locator (NE)
- Cable TV Technical Assistant (NE)
- Billing/Accounting Clerk (NE)
- Records Section Supervisor (NE)
- Civilian Investigator/Analyst (NE)
- Gardner (NE)

Salary Grade 12

\$14.95hr. - \$22.20/hr.
 \$31,103 \$46,166

- Plant Mechanic (NE)
- Wastewater Plant Operator III (NE)
- Water Plant Operator III (NE)

Salary Grade 13

\$15.71/hr. - \$23.33/hr.
 \$32,673 \$48,521

- Administrative Secretary (E)
- Cemetery Supervisor/Mechanic (NE)
- Electric Service Technician (NE)
- Equipment Mechanic (NE)
- Planning and Zoning Assistant (E)

Salary Grade 14

\$16.51/hr. - \$24.50/hr.
\$34,349 \$50,961

- Line Technician Apprentice (NE)
- Police Detective (NE)
- Police Officer (NE)
- Utility Billing/Tax Administrator (NE)
- Wastewater Plant Operator II (NE)
- Water Plant Operator II (NE)
- Tax Administrator/Collection Supervisor (NE)
- Sr. Accounting Assistant (NE)

Salary Grade 15

\$17.34/hr. - \$25.74/hr.
\$36,067 \$53,549

- Chief Equipment Mechanic (NE)
- Crew Leader (NE)
- Deputy Town Clerk (E)
- Executive Secretary/Benefits Specialist (E)
- Geographic Information System Technician (NE)
- Operator/Mechanic (NE)

Salary Grade 16

\$18.22/hr. - \$27.05/hr.
\$37,892 \$56,265

- Construction Inspector (NE)
- Police Sergeant (NE)
- Wastewater Plant Operator I (NE)
- Water Plant Operator I (NE)

Salary Grade 17

\$19.15/hr. - \$28.42/hr.
\$39,822 \$59,108

- Electric Meter/Substation Gen. Technician (NE)
- Line Technician 2nd Class (NE)
- Planner II (E)
- Accountant (E)
- Engineer I (E)
- IT Specialist (E)

Salary Grade 18

\$20.11/hr. - \$29.86/hr.
\$41,838 \$62,099

- Assistant Town Engineer (E)
- Generation Supervisor (E)
- Laboratory Supervisor (E)
- Planner (E)
- Police Lieutenant (NE)
- Zoning Administrator (E)
- Lab Analyst (E)
- Engineer II (E)

Salary Grade 19

\$21.13/hr.- \$31.37/hr.

\$43,960 \$65,239

- Plant Maintenance Supervisor (NE)
- Chief Wastewater Plant Operator (NE)
- Chief Water Plant Operator (NE)
- Line Technician 1st Class (NE)
- Engineer III (E)

Salary Grade 20

\$22.23/hr. - \$32.99/hr.
\$46,230 \$68,613

Salary Grade 21

\$23.33/hr. - \$34.62/hr.
\$48,521 \$72,007

- Deputy Town Treasurer/Accounting Supervisor (E)
- Public Works Operations Supervisor (E)
- Public Works Superintendent (E)
- Tourism Director (E)

Salary Grade 29

\$34.60/hr. - \$51.35/hr.
\$71,965 \$106,801

Salary Grade 30

\$36.33/hr. - \$53.92
\$75,571 \$112,148

**AN UNCODIFIED ORDINANCE IMPOSING AND LEVYING TAXES WITHIN THE TOWN OF CULPEPER, VIRGINIA UPON ALL
PROPERTY FOR THE CALENDAR YEAR 2011**

BE IT ORDAINED by the Town Council of the Town of Culpeper, VA that for the support of the Town Government for the tax year beginning on the 1st day of January 2011, the tax rates shall be as follows:

SECTION 1 - REAL ESTATE

Upon all lands, lots and the improvements thereon, not exempt from taxation, there shall be a tax of eleven cents (\$0.13) for every one hundred dollars (\$100) of the assessed value thereof. Said property shall be assessed at 100% of Fair Market Value.

SECTION 2 - PUBLIC SERVICE CORPORATIONS

Upon all real and personal property of public service corporations assessed by the Commonwealth, there shall be a tax equal to the Town's real and tangible personal property rate of eleven cents (\$0.11) for every one hundred dollars (\$100) of assessed value and one dollar (\$1.00) for every one hundred dollars (\$100) of assessed value, respectively. Said property shall be assessed in accordance with §58.1-2604 of the Code of Virginia.

SECTION 3 - TANGIBLE PERSONAL PROPERTY

Upon all tangible personal property of every kind and description not exempt from taxation, there shall be a tax of one dollar (\$1.00) per one hundred dollars (\$100) of assessed value. Said property shall be assessed at 100% of its value on January 1 of the taxable year. Said value shall be determined by utilizing the best available source of information on the property at question.

SECTION 4 - MACHINERY & TOOLS

Upon all machinery and tools used or employed by that person, firm or corporation in any trade or business, not exempt from taxation, there shall be a tax of eighty cents (\$0.80) for every one hundred (\$100) of assessed value thereof. Said property shall be valued in accordance with §58.1-3507 of the Code of Virginia.

SECTION 5 – SOUTHRIDGE SERVICE DISTRICT – SPECIAL TAX

Upon all lands, lots and the improvements thereon the Southridge Service District, as established by the Council of the Town of Culpeper at its regular meeting on December 11, 2007, not exempt from taxation, there shall be an additional tax of twelve cents (\$0.12) for every one hundred dollars (\$100) of the assessed value thereof. Said property shall be assessed at 100% of Fair Market Value.

SECTION 6 – LAFAYETTE RIDGE SERVICE DISTRICT – SPECIAL TAX

Upon all lands, lots and the improvements thereon the Lafayette Ridge Service District, as established by the Council of the Town of Culpeper at its regular meeting on January 13, 2009, not exempt from taxation, there shall be an additional tax of eight cents (\$0.08) for every one hundred dollars (\$100) of the assessed value thereof. Said property shall be assessed at 100% of Fair Market Value.

SECTION 7 – WILLOW SHADE SERVICE DISTRICT – SPECIAL TAX

Upon all lands, lots and the improvements thereon the Willow Shade Service District, as established by the Council of the Town of Culpeper at its regular meeting on June 8, 2010, not exempt from taxation, there shall be an additional tax of eight cents (\$0.08) for every one hundred dollars (\$100) of the assessed value thereof. Said property shall be assessed at 100% of Fair Market Value.

SECTION 8 - BANK STOCK TAX

Upon the net capital of any bank or branch bank located in the Town, the tax shall be eighty cents (\$0.80) of each one hundred dollars of net capital as provided for in Article II of Chapter 23 of the Town Code and Section 58.1-1200 *et. seq.* of the Code of Virginia.

SECTION 9 - BUSINESS, PROFESSIONAL AND OCCUPATIONAL LICENSES

Upon all businesses, professions, and occupations there is hereby imposed the below listed tax rate per one hundred dollars of gross receipts, as proved for in Section 10-25 of the Town Code, all of which are below the State allowed maximums:

\$.10	Contracting
	.13	Retail Sales
	.36	Financial, Real Estate & Professional Services
	.23	Repair, Personal, Business & Other Services

The business license tax for new businesses is the greater of a \$30 (minimum), or the actual tax amount based on estimated gross receipts.

SECTION 10 - CIGARETTE TAX

Upon each pack of cigarettes there is hereby imposed a ten cents (\$0.10) per pack tax as provided in the Cigarette Tax Ordinance.

SECTION 11 - UTILITY LICENSE

Upon all gas, electric and telephone companies within the Town of Culpeper, there is hereby imposed an annual license tax of one half of one percent (1/2 of 1%) of gross receipts from sales.

SECTION 12 - ALL OTHERS

All of the taxes, fees, charges, utility usage rates and penalties shall remain in the same except as noted below, as hereto set by Ordinance or Resolution by the Town Council except as Town Council may establish and or amend.

BY ORDER of the Council of the Town of Culpeper on the 25th day of May 2011.



Calvin L. Coleman, Jr., Mayor

Attest:


Kimberly D. Allen, Town Clerk

A RESOLUTION ADOPTING THE PERSONAL PROPERTY TAX RELIEF-IMPLEMENTATION OF THE 2004-2005 CHANGES TO THE PERSONAL PROPERTY TAX RELIEF ACT OF 1998; SPECIFIC RELIEF

WHEREAS, the Personal Property Tax Relief Act of 1998, Va. Code Section 58.1-3523 *et. seq.* (“PPTRA”), has been substantially modified by the enactment of Chapter 1 of the Acts of Assembly, 2004 Special Session I (Senate Bill 5005), and the provisions of Item 503 of Chapter 951 of the 2005 Acts of Assembly (the 2005 revisions to the 2004-06 Appropriations Act, hereinafter cited as the “2005 Appropriations Act”); and

WHEREAS, these legislative enactments require the Town of Culpeper to take affirmative steps to implement these changes, and to provide for the computation and allocation of relief provided pursuant to the PPTRA as revised; and

WHEREAS, these legislative enactments provide for the appropriation to the Town of Culpeper, of a fixed sum to be used exclusively for the provision of tax relief to owners of qualifying personal use vehicles that are subject to the personal property tax on such vehicles.

NOW THEREFORE BE IT RESOLVED by the Council of the Town of Culpeper as follows:

Qualifying vehicles obtaining situs within the Town of Culpeper during the tax year 2011, shall receive personal property tax relief in the following manner:

SECTION 1. Personal use vehicles valued at \$1,000 or less will be eligible for 100% tax relief.

SECTION 2. Personal use vehicles valued at \$1,001 to \$20,000 will be eligible for 29% tax relief.

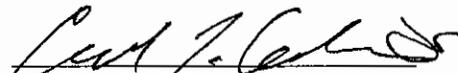
SECTION 3. Personal use vehicles valued at \$20,001 or more will be eligible for 29% tax relief on the first \$20,000 of value.

SECTION 4. All other vehicles which do not meet the definition of “qualifying” (business use vehicles, motor homes, etc.) will not be eligible for any form of tax relief under this program.

SECTION 5. Pursuant to authority conferred in Item 503.D of the 2005 Appropriations Act, the entitlement to state PPTRA relief for qualifying vehicles for tax year 2005 and all prior tax years shall expire on September 1, 2006. Supplemental assessments for tax years 2005 and prior that are made on or after September 1, 2006 shall be deemed “non-qualifying” for purposes of state tax relief and the local share due from the taxpayer shall represent 100% of the tax assessable.

SECTION 6. This Resolution shall be deemed effective upon adoption.

BY ORDER of the Council of the Town of Culpeper on the 25th day of May 2011.


Calvin L. Coleman, Jr., Mayor

Attest:


Kimberly D. Allen, Town Clerk

**ORDINANCE SETTING NEW- ELECTRIC RATES
EFFECTIVE JANUARY 1, 2012**

WHEREAS, pursuant to Town of Culpeper Code §24-32, the Town Council shall, from time to time, fix the rates to be paid for the use of electric services,

NOW, THEREFORE BE IT ORDAINED by the Council of the Town of Culpeper, Virginia, that the following electric rates for all billings of Residential Service, Small General Service, Medium General Service, Large General Service and Time Of Use Service, after January 1, 2012 be increased by 6% to the non-fuel charge components except Basic Customer Charge and RKVA Charge and each Basic Customer Charge to continue to reflect the \$1.50 special assessment for Automated Meter Reading and to be amended as follows:

Residential Rate – “Schedule RS” :

	<u>EXISTING</u>	<u>EFF. 1-1-12</u>
A. Basic Customer Charge:	\$9.49	\$9.50
B. Plus KWH charge:		
First 800 KWH	\$0.08624 per KWH	\$0.09141 per KWH
Excess over 800 KWH	\$0.09598 per KWH	\$0.10174 per KWH
C. Fuel Adjustment: Each kilowatthour used is subject to adjustment for charges in fuel costs, provided such fuel costs are charged to the Town by its supplier.		

Small General Service Rate – “Schedule SGS” :

	<u>EXISTING</u>	<u>EFF. 1-1-12</u>
A. Basic Customer Charge:		
Single Phase	\$18.34	\$18.50
Three Phase	\$29.47	\$30.00
B. Plus kWh charge:	\$0.09119 per kWh	\$0.09666 per kWh
C. Fuel Adjustment: Each kilowatthour used is subject to adjustment for charges in fuel costs, provided such fuel costs are charged to the Town by its supplier.		

Medium General Service – “Schedule MGS”

	<u>EXISTING</u>	<u>EFF. 1-1-12</u>
A. Basic Customer Charge:	\$51.73	\$52.00
B. Plus kWh Charge:	\$0.06243 per kWh	\$0.06618 per kWh
C. Plus kW demand charge:	\$5. 85 per kW	\$6.20 per kW
D. Fuel Adjustment: Each kilowatthour used is subject to adjustment for charges in fuel costs, provided such fuel costs are charged to the Town by its supplier.		

Large General Service – “Schedule LGS” :

	<u>EXISTING</u>	<u>EFF. 1-1-12</u>
A. Basic Customer Charge	\$96.30	\$97.00
B. Plus kWh Charge:		
First 24,000 kWh	\$0.03989 per kWh	\$0.04228 per kWh
Next 186,000 kWh	\$.02827 per kWh	\$0.02997 per kWh
Additional kWh	\$.02593 per kWh	\$0.02749per kWh
C. Plus kW Charge:		
*First 100 kW	\$14.62 per kW	\$15.50 per kW
Next 650 kW	\$14.68 per kW	\$15.56 per kW
Additional kW	\$14.36 per kW	\$15.22 per kW
* Minimum Charge 50 kW		
D. Plus the following rKVA Charge		
All rKVA of demand	\$0.1964 per rKVA	\$0.060 per rKVA
E. Fuel Adjustment: Each kilowatthour used is subject to adjustment for charges in fuel costs, provided such fuel costs are charged to the Town by its supplier.		

Time of Use Service Rate – “Schedule TOU” :

	<u>EXISTING</u>	<u>EFF. 1-1-12</u>
A. Basic Customer Charge	\$51.73	\$52.00
B. Plus the following kW Demand charge:		
Billing months June through Septembers	\$8.51 per kW	\$9.02 per kW
Billing months October through May	\$6.59 per kW	\$6.99 per kW
C. Plus distribution demand charge		
All kW of demand	\$3.60 per kW	\$3.82 per kW
D. Plus kWh Charge:		
All on-peak kWh	\$0.04299 per kWh	\$0.04557 per kWh
All off-peak kWh	\$0.00713 per kWh	\$0.00756 per kWh
E. Fuel Adjustment: Each kilowatthour used is subject to adjustment for charges in fuel costs, provided such fuel costs are charged to the Town by its supplier.		
F. The minimum charge shall be such as may be contracted for but no less than the Basic Customer Charge.		

Street and Yard Light Service Rate – “Schedule “SL” :

Mercury Vapor

<u>TYPE</u>	<u>LUMENS</u>	<u>Monthly kWh</u>	<u>EXISTING</u>	<u>EFF. 1-1-12</u>
100	3300	40	\$ 8.96	\$ 8.96
175	7000	70	\$11.45	\$11.45
250	11000	100	\$14.92	\$14.92
400	20000	150	\$21.63	\$21.63

High Pressure Sodium

<u>TYPE</u>	<u>LUMENS</u>	<u>Monthly kWh</u>	<u>EXISTING</u>	<u>EFF. 1-1-12</u>
70	5000	30	\$ 10.07	\$10.07
100	8000	40	\$15.26	\$15.26
150	14000	70	\$15.87	\$15.87
250	23000	105	\$19.28	\$19.28
400	42000	160	\$29.35	\$29.35

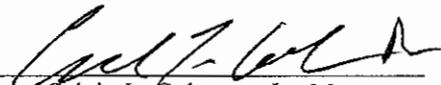
Traffic Control Service Rate– “Schedule “TCS” :

	<u>EXISTING</u>	<u>EFF. 1-1-12</u>
A. Energy Charge	\$0.03932 per kWh	\$0..03932 per kWh
B. Minimum Charge	\$5.07	\$5.07

C. Fuel Adjustment: Each kilowatthour used is subject to adjustment for charges in fuel costs, provided such fuel costs are charged to the Town by its supplier.

<u>Electric Meter Charge:</u>	<u>New Rate</u>	<u>EXISTING</u>	<u>EFF. 1-1-12</u>
Residential		\$100.80	\$100.80
Small and Medium General Service		\$333.90	\$333.90
Large General Service		\$580.65	\$580.65

GIVEN under our hands this 25th day of May 2011.


 Calvin L. Coleman, Jr., Mayor

Attest:


 Kimberly D. Allen, Town Clerk

AN UNCODIFIED ORDINANCE SETTING NEW WATER METER SERVICE FEES EFFECTIVE JULY 1, 2011

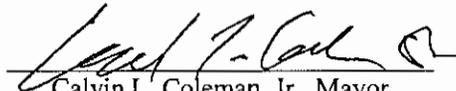
WHEREAS, in February 2005, Town Council authorized the initiation of water meter service fees to recover the cost of meters and meter boxes, and

WHEREAS, the cost of meters has increased since the initiation of the fee in conjunction with the implementation of Automated Meter Reading system,

NOW, THEREFORE BE IT ORDAINED by the Council of the Town of Culpeper, Virginia that all water meters set after June 30, 2011 shall be charged at the following rates:

5/8" meter size = \$203
1" meter size = \$262
1 1/2" meter size = \$362
2" meter size = \$454
3" meter size = \$1,387
4" meter size = \$1,836

BY ORDER of the Council of the Town of Culpeper on the 25th day of May 2011.


Calvin L. Coleman, Jr., Mayor

Attest:

Kimberly D. Allen, Town Clerk

AN UNCODIFIED ORDINANCE SETTING NEW WATER AND SEWER RATES EFFECTIVE JULY 1, 2011

WHEREAS, pursuant to Virginia Code §15.2-2109 *et seq.* and Town of Culpeper Codes §24-100 and §24-164, the Town Council shall, from time to time, fix the rates to be paid for the use of water and sewer services,

NOW, THEREFORE BE IT ORDAINED by the Council of the Town of Culpeper, Virginia, that water rates for all billings after July 1, 2011 be increased by 5% and sewer rates for all billings after July 1, 2011 be increased by 5% amended as follows:

Rates per 100 Gallons of Consumption

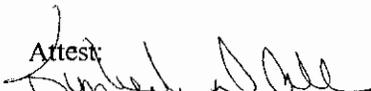
<u>Gallons</u>	<u>In-Town Water Rates</u>		<u>Out-of-Town Water Rates</u>	
	<u>Existing</u>	<u>Eff. 7-1-11</u>	<u>Existing</u>	<u>Eff. 7-1-11</u>
0 – 2,000 (min.)	\$10.72	\$11.26	\$16.04	\$16.85
2,001 – 25,000	53.6¢	56.2¢	80.2¢	84.2¢
25,001 – 100,000	42.8¢	45.0¢	64.4¢	67.6¢
OVER 100,000	31.9¢	33.5¢	47.8¢	50.2¢

<u>Gallons</u>	<u>In-Town Sewer Rates</u>		<u>Out-of-Town Sewer Rates</u>	
	<u>Existing</u>	<u>Eff. 7-1-11</u>	<u>Existing</u>	<u>Eff. 7-1-11</u>
0 – 2,000 (min.)	\$11.58	\$12.16	\$17.34	\$18.21
2,001 – 25,000	57.9¢	60.7¢	86.7¢	91.1¢
25,001 – 100,000	52.5¢	55.1¢	78.9¢	82.8¢
OVER 100,000	50.9¢	53.5¢	76.4¢	80.3¢

A \$1.00/month basic charge will be assessed to all water customers and a \$1.00/month basic charge will be assessed to all sewer customers for the Automated Meter Reading (AMR) system conversion.

BY ORDER of the Council of the Town of Culpeper on the 25th day of May 2011.


 Calvin L. Coleman, Jr., Mayor

Attest:

 Kimberly Allen, Town Clerk

	Operating	Capital	Total
General Fund	\$13,159,706	\$4,006,977	\$17,166,683
Water	\$3,170,608	\$13,544,400	\$16,715,008
Wastewater	\$5,001,874	\$15,090,650	\$20,092,524
Light & Power	\$11,158,507	\$4,092,227	\$15,250,734
Cemetery	\$564,200	N/A	\$564,200
Total	\$33,054,895	\$36,734,254	\$69,789,149

**Town of Culpeper
FY12 Summary Estimates
General Fund**

	FY12 Proposed
Total Revenue	13,159,706
Total Expenditures	13,159,706
Difference Revenue vs. Expenditures	0
FY11 Revenue Per One Cent: (draft planning number - not finalized)	0.00
119,998	0.00
1. 2011 total taxable assessment	1,337,998,500 reflects Assessor Hearings thru March 14 2011
2. Public Service Corporations Valuation	52,451,938
3. Elderly/Handicapped Tax Exemptions Valuation	11,107,391
4. Tax Exempt Real Estate	179,366,400
5. Updated 2011 Taxable Assessment	1,199,976,647
6. One Cent Per Hundred (.0001):	119,998
Total FY12 Revenue Per One Cent	119,998

NOTE 2: Revenue/Expenditure amounts include FY11 Carryover of unused General Fund Debt Service funds due to refinancing. Also includes Police Dept Bond Financing Balance. These Funds are being used as a set-aside for future financing debt service payments.

[Note: FY11 Revenue Per One Cent=\$135,291]

	A	B	C	D	E	F	G	H
1	Town of Culpeper							
2	FY12 Expenditures by Department - Summary							
3	General Fund							
4		FY11	FY12					
5	Department/Category/Line Item	Adopted	Council					
6		Budget	Adopted Budget	NOTES				
7	TOTAL - TOWN COUNCIL	163,035	157,635					
8	TOTAL - TOWN MANAGER	277,611	261,322					
9	TOTAL-TOWN CLERK	218,694	223,964					
10	TOTAL-HUMAN RESOURCES	60,794	235,732	increase due to addition of HR Manager (mid-year)				
11	TOTAL-TOWN ATTORNEY	150,270	125,000					
12	TOTAL-AUDIT SERVICES	32,000	33,300					
13	TOTAL-TREASURER	751,328	766,281					
14	TOTAL-UTILITY SERVICES	226,350	0	Utility Services moved to Enterprise Funds				
15	TOTAL-RISK MANAGEMENT	129,782	129,782					
16	TOTAL-INFORMATION TECHNOLOGY	233,318	544,593	increase reflects IT related items moved from other GF depts.				
17	TOTAL-MOTOR POOL	237,307	233,163					
18	TOTAL-ELECTORAL BOARD	7,900	15,000					
19	TOTAL-POLICE	3,816,998	3,738,555					
20	TOTAL-DRUG SEIZURE FUND	0	0					
21	TOTAL-POLICE\E-911 CENTER SHARED COSTS	231,079	320,919					
22	TOTAL-FIRE SERVICES	95,000	95,000					
23	TOTAL-RESCUE SERVICES	0	25,000					
24	TOTAL-VA REGIONAL TRANSIT AUTHORITY	66,144	66,144					
25	TOTAL-GENERAL ENGINEERING	311,333	290,471					
26	TOTAL-PUBLIC WORKS\STREETS	1,605,127	1,702,828					
27	TOTAL-PUBLIC WORKS\SNOW & ICE REMOVAL	64,041	72,176					
28	TOTAL-PUBLIC WORKS\TRAFFIC ENGINEERING	161,828	161,199					
29	TOTAL-PUBLIC WORKS\REFUSE COLLECTION	366,605	352,556					
30	TOTAL-PUBLIC WORKS\RECYCLING	8,850	9,450					
31	TOTAL-GENERAL PROPERTIES	365,938	445,322					
32	TOTAL-CHANNEL 21	207,795	204,449					
33	TOTAL-PUBLIC WORKS\PARKS & RECREATION	315,256	334,723					
34	TOTAL-PUBLIC WORKS\CEMETRY	247,699	249,297					
35	TOTAL-PLANNING & COMM DEVELOP	453,855	476,595					
36	TOTAL-VISITORS CENTER	85,821	85,821					
37	TOTAL-TOURISM	234,847	235,078					
38	TOTAL-ECONOMIC DEVELOPMENT\Culpeper Renaissance & Culpeper Museum	100,000	106,250	increase due to addition of Culpeper Museum				
39	TOTAL-CONTRIBUTIONS TO OTHER AGENCIES	46,895	40,645	reduction due to Culpeper Museum moved to GF/Economic Development				
40	TOTAL-DEBT SERVICE / CONTINGENCY	1,112,139	1,028,014					
41	TOTAL-250th ANNIVERSARY CELEBRATION	0	0					
42								
43	GRAND TOTAL-DEPARTMENT EXPENDITURES	12,385,639	12,766,264					
44	Health Insurance Contract Adjustment (General Fund Only)		46,178	will be dispersed to individual GF departmental budgets				
45								

	A	B	C	D	E	F	G	H
46	>Addition for Human Resources Manager Position[\$65k + 30% benefits + supplies/equipment] *6 months funding	0		moved to Human Resources budget				
47	Additional funds for Records Management services in Clerks ofc		0					
48	Expenditure Reserve for Potential Revenue Shortfall in FY11	74,872	0					
49	Expenditure Reserve for Potential Revenue Shortfall in FY12		0					
50	Proposed 2% Merit Pay Plan - All General Fund Departments		0					
51	Procurement Officer (PT-hourly)		0					
52	One-Time Bonus of \$500/employee [no effect on salary]		0	moved to Human Resources budget				
53	Expenditure Set-Aside for Future Financing Debt Service and Balancing Line		347,264					
54	Revised Total Expenditures	12,460,511	13,159,706					
55								
56								
57								
58								
59								
60								
61								
62								
63								
64								

Town of Culpeper
Revenue
YTD Activity Thru February 2011 [66.6%]

FY12 Projected Revenue Estimates - General Fund	FY10 Actual	FY11 Budget	Year To Date	Percent Received	FY12 Anticipated	NOTES
Revenue:						
100-0000-3200 Cable - Prior Year Reserves		5,216				
100-0000-4010 Real Estate - Current	1,572,242	1,355,000	1,127,938	83.2%	1,375,000	
100-0000-4015 Real Estate - Delinquent	5,500	5,500		0.0%	5,500	
100-0000-4020 Public Service - Real Estate	52,851	38,000	55,580	146.3%	55,000	
100-0000-4030 Public Service - Personal Property	695	1,000	634	63.4%	700	
100-0000-4040 Personal Property - Current	1,208,789	1,000,000	1,160,332	116.0%	1,250,000	
100-0000-4045 Personal Property - Delinquent	900	900		0.0%	900	
100-0000-4050 Mobile Homes	58	100	165	165.0%	200	
100-0000-4060 Machinery & Tools	171,239	180,000	166,207	92.3%	150,000	
100-0000-4080 Elderly Tax Exemption	11,378	(15,000)		0.0%	12,000	
100-0000-4098 Penalties - All Taxes	13,000	13,000	8,171	62.9%	15,000	
100-0000-4099 Interest - All Taxes	18,591	14,000	9,742	69.6%	18,000	
100-0000-4110 Local Sales and Use Tax	974,350	930,000	684,587	73.6%	975,000	
100-0000-4120 BPOL - Contracting	125,816	20,000	26,714	133.6%	20,000	
100-0000-4122 BPOL-Miscellaneous / Other	12,611	12,000	4,796	40.0%	12,000	
100-0000-4124 BPOL - Professional	287,733	280,000	208,032	74.3%	280,000	
100-0000-4126 BPOL - Repair & Personal Business Services	180,685	159,000	122,052	76.8%	160,000	
100-0000-4128 BPOL - Retail	376,334	400,000	167,531	41.9%	390,000	
100-0000-4130 BPOL - Utilities	31,380	31,000		0.0%	25,000	
100-0000-4132 BPOL - Wholesale	52,914	53,000	2,386	4.5%	53,000	
100-0000-4141 Admissions Tax	36,138	40,000	24,426	61.1%	38,000	
100-0000-4145 Bank Stock Tax	271,467	240,000		0.0%	270,000	
100-0000-4150 Cigarette Tax	148,459	175,000	97,485	55.7%	140,000	
100-0000-4153 Consumption Tax - Electric	54,759	60,000	35,962	59.9%	54,000	
100-0000-4158 Telecommunications Sales & Use Tax	125,654	140,000	88,915	63.5%	125,000	
100-0000-4160 Hotel & Motel Room Tax	256,849	220,000	178,952	81.3%	280,000	
100-0000-4165 Meals Tax	1,748,975	1,650,000	1,201,175	72.8%	1,775,000	
100-0000-4198 Penalties - Local Tax	1,771		3,067		3,500	
100-0000-4199 Interest - Local Tax	43		270		300	
100-0000-4201 Application Fee	43,765	30,000	25,150	83.8%	40,000	
100-0000-4202 Administration Fees	17,037	3,600	7,333	203.7%	15,000	
100-0000-4208 Boating Permits	6,755	5,000	3,940	78.8%	6,500	
100-0000-4213 Burial Permits	62,050	50,000	47,350	94.7%	60,000	
100-0000-4216 Cemetery Stone Permits	3,120	3,000	1,650	55.0%	3,000	
100-0000-4220 Collection Fees	20,868	15,000	18,537	123.6%	20,000	
100-0000-4230 Fishing Permits	11,897	5,000	2,810	56.2%	11,000	
100-0000-4271 Pavillion Reservation Fees	8,725	5,000	4,000	80.0%	8,500	
100-0000-4280 Sign Permits	1,940	1,800	1,242	69.0%	1,900	
100-0000-4289 R-O-W User Fee	60,840	45,000	40,095	89.1%	60,000	
100-0000-4290 Excavation Permits	2,475	2,800	1,825	65.2%	2,000	
100-0000-4297 Zoning Fees	9,100	9,000	4,316	48.0%	9,000	

100-0000-4310 Court Fines	142,060	150,000	69,494	46.3%	140,000
100-0000-4320 Drug Enforcement Program	11,522	9,000	3,695	41.1%	11,000
100-0000-4340 Parking - Fines	12,709	14,000	5,556	39.7%	13,000
100-0000-4360 Interest on Investments	21,368	12,000	12,251	102.1%	21,000
100-0000-4365 Interest Service Charges	104	100		0.0%	100
100-0000-4366 Convience Fee	15,673	12,000	12,744	106.2%	15,000
100-0000-4370 Rental Income - Depot	10,002	13,000	(2,250)	-17.3%	10,000
100-0000-4380 Rental Income - Property	187,132	180,000	115,588	64.2%	165,000
100-0000-4410 Crosswalk Traffic Control	11,500	14,000	7,600	54.3%	11,000
100-0000-4465 Sales of Maps, Plats, Publications, Surveys, Etc.	428	750	40	5.3%	400
100-0000-4466 Cable - Misc., Tape Sales, Etc.	1,000	3,984	155	3.9%	0
100-0000-4485 Trash Disposal Fee	38,797	40,600	25,157	62.0%	38,000
100-0000-4502 Cemetery Lot Sales	31,000	31,000	40402	130.3%	31,000
100-0000-4507 Donations	21,390	5,000		0.0%	5,000
100-0000-4508 Wine St Memorial Park Donations	29,775		39,179		0
100-0000-4509 Police Department - Donations			500		0
100-0000-4525 Insurance Claims / Recoveries	5,224		4,871		0
100-0000-4550 Miscellaneous	30,000	30,000	21,642	72.1%	30,000
100-0000-4552 Cable - Sponsorships	5,000	12,440	1,440	11.6%	0
100-0000-4560 Parking Authority Maintenance & Miscellaneous	57,069	30,000	30,050	100.2%	65,000
100-0000-4580 Sale of Salvage & Surplus Material	10,000	10,000		0.0%	10,000
100-0000-4565 Public Works Used Motor Oil Sales					500
100-0000-4595 Trash Container Sales	3,150	1,500	1,850	123.3%	3,000
100-0000-4597 Vending / Payphone Revenue	3,304	4,000	1,114	27.9%	3,000
100-0000-4598 250th Anniversary Celebration	16,591		16,591		0
100-0000-4610 Motor Pool - Electric	45,024	45,024	29,836	66.3%	45,024
100-0000-4614 Motor Pool - Water	9,648	9,684	6,432	66.4%	9,684
100-0000-4618 Motor Pool - Wastewater	36,984	36,984	24,656	66.7%	36,984
100-0000-4620 Mowing, Mulching, Trimming-Electric	5,576	5,576	3,717	66.7%	5,744
100-0000-4624 Mowing, Mulching, Trimming - Water	5,296	5,296	3,531	66.7%	5,454
100-0000-4628 Mowing, Mulching, Trimming - Wastewater	13,125	13,125	8,750	66.7%	13,518
100-0000-4665 Parking Authority Recovery Services	15,000	15,000	10,000	66.7%	15,000
100-0000-4666 Cable Comm - Contributions & Sales	209,865	210,865	25,478	12.1%	102,274
100-0000-4680 Utility Services - Electric Cost Allocation	460,000	502,960	335,307	66.7%	503,000
100-0000-4684 Utility Services - Water Cost Allocation	460,000	502,960	335,307	66.7%	503,000
100-0000-4688 Utility Services - Wastewater Cost Allocation	460,000	502,960	335,307	66.7%	503,000
100-0000-4693 Water Fund - Salary & Benefits	31,147	31,147	20,765	66.7%	31,147
100-0000-4695 Wastewater Fund - Salary & Benefits	31,147	31,147	20,765	66.7%	31,147
100-0000-4737 Railroad Rolling Stock Tax	6,513	6,000	6,614	110.2%	6,500
100-0000-4755 Fire Services Allocation	26,662	26,299	24,721	94.0%	26,600
100-0000-4760 Litter Control Grant	3,618	4,300	4,172	97.0%	4,000
100-0000-4762 Misc Grants	64,664	10,000		0.0%	10,000
100-0000-4765 Parks & Recreation - Va Comm of The Arts	5,000	5,000	5,000	100.0%	5,000
100-0000-4775 Police 599 Funds	276,426	273,157	136,590	50.0%	273,178
100-0000-4776 Police Grants	69,178	10,000	18,188	181.9%	10,000
100-0000-4785 Rental Tax	5,000	5,000	3,593	71.9%	5,000
100-0000-4790 Street And Highway Maintenance	1,349,886	1,324,114	716,751	54.1%	1,448,632
100-0000-4795 State PPTRA Reimbursement	224,104	224,104	224,104	100.0%	224,104
100-0000-4960 Transfer From Enterprise Funds/PILOT	302,145	300,000		0.0%	300,000

100-0000-4961 Transfer - Capital Fund	622,626	620,205		0.0%	
Total Revenue	13,393,189	12,477,197	8,240,620	-26.8%	12,409,990
TAX EQUALIZATION [1 cent]					119,998 partial equalization
Tax Increase @ 1 cent [based on new Police Bldg bond]					119,998
FY12 Revenue to Generate 1 Penny	119,998				
Special Tax Districts					
[1] Southridge [FY11@ \$.12/\$100]					32,038 Town maintenance of private streets
[2] Lafayette Ridge [FY11 @ \$.09/\$100]					4,706 per Council Ordinance. Tax rate shown is
[3] Willow Shade [FY11 @ \$.08/\$100]					32,176 above tax rate imposed by Town.
Total Special Tax Districts					68,920
PROPOSED Additional Revenue Items					
[1] Refuse Collection - Additional Fee @ \$1.00/customer[dedicated to Equipment Replacement Fund]					56,000
[2] Refuse Collection - Additional Fee for Extra Cart Pickup @ \$2.00/customer[dedicated to Equipment Fund]					18,800
[3] Carryover of FY11 debt service funding not spent due to Refinancing					126,000 set aside for future year debt service
(4) Carryover of Balance on Police Department Building Bond [dedicated to FY12 PD Bldg bond debt service]					140,000 set aside for future year debt service
(5) Carryover of GF reimbursement from PD bldg bond-original debt service payment made from GF and not bond					100,000 set aside for FY12 debt service
TOTAL REVENUE - ALL SOURCES					13,159,706

<u>Year</u>	<u>Rate Per \$100 Assessed Value</u>	<u>Sample Calculation</u>
2012*	\$.13	$\$100,000/100 \times .13 = \130
2009-2011	\$0.11	$\$100,000 / 100 \times .11 = \110
2008	\$0.09	$\$100,000 / 100 \times .09 = \90
2007	\$0.07	$\$100,000 / 100 \times .07 = \70
2006	\$0.08	$\$100,000 / 100 \times .08 = \80
2003-2005	\$0.09	$\$100,000 / 100 \times .09 = \90
2002	\$0.13	$\$100,000 / 100 \times .13 = \130
2001	\$0.15	$\$100,000 / 100 \times .15 = \150

*Proposed Rate Increase for FY2012

SPECIAL TAX DISTRICTS

Southridge Service District - there shall be an additional tax of twelve cents (\$0.12) for every one hundred dollars (\$100) of the assessed value.

Sample calculation:

$$\begin{aligned}
 &\text{Assessed Value of } \$100,000 = \$100,000 / 100 \times .13 = \$130 \\
 &\quad + \\
 &\text{Assessed Value of } \$100,000 = \$100,000 / 100 \times .12 = \$120 \\
 &\text{Total Tax} = \$250
 \end{aligned}$$

Lafayette Ridge Service District - there shall be an additional tax of nine cents (\$0.09) for every one hundred dollars (\$100) of the assessed value.

Sample calculation:

$$\begin{aligned}
 &\text{Assessed Value of } \$100,000 = \$100,000 / 100 \times 0.13 = \$130 \\
 &\quad + \\
 &\text{Assessed Value of } \$100,000 = \$100,000 / 100 \times 0.08 = \$90 \\
 &\text{Total Tax} = \$220
 \end{aligned}$$

Willow Shade Service District – there will be an additional tax of eight cents (\$0.08) for every one hundred dollars (\$100) of the assessed value.

Sample calculation:

$$\begin{aligned}
 &\text{Assessed Value of } \$100,000 = \$100,000 / 100 \times 0.13 = \$130 \\
 &\quad + \\
 &\text{Assessed Value of } \$100,000 = \$100,000 / 100 \times 0.08 = \$80 \\
 &\text{Total Tax} = \$210
 \end{aligned}$$

PERSONAL PROPERTY

Rate per \$100.00 assessed value= \$1.00

Sample calculation based on NADA value of \$10,000 =
 $10,000 / 100 \times 1.00 = \100

(Sample Does Not Reflect Tax Relief Amounts)

BUSINESS EQUIPMENT

Rate per \$100.00 assessed value = \$1.00

Sample calculation:

Assessed value of \$10,000 = $\$10,000 / 100 \times 1.00 = \100

MACHINERY & TOOLS

Rate per \$100 assessed value equals \$0.80

Sample calculation:

Assessed value of \$10,000 = $\$10,000 / 100 \times 0.80 = \80

PUBLIC SERVICE CORPORATIONS

Rate per \$100 assessed value = \$0.11

+

Rate per \$100 assessed value = \$1.00

Sample calculation:

Assessed value of \$10,000 = $\$10,000 / 100 \times 0.11 = \11

+

Assessed value of \$10,000 = $\$10,000 / 100 \times 1.00 = \100

Total Tax = \$111

BANK STOCK

Rate per \$100 of net capital = \$0.80

Sample calculation:

Net capital of \$10,000 = $\$10,000 / 100 \times 0.80 = \80

BUSINESS, PROFESSIONAL AND OCCUPATIONAL LICENSES

Rate per \$100 of gross receipts which are below the State allowed maximums:

	\$0.10	Contracting
	\$0.13	Retail Sales
\$0.36		Financial, Real Estate & Professional Services
\$0.23		Repair, Personal, Business & Other Services

The business license tax for new businesses is the greater of \$30 (minimum) or the actual tax amount based on estimated gross receipts.

CIGARETTE TAX

Ten cents (\$0.10) per pack

Sample calculation:

$$1 \text{ pack } \$3.68 = \$3.60 \times \$0.10 = \$3.96$$

UTILITY LICENSE

Annual license tax = one half of one percent (1/2 of 1%) of gross receipts from sales

**TOWN OF CULPEPER
SCHEDULE OF FINES & FEES**

CODE SECTION	DESCRIPTION	FEE
--------------	-------------	-----

ENGINEERING		
§7-26	Erosion Control Plan Review (12/06) (6/09)	
	First acre	\$25
	Per acre thereafter	\$1
§7-28	Land disturbing permit (Agreement in Lieu of Plan) for single family dwellings not part of a larger subdivision. (12/06)	\$25
	Overtime, Weekend, and Holiday Inspections (12/06)	\$160 - plus \$40.00 per hour if more than 4 hours are needed.
§22-68	Re-Inspections (12/06)	\$25 base fee, plus additional below, if applicable
	Re-inspect - per liner foot of roadway	\$ 0.10
	Re-inspect – per linear foot of utility	\$ 0.05
	Re-inspect – Per major utility structure (for manhole, fire hydrant, drop inlet, etc)	\$1.00

STREETS		
§21-92	Permit to break, dig up, open or cause to be broken dug up or opened any street, alley, sidewalk or other public place or portion thereof (6/07)	\$50

UTILITIES - GENERAL		
	Delinquent fee for bills unpaid eleven (11) days after due date. (6/09)	
	One utility	\$15
	More than one	\$20
		(also subject to processing fee)
§24-34, 110, 130 & 155	Processing fee for utility bills unpaid eleven (11) days after due date. (6/09)	
	Re-connected during regular working hours	\$15
	Plus additional deposit	\$25
	Plus if re-connected after 3:30 p.m.	\$25
	Second trip to re-connect if no one home	\$50
§24-34, 110 & 155	Late fee for bills unpaid one (1) day after due date.	\$1.50 or 2% of bill, whichever is greater

UTILITIES - ELECTRIC		
§24-37	Electric Meter (set/placed) based on service (6/07) (6/09)	
	Residential	\$100
	Small/Medium General	\$333
	Large General	\$580

Schedule of Fines & Fees - Page 2

CODE SECTION	DESCRIPTION	FEE
UTILITIES – ELECTRIC CONTINUED		
	Electric Meter re-read (6/09)	\$20
§24-42	Electric Meter Test - Request by Customer (6/09)	
	First request	No charge
	Second request in a 12 month period	\$25
	All additional requests	\$25
	Electric Line Extensions (6/09)	
	In-town major subdivisions – lots not exceeding one acre	\$2,500 per lot
	In-town major subdivisions – lots one to two acres	\$5,000 per lot
	In-town major subdivisions – lots larger than two acres	\$7,500 per lot
	In-town underground service to single lot, lots in minor subdivisions or small, single phase commercial	\$1,100 plus \$1.25 per foot over 125'
	In-town overhead service to single lot, lots in minor subdivisions with single phase commercial	\$1,100 plus \$1.25 per foot over 125' plus \$375 for each pole >1
	In-town large commercial and industrial users, three-phase service	\$3,500 plus \$1.25 per foot over 125' plus \$375 for each pole >1
	Service Changes, overhead to underground, service heavy-up	Time and material
	Electric – new service – application (6/09)	\$25
§24-37	Electric service - security deposit (6/09)	
	Residential	\$250
	Commercial	Based on three (3) months average consumption
§24-32	Electric Rate Schedule	Varies
§24-46	Non-franchised utility permits to erect or install poles and wires (6/09)	\$25
§24-46	Non-franchised utility permits for inspection and approval of connections (6/09)	\$25
	Processing Fee – Reconnects (6/09)	
	Regular hours	\$25
	Plus additional deposit	\$25
	Plus reconnect after 3:30 pm	\$50
	Second trip to reconnect – no one home	\$50

UTILITIES – WATER		
§24-71	Water and wastewater connections deposit - residential only (out-of-town)	\$75

Schedule of Fines & Fees – Page 3

CODE SECTION	DESCRIPTION	FEE												
UTILITIES – WATER CONTINUED														
§24-95	Water main connections - residential only (2/03), (5/04), (07/06) & (6/09) <u>(6/11)</u>	<table border="0"> <tr> <td>5/8" meter</td> <td>\$6,500 ea. in-town</td> </tr> <tr> <td>1" meter</td> <td>\$9,434 \$9,906 ea. in-town</td> </tr> <tr> <td>1½" meter</td> <td>\$12,368 <u>\$12,986</u> ea. in-town</td> </tr> <tr> <td>2" meter</td> <td>\$18,552 <u>\$19,480</u> ea. in-town</td> </tr> <tr> <td>3" meter</td> <td>\$30,920 <u>\$32,466</u> ea. in-town</td> </tr> <tr> <td>4" meter</td> <td>\$46,380 <u>\$48,699</u> ea. in-town</td> </tr> </table>	5/8" meter	\$6,500 ea. in-town	1" meter	\$9,434 \$9,906 ea. in-town	1½" meter	\$12,368 <u>\$12,986</u> ea. in-town	2" meter	\$18,552 <u>\$19,480</u> ea. in-town	3" meter	\$30,920 <u>\$32,466</u> ea. in-town	4" meter	\$46,380 <u>\$48,699</u> ea. in-town
5/8" meter	\$6,500 ea. in-town													
1" meter	\$9,434 \$9,906 ea. in-town													
1½" meter	\$12,368 <u>\$12,986</u> ea. in-town													
2" meter	\$18,552 <u>\$19,480</u> ea. in-town													
3" meter	\$30,920 <u>\$32,466</u> ea. in-town													
4" meter	\$46,380 <u>\$48,699</u> ea. in-town													
		<table border="0"> <tr> <td>5/8" meter</td> <td>\$9,750 ea. out-of-town</td> </tr> <tr> <td>1" meter</td> <td>\$18,868 <u>\$19,811</u> ea. out-of-town</td> </tr> <tr> <td>1½" meter</td> <td>\$24,736 <u>\$25,973</u> ea. out-of-town</td> </tr> <tr> <td>2" meter</td> <td>\$37,104 <u>\$38,959</u> ea. out-of-town</td> </tr> <tr> <td>3" meter</td> <td>\$61,840 <u>\$64,932</u> ea. out-of-town</td> </tr> <tr> <td>4" meter</td> <td>\$92,760 <u>\$97,398</u> ea. out-of-town</td> </tr> </table>	5/8" meter	\$9,750 ea. out-of-town	1" meter	\$18,868 <u>\$19,811</u> ea. out-of-town	1½" meter	\$24,736 <u>\$25,973</u> ea. out-of-town	2" meter	\$37,104 <u>\$38,959</u> ea. out-of-town	3" meter	\$61,840 <u>\$64,932</u> ea. out-of-town	4" meter	\$92,760 <u>\$97,398</u> ea. out-of-town
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4" meter	\$92,760 <u>\$97,398</u> ea. out-of-town													
	(Note: Commercial and industrial water connections are based upon meter size and consumption.)													
	Water main connections – residential only (8/04) Existing dwellings converting from private well to Town water will be charged 50% of the current tap fee.	\$3,250 ea. in-town \$4,875 ea. out-of-town												
§24-96	Water Meter Test - Request by Customer <u>(6/11)</u>	First request - No charge Second request in a 12 month period - \$15 <u>\$25</u>												
§24-96	Monthly water rates (in-town only) (7/03) & (7/06) & (07/07) (05/08) (07/09) <u>(6/11)</u>	<table border="0"> <tr> <td>0-2000</td> <td>Minimum \$10.72 <u>\$11.26</u></td> </tr> <tr> <td>2001-25,000</td> <td>53.6¢ <u>56.2¢</u> per 100 gallons</td> </tr> <tr> <td>25,001-100,000</td> <td>42.8¢ <u>45¢</u> per 100 gallons</td> </tr> <tr> <td>over 100,000</td> <td>31.9¢ <u>33.5¢</u> per 100 gallons</td> </tr> </table>	0-2000	Minimum \$10.72 <u>\$11.26</u>	2001-25,000	53.6¢ <u>56.2¢</u> per 100 gallons	25,001-100,000	42.8¢ <u>45¢</u> per 100 gallons	over 100,000	31.9¢ <u>33.5¢</u> per 100 gallons				
0-2000	Minimum \$10.72 <u>\$11.26</u>													
2001-25,000	53.6¢ <u>56.2¢</u> per 100 gallons													
25,001-100,000	42.8¢ <u>45¢</u> per 100 gallons													
over 100,000	31.9¢ <u>33.5¢</u> per 100 gallons													
§24-100	Water Meter (set/placed) Based on meter size (4/05) (6/07) <u>(6/11)</u>	<table border="0"> <tr> <td>5/8" meter</td> <td>- \$173 <u>\$203</u></td> </tr> <tr> <td>1" meter</td> <td>- \$232 <u>\$262</u></td> </tr> <tr> <td>1½" meter</td> <td>- \$332 <u>\$362</u></td> </tr> <tr> <td>2" meter</td> <td>- \$424 <u>\$454</u></td> </tr> <tr> <td>3" meter</td> <td>- \$1,357 <u>\$1387</u></td> </tr> <tr> <td>4" meter</td> <td>- \$1,806 <u>\$1836</u></td> </tr> </table>	5/8" meter	- \$173 <u>\$203</u>	1" meter	- \$232 <u>\$262</u>	1½" meter	- \$332 <u>\$362</u>	2" meter	- \$424 <u>\$454</u>	3" meter	- \$1,357 <u>\$1387</u>	4" meter	- \$1,806 <u>\$1836</u>
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3" meter	- \$1,357 <u>\$1387</u>													
4" meter	- \$1,806 <u>\$1836</u>													
§24-100	Water & wastewater service deposit (in-town) residential only	\$50												
§24-115	Water rates for customers outside town limits <u>(6/11)</u>	<p>50% more than in-town rate</p> <table border="0"> <tr> <td>0-2,000</td> <td><u>Minimum \$16.85</u></td> </tr> <tr> <td>2,001 – 25,000</td> <td><u>84.2¢ per 100 gallons</u></td> </tr> <tr> <td>25,001 – 100,000</td> <td><u>67.6¢ per 100 gallons</u></td> </tr> <tr> <td>over 100,000</td> <td><u>50.2¢ per 100 gallons</u></td> </tr> </table>	0-2,000	<u>Minimum \$16.85</u>	2,001 – 25,000	<u>84.2¢ per 100 gallons</u>	25,001 – 100,000	<u>67.6¢ per 100 gallons</u>	over 100,000	<u>50.2¢ per 100 gallons</u>				
0-2,000	<u>Minimum \$16.85</u>													
2,001 – 25,000	<u>84.2¢ per 100 gallons</u>													
25,001 – 100,000	<u>67.6¢ per 100 gallons</u>													
over 100,000	<u>50.2¢ per 100 gallons</u>													

Schedule of Fines & Fees – Page 4

CODE SECTION	DESCRIPTION	FEE
UTILITIES – WATER		
CONTINUED		
	Water sales (bulk) – minimum charge (6/09) (6/11)	\$31.50 <u>\$35.77</u> for initial 2,000 gallons
	Water sales (bulk) (6/09) (6/11)	\$5.25 <u>\$5.96</u> per 1,000 over minimum
UTILITIES - SEWER		
§24-149	Sewer connections - residential only (2/03), (5/04), (7/06) & (6/09) (6/11)	
	5/8" meter	\$10,000 ea. in-town
	1" meter	\$11,676 <u>\$12,260</u> ea. in-town
	1½" meter	\$13,352 <u>\$14,020</u> ea. in-town
	2" meter	\$20,028 <u>\$21,029</u> ea. in-town
	3" meter	\$33,380 <u>\$35,049</u> ea. in-town
	4" meter	\$50,070 <u>\$52,574</u> ea. in-town
	5/8" meter	\$15,000 ea. out-of-town
	1" meter	\$23,352 <u>\$24,520</u> ea. out-of-town
	1½" meter	\$26,704 <u>\$28,039</u> ea. out-of-town
	2" meter	\$40,056 <u>\$42,059</u> ea. out-of-town
	3" meter	\$66,760 <u>\$70,098</u> ea. out-of-town
	4" meter	\$100,140 <u>\$105,147</u> ea. out-of-town
	(Note: Commercial and industrial connections are based upon meter size and consumption.)	
	Sewer main connections – residential only (8/04)	\$5,000 ea. in-town
	Existing dwellings converting from private septic tank to Town sewer will be charged 50% of the current tap fee.	\$7,500 ea. out-of-town
	Monthly sewer rates (in-town only) (05/08) (07/09)	0-2,000 Minimum \$11.58 <u>\$12.16</u>
		2,001-25,000 57.9¢ <u>60.7¢</u> per 100 gallons
		25,001-100,000 52.5¢ <u>55.1¢</u> per 100 gallons
		over 100,001 50.9¢ <u>53.5¢</u> per 100 gallons
§24-163	Out-of-town monthly sewer rates (6/11)	50% more than in-town rate
	0-2,000	Minimum <u>\$18.21</u>
	2,000-25,000	<u>91.1¢</u> per 100 gallons
	25,000 – 100,000	<u>82.8¢</u> per 100 gallons
	over 100,000	<u>80.3¢</u> per 100 gallons
	Sewer - Flat Rate (in-town) (6/11)	<u>\$32.09</u>
	Sewer – Flat Rate (out-of-town) (6/11)	<u>\$47.55</u>
§24-202	Permit and inspection fee for residential or commercial sewer permit	\$3
§24-202	Permit and inspection fee for industrial sewer permit	\$10

Schedule of Fines & Fees – Page 5

CODE SECTION	DESCRIPTION	FEE
UTILITIES – SEWER CONTINUED		
§24-183	Permit and inspection fee for private sewer system permit	\$10
	Septage Hauler's Fee (6/09) (6/11)	.091¢ <u>\$1.01</u> per gallon
§24-241	Wastewater Contribution Permit (5 Years) (6/11)	\$400 <u>\$1,000</u>
§24-261	Fats, Oil & Grease (FOG) Permit (5 Years) (6/11)	<u>\$250</u>
	Review of out-of-town water and wastewater service requests - apply to the entire tract of land to be developed.	\$50 per acre; with a minimum charge of \$500, and a maximum charge of \$5,000 for properties within the Mountain Run Lake and Lake Pelham watersheds. \$25 per acre, with a minimum charge of \$250 and a maximum charge of \$2,500 for properties outside the above mentioned watersheds.
UTILITIES – TELECOMMUNICATIONS ANTENNAE OR APPURTENANCES		
	Attachment of antennae or appurtenances to Town facilities including, but not limited to, water tanks. (4/02)	\$2,000 (per provider) per month

PLANNING & COMMUNITY DEVELOPMENT		
	<i>FACILITIES STANDARDS MANUAL</i>	
	Sec. 2.200, Fire Protection Flushing or Testing	\$30
	<i>MISCELLANEOUS – Copies</i>	
	Comprehensive Plan (6/02)	Hard Copy \$30 CD Version \$15
	11" x 17" Maps (pack of 15)	\$10
	Large Transportation Map (30" x 42")	\$10
	Large Future Land Use Map (30" x 42")	\$10
	Facilities Standards Manual	\$20
	Capital Improvements Plan (04/09)	Hard Copy \$20 CD Version \$15
	Maps	\$5 each
	Miscellaneous Documents	\$. 25 each page
	Subdivision Ordinance	\$7
	Water and Sewer Specifications	\$25
	Zoning Ordinance	\$15
	<i>SUBDIVISION ORDINANCE</i>	
§22-38	Penalty for Violation of Chapter	\$10-\$1,000 (each day constitutes a new violation)
§22-108	Minor Subdivision Plats or Plans	\$50

Schedule of Fines & Fees – Page 6

CODE SECTION	DESCRIPTION	FEE
PLANNING & COMMUNITY DEVELOPMENT, CON'T.		
	Final Plat, Record plat (10/03) 5 acres or less More than 5 acres	\$50 + \$10 per lot \$100 + \$10 per lot
	Revisions, Subsequent Submissions	\$50
22-118	Vacation of Plat	\$150
	<i>ZONING ORDINANCE</i>	
	Architectural Compatibility Finding	None
§27-377	Amendment of Zoning Ordinance	None
§27-352	Certificate of Occupancy (12/06) (6/09) Re-inspection Weekend or Holiday Re-inspection	\$40 \$25 \$160 minimum
§27-451	Conditional Use permit (10/03)	\$500
	Home Occupation Permit	\$50
	House Location/Boundary Survey	\$15
	Rezoning Application (10/03)	\$1,000 + \$100/acre
§27-237 & §27-248	Sign Permits	\$1 per sq. ft of sign \$10 Minimum Charge
§27-266	Preliminary Plan, Major Site Plan, and Major Subdivision Submissions (Residential, Commercial & Industrial) (10/03) Revision Single Family on existing lot Duplex on existing lot	\$250+\$20/1,000 sq.ft of site area \$50 per submission \$25 \$50
	Variance Application (10/03) (6/09)	\$300
§27-353	Violations & Penalties:	
	Administration & Enforcement (§27-352, §27-353)	\$100
	District Regulations (§27-51, §27-62)	\$100
	Flood Hazard Areas (§27-93)	\$100
	Historic District (§27-127, §27-130, §27-132)	\$100
	Landscaping (§27-158, §27-159)	\$50
	Nonconforming Uses (§27-181, §27-185)	\$100
	Parking (§27-206, §27-209)	\$100
	Signs (§27-238, §27-241, §21-3)	\$50
	Site Plans (§27-262)	\$50
	Towing Inoperable Vehicles (§20-4) (03/04)	\$50 per vehicle
	Watershed Protection District (§27-428, §27-429)	\$100
	Zoning permit	\$10

Schedule of Fines & Fees – Page 7

CODE SECTION	DESCRIPTION	FEE
POLICE	(6/09)	
	Administrative:	
	Accident Reports	\$2
	Incident Reports	\$5
	Fingerprinting	\$5
		for town residents
		for out-of-town residents \$15
	Parking:	
	1 st Offense	\$6
	2 nd Offense	\$10
	3 rd Offense	\$25
	4 th and Subsequent Offenses	\$50
	Court Charges	\$61
§11-43	Leased Parking Permits	\$20 per month
§11-43	Residential Parking Permits	
	1st vehicle if no off-street parking is provided.	\$10
	Each additional vehicles	\$30
	Each vehicle where off-street is provided	\$30

OTHER / MISCELLANEOUS		
	Boat Dock Permit - For a 5 year permit (11/10)	\$25
	Commercial Burning Permit (12/06)	\$25
§15-3	Parks & Recreation (05/03) (3/07) (6/09)	
	Weekday Pavilion Rental at Yowell Meadow Park	\$25
	Weekday Pavilion Rental at Mountain Run Lake Park	\$25
	Weekday and Holiday Pavilion Rental at either park	\$25
	Major Events Fee at Yowell Meadow Park (6/09)	\$100
	Major Events Fee at Mountain Run Lake Park	\$100
	Major Events Fee for non-residents at either park (6/09)	\$300
§16-30	Solicitors Permit Fee (2/04)	\$20

TREASURER	(6/09)	
	Boating Permits (7/10)	\$25 <u>\$50</u> (for two years)
	Collection	\$25
	Credit Card Convenience (6/10)	2% of total <u>\$2.50</u>
	DMV Stops	\$30
	Fishing Permits	\$10
	New Service Application (6/09)	\$25

Schedule of Fines & Fees – Page 8

CODE SECTION	DESCRIPTION	FEE
TREASURER - CONTINUED	Returned Check	\$35
	Second Trash Cart	\$60
	Unauthorized Use of Meter – Theft of Service	\$250 plus usage

Depot Conference Center Rental Fees (Effective June 2009)

Non-Profit	Documentation proving non-profit status is required.				
Room	Maximum Capacity *	Security Deposit	Rental Fee 2-4 Hours*	Rental Fee 5-8 Hours	Each additional hour
1	30	\$100	\$25	\$50	\$25
2	50	\$100	\$25	\$50	\$25
3	60	\$100	\$25	\$50	\$25
2 Rooms		\$100	\$50	\$75	\$25
3 Rooms	Up to 265	\$100	\$75	\$100	\$25
	* Varies according to room setup		* Fee waived for meetings lasting less than 2 Hours		
Business Groups	(includes but not limited to meetings, seminars, training)				
	<i>Note: Functions that include alcohol will be considered a social contract. See Social rates below</i>				
Room	Maximum Capacity *	Security Deposit	Rental Fee 0-4 Hours	Rental Fee 5-8 Hours	Each additional hour
1	30	\$100	\$100	\$150	\$25
2	50	\$100	\$100	\$150	\$25
3	60	\$100	\$125	\$150	\$25
2 Rooms		\$100	\$150	\$200	\$25
3 Rooms	Up to 265	\$100	\$250	\$300	\$25
	* Varies according to room setup				
Social	(includes but is not limited to birthday parties, reunions, weddings)				
Room	Maximum Capacity *	Security Deposit	Rental Fee 0-4 Hours	Rental Fee 5-8 Hours	Each additional hour
1	30	\$500	\$200	\$300	\$100
2	50	\$500	\$200	\$300	\$100
3	60	\$500	\$250	\$350	\$100
2 Rooms		\$500	\$300	\$400	\$100
3 Rooms	Up to 265	\$500	\$400	\$500	\$100
	* Varies according to room setup				
Kitchen Fees	Cold Catering Only	\$50 flat	** Cleanup of the kitchen is the responsibility of the user.		
	Full Use 0-4 hours	\$100	A cleanup fee will be deducted from the security deposit if necessary.		
	Full Use 4-8 hours	\$200			
PLEASE CONTACT DEPOT BOOKING MANAGER TO ASSURE MOST UPDATED FEE SCHEDULE					

Attest:

Town Clerk

* This schedule is not all inclusive. For further information, please contact the Planning & Community Development Department at 540-829-8260.

Approved: March 9, 1999 – first reading
April 13, 1999 – second reading

Revisions: July 13, 1999 and September 1999
July 2000
April 2001
April 2002 and May 2002
February 2003, July 2003 and October 2003
February 2004, March 2004, and May 2004
April 2005
July 2006, August 2006, and December 2006
March 2007, June 2007
May 2008
April 2009, June 2009
July 2010, November 2010
June 2011

Town of Culpeper
Town Council
For the Six Months Ending December 31, 2010

	FY10 Actual End of Year	FY11 Adopted Budget	FY11 YTD Total (Incl Emcumb)	FY12 Manager Proposed	FY12 Council Adopted
SUMMARY					
Salaries and Wages	\$104,352	\$110,711	\$54,902	110711	0
Services	16,747	17,000	3,026	4500	0
Other Charges	4,056	9,400	5,282	15500	0
Miscellaneous Items	18,903	19,924	19,187	20424	0
Materials and Supplies	2,826	6,000	892	6500	0
Capital Outlays	14,714		74	0	0
Total Expenditures	161,598	163,035	83,363	157635	0

Notes/Comments

Town of Culpeper
Town Council
For the Six Months Ending December 31, 2010

	FY10 Actual End of Year	FY11 Adopted Budget	FY11 YTD Total (Incl Emcumb)	FY12 Manager Proposed	FY12 Council Adopted	Notes
Salaries and Wages:						
100-1101-5010 Salaries - Regular						
100-1101-5030 Salaries - Part-Time	96,687	102,000	51,000	102,000		
100-1101-5110 Social Security Tax	6,212	6,400	3,162	6,400		
100-1101-5120 Medicare Tax	1,453	1,500	740	1,500		
100-1101-5160 Worker's Comp Insurance		811		811		
Total Salaries and Wages	104,352	110,711	54,902	110711	0	
Services:						
100-1101-5218 Legal Services						
100-1101-5250 Maintenance Service Cont copier maintenance	14,002	14,000	1,665	0		1
100-1101-5300 Printing and Binding letterhead/nametags/nameplates/business cards	1,008	2,000	711	2,500		2
100-1101-5310 Advertising ABC ads,public hearings,special notices	1,736	1,000	651	2,000		3
Total Services	16,747	17,000	3,026	4500	0	
Other Charges:						
100-1101-5710 Postal Services	15	400	40	500		
100-1101-5720 Telecommunications	169			0		4

100-1101-5920 Education & Training	570	4,000	2,021	6000		5
VML/Chamber/misc conferences/seminars						
100-1101-6010 Lodging	1,510	3,000	2,121	5,000		
lodging/conferences/seminars						
100-1101-6015 Meals	1,235	1,000	630	2,000		
meals/conferences/seminars						
100-1101-6018 Travel	557	1,000	470	2,000		
mileage/conferences/seminars						
Total Other Charges	4,056	9,400	5,282	15500	0	
Miscellaneous Items:						
100-1101-6210 Dues & Assoc Memberships	18,491	18,924	18,696	18,924		
Chamber-\$336/VML-\$7,197/PD9-\$10,763						
VA Institute of Govt-\$500/misc-\$250						
100-1101-6299 Miscellaneous	412	1,000	491	1,500		6
Total Miscellaneous Items	18,903	19,924	19,187	20424	0	
Materials and Supplies:						
100-1101-6510 Office Supplies	2,111	1,500	713	2,000		7
minute books/paper/placques/tapes/misc						
100-1101-6580 Books, Subscriptions & Educatio	715	1,000	179	1,000		
VA Code supp/misc publications						
100-1101-6585 ABC Volunteer Recognition		3,500		3,500		
Total Materials and Supplies	2,826	6,000	892	6500	0	
Capital Outlays:						
100-1101-7200 Machinery & Equipment	3,953			0		
100-1101-7600 Computer Hardware & Equipmer	10,761		74	0		8
Total Capital Outlays	14,714		74	0	0	

Total Expenditures	161,598	163,035	83,361	157635	0
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Notes/Comments

- 1-moved to IT Budget
- 2-additional expense/BLA
- 3-additional expense/BLA
- 4-moved to IT Budget
- 5-additional educational programs
- 6-additional expense
- 7-additional expense minute books/paper
- 8-moved to IT Budget

Town of Culpeper
Town Manager
For the Six Months Ending December 31, 2010

	FY10 Actual End of Year	FY11 Adopted Budget	FY11 YTD Total (Incl Emcumb)	FY12 Manager Proposed	FY12 Council Adopted
SUMMARY					
Salaries and Wages	\$227,773	\$242,561	\$126,554	231072	0
Services	457	10,800	1,940	10800	0
Other Charges	4,957	5,000	3,074	2000	0
Miscellaneous Items	4,375	12,000	3,073	12000	0
Materials and Supplies	2,415	4,050	1,344	2250	0
Capital Outlays	563	3,200	0	3200	0
Total Expenditures	240,540	277,611	135,985	261322	0

Notes/Comments

Town of Culpeper
Town Manager
For the Six Months Ending December 31, 2010

	FY10 Actual End of Year	FY11 Adopted Budget	FY11 YTD Total (Incl Emcumb)	FY12 Manager Proposed	FY12 Council Adopted	Notes
Salaries and Wages:						
100-1201-5010 Salaries - Regular	168,437	168,941	94,965	168941		
100-1201-5020 Salaries - Overtime	394					
100-1201-5030 Salaries - Part-Time	13,364	27,040	7,000	17000		
100-1201-5099 Accrued Salaries/Leave	594					
100-1201-5110 Social Security Tax	10,032	12,151	5,281	11001		
100-1201-5120 Medicare Tax	2,778	2,841	1,689	2572		
100-1201-5130 Health Insurance	3,563	2,915	2,895	2915		
100-1201-5140 VRS Retirement	27,348	26,687	14,348	26687		
100-1201-5145 VRS Group Life Insurance	1,009	1,671	192	1671		
100-1201-5160 Worker's Comp Insurance	254	315	185	285		
Total Salaries and Wages	227,773	242,561	126,554	231072	0	
Services:						
100-1201-5210 Health & Medical Service Flu Shots	50	250	120	250		
100-1201-5214 Consulting Services Contract services for health insurance coverage review	305	10,000	1,800	10,000		
100-1201-5250 Maintenance Service Cont Printer		300		300		
100-1201-5300 Printing and Binding Letterhead, envelopes	76	250	20	250		
100-1201-5310 Advertising Job Ads				2,000		
Total Services	457	10,800	1,940	10800	0	

Other Charges:					
100-1201-5710 Postal Services	500	1,000	749	1,000	
Postage meter					
100-1201-5720 Telecommunications	3,957	3,000	1,735	0	
BB/Mgr Cell/PIO Landline					
100-1201-5920 Education & Training	95	1,000	555	1,000	
Conferences/Mgr.					
100-1201-6010 Lodging	323			0	
100-1201-6015 Meals	82		35	0	
Total Other Charges	4,957	5,000	3,074	2000	0
Miscellaneous Items:					
100-1201-6210 Dues & Assoc Memberships	1,697	2,000	1,936	2,000	
100-1201-6299 Miscellaneous	2,679	10,000	1,137	10,000	
*employee awards, recognition, banquet					
Total Miscellaneous Items	4,375	12,000	3,073	12000	0
Materials and Supplies:					
100-1201-6510 Office Supplies	1,906	3,500	1,252	1,700	
100-1201-6550 Vehicle Fuels	112	250	82	250	
100-1201-6560 Vehicle & Equipment Supplies	268	100	11	100	
100-1201-6580 Books, Subscriptions & Educational Supplies	129	200		200	
Total Materials and Supplies	2,415	4,050	1,344	2250	0
Capital Outlays:					
100-1201-7300 Furniture & Fixtures		2,700		2,700	
100-1201-7600 Computer Hardware & Equipment	396	500		500	

100-1201-7650 Computer Software	167				
100-1201- Vehicle Replacement Fund					
Total Capital Outlays	563	3,200		3200	0
Total Expenditures	240,540	277,611	135,985	261322	0

Notes/Comments

Town of Culpeper
Town Clerk
For the Six Months Ending December 31, 2010

	FY10 Actual End of Year	FY11 Adopted Budget	FY11 YTD Total (Incl Emcumb)	FY12 Manager Proposed	FY12 Council Adopted
SUMMARY					
Salaries and Wages	\$187,281	\$195,713	\$95,261	195714	0
Services	3,307	6,800	866	6300	0
Other Charges	3,411	7,450	1,614	6000	0
Miscellaneous Items	245	350	255	350	0
Materials and Supplies	1,066	8,300	6,354	8000	0
Capital Outlays	413		340	7600	0
Total Expenditures	195,723	218,613	104,690	223964	0

Notes/Comments

Town of Culpeper
Town Clerk
For the Six Months Ending December 31, 2010

	FY10 Actual End of Year	FY11 Adopted Budget	FY11 YTD Total (Incl Emcumb)	FY12 Manager Proposed	FY12 Council Adopted	Notes
Salaries and Wages:						
100-1202-5010 Salaries - Regular	130,923	131,061	66,571	131,061		
100-1202-5020 Salaries - Overtime						
100-1202-5030 Salaries - Part-Time	13,826	20,806	7,618	20,806		
100-1202-5099 Accrued Salaries/Leave	937					
100-1202-5110 Social Security Tax	8,437	9,417	4,395	9,417		
100-1202-5120 Medicare Tax	1,973	2,203	1,028	2,203		
100-1202-5130 Health Insurance	10,243	11,662	5,790	11,662		
100-1202-5140 VRS Retirement	19,995	19,008	9,614	19,008		
100-1202-5145 VRS Group Life Insurance	792	1,317	129	1,317		
100-1202-5160 Worker's Comp Insurance	155	240	117	240		
Total Salaries and Wages	187,281	195,713	95,261	195714	0	
Services:						
100-1202-5215 Contractual Services	1,066	1,000	356	1,000		
Certified Document Destruction--\$50/month						
100-1202-5250 Maintenance Service Cont mobile radio/typewriter/copier/postage machine		500	75	0		1
100-1202-5300 Printing and Binding	2,241	5,000	435	5,000		
BPOL/records mgt/code supp/publishing						
100-1202-5310 Advertising		300		300		
BPOL notices/misc ads						
Total Services	3,307	6,800	866	6300	0	
Other Charges:						

100-1202-5710 Postal Services		2,000	1,014	2,000	
BPOL/m/l tax/cemeter/general correspondence					
100-1202-5720 Telecommunications	2,437	3,200	600	0	2
office phone/long distance/blackberry					
100-1202-5725 Postage Meter System	500	500		500	
100-1202-5920 Education & Training		500		1,000	3
continuing education courses					
100-1202-6010 Lodging	494	500		1,000	
lodging/continuing education					
100-1202-6015 Meals	(19)	300		500	
meals/continuing education					
100-1202-6018 Travel		450		1,000	
mileage/continuing education					
Total Other Charges	3,411	7,450	1,614	6000	0
Miscellaneous Items:					
100-1202-6210 Dues & Assoc Memberships	245	350	255	350	
IIMC \$200, VMCA \$45, VAGARA \$20					
Total Miscellaneous Items	245	350	255	350	0
Materials and Supplies:					
100-1202-6510 Office Supplies	1,002	1,200	452	900	
100-1202-6550 Vehicle Fuels		200	30	200	
100-1202-6560 Vehicle & Equipment Supplies	32	200	7	200	
100-1202-6580 Books, Subscriptions & Educational Supplies	31	200		200	
100-1202-6595 Cigarette Tax Expenses		6,500	5,864	6,500	

Total Materials and Supplies	1,066	8,300	6,354	8000	0
Capital Outlays:					
100-1202-7600 Computer Hardware & Equipment	246		340	0	
100-1202-7650 Computer Software	167			7600	
fire resistant file cabinets/cemtery records management storage					
100-1202- Vehicle Replacement Fund					
Total Capital Outlays	413		340	7600	
Total Expenditures					
	195,723	218,613	104,690	223964	0

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Notes/Comments

- 1- moved to IT Budget
- 2- moved to IT Budget
- 3- VMCA/VAGARA/other org educational courses
- 4- storage of cemetery records

Town of Culpeper
Human Resources
For the Six Months Ending December 31, 2010

	FY10 Actual End of Year	FY11 Adopted Budget	FY11 YTD Total (Incl Emcumb)	FY12 Manager Proposed	FY12 Council Adopted
SUMMARY					
Salaries and Wages	\$32,330	\$38,424	\$14,544	82174	0
Services	1,411	6,800	4,992	7800	0
Other Charges	(7,655)	8,600	1,311	8600	0
Miscellaneous Items	205	400	160	85000	0
Materials and Supplies	4,040	5,500	1,449	51658	0
Capital Outlays		500	0	500	0
Total Expenditures	30,331	60,224	22,456	235732	0

Notes/Comments

Town of Culpeper
Human Resources
For the Six Months Ending December 31, 2010

	FY10 Actual End of Year	FY11 Adopted Budget	FY11 YTD Total (Incl Emcumb)	FY12 Manager Proposed	FY12 Council Adopted	Notes
Salaries and Wages:						
100-1203-5010 Salaries - Regular	28,679	28,517	14,544	72267		
100-1203-5110 Social Security Tax	1,030	1,768		1768		
100-1203-5120 Medicare Tax	241	414		414		
100-1203-5130 Health Insurance	1,559	2,915		2915		
100-1203-5140 VRS Retirement	777	4,478		4478		
100-1203-5145 VRS Group Life Insurance	44	286		286		
100-1203-5160 Worker's Comp Insurance		46		46		
Total Salaries and Wages	32,330	38,424	14,544	82174	0	
Services:						
100-1203-5210 Health & Medical Service Random D & A testing	1,028	3,000	105	3,000		
100-1203-5214 Consulting Services	174	2,000	4,679	2,000		
100-1203-5250 Maintenance Service Cont 1st Floor First Aid Kit		300	208	300		
100-1203-5300 Printing and Binding letterhead, envelopes, business cards	208	1,000		1,000		
100-1203-5310 Advertising job openings		500		1,500		
Total Services	1,411	6,800	4,992	7800	0	

Other Charges:					
100-1203-5710 Postal Services	159	200	66	200	
postage meter					
100-1203-5720 Telecommunications		2,000		2,000	
landline, blackberry, cell phone					
100-1203-5920 Education & Training	(7,814)	6,000	1,245	6,000	
100-1203-6015 Meals		200			
100-1203-6018 Travel		200		400	
Total Other Charges	(7,655)	8,600	1,311	8600	0
Miscellaneous Items:					
100-1203-6210 Dues & Assoc					
Membership	205	400	160	400	
SHRM					
100-1203-6290 FY12 Employee Bonus				84600	
Total Miscellaneous Items	205	400	160	85000	0
Materials and Supplies:					
100-1203-6510 Office Supplies	457	1,000	281	1,500	
folders, pens, plaques		500	216	0	
100-1203-6580 Books, Subscriptions &					
Educational Supplies	3,583	4,000	953	4000	
reference material for employment law					
& regulations and HR related topics					
100-1203-6585 Emp Recognition / Safety					
100-1203-6999 Budget Adjustments				46158	
Total Materials and Supplies	4,040	5,500	1,449	51658	0
Capital Outlays:					

100-1203-7600 Computer Hardware & Equipment	500			500	
Total Capital Outlays	500			500	0
Total Expenditures	30,330	60,224	22,456	235732	0

Notes/Comments

Town of Culpeper
Town Attorney
For the Six Months Ending December 31, 2010

	FY10 Actual End of Year	FY11 Adopted Budget	FY11 YTD Total (Incl Emcumb)	FY12 Manager Proposed	FY12 Council Adopted
SUMMARY					
Services	72,800	150,000	82,740	125,000	0
Miscellaneous Items	270	270	270	0	0
Total Expenditures	73,070	150,270	83,010	125000	0

Notes/Comments

Town of Culpeper
Town Attorney
For the Six Months Ending December 31, 2010

	FY10 Actual End of Year	FY11 Adopted Budget	FY11 YTD Total (Incl Emcumb)	FY12 Manager Proposed	FY12 Council Adopted	Notes
Services:						
100-1204-5218 Legal Services	72,800	150,000	82,740	125000		
Total Services	72,800	150,000	82,740	125000	0	
Miscellaneous Items:						
100-1204-6210 Dues & Assoc Membership	270	270	270	0		
Total Miscellaneous Items	270	270	270	0	0	
Total Expenditures	73,070	150,270	83,010	125000	0	
Notes/Comments						

Town of Culpeper
Annual Audit
For the Six Months Ending December 31, 2010

	FY10 Actual End of Year	FY11 Adopted Budget	FY11 YTD Total (Incl Emcumb)	FY12 Manager Proposed	FY12 Council Adopted	
SUMMARY						
Services	40,606	32,000	116,535	33300	0	
Miscellaneous Items	435		0	0	0	
Total Expenditures	41,041	32,000	116,535	33300	0	
Notes/Comments						

Town of Culpeper
Annual Audit
For the Six Months Ending December 31, 2010

	FY10 Actual End of Year	FY11 Adopted Budget	FY11 YTD Total (Incl Emcumb)	FY12 Manager Proposed	FY12 Council Adopted	Notes
Services:						
100-1208-5212 Audit & Accounting Services	37,500	32,000	116,535	33300		1
100-1208-5215 Contractual Services	3,106					
Total Services	40,606	32,000	116,535	33300	0	
Miscellaneous Items:						
100-1208-6210 Dues & Assoc Memberships	435			0		
Total Miscellaneous Items	435			0	0	
Total Expenditures	41,041	32,000	116,535	33300	0	

Notes/Comments

1. Fee based on 2nd year of contract

Town of Culpeper
Town Treasurer
For the Six Months Ending December 31, 2010

	FY10 Actual End of Year	FY11 Adopted Budget	FY11 YTD Total (Incl Emcumb)	FY12 Manager Proposed	FY12 Council Adopted
SUMMARY					
Salaries and Wages	\$603,954	\$641,328	\$301,332	653827	0
Services	31,968	35,800	29,490	55054	0
Other Charges	3,594	23,600	14,086	17300	0
Miscellaneous Items	29,752	42,800	9,851	33100	0
Materials and Supplies	9,193	7,800	3,924	7000	0
Capital Outlays	496		70	0	0
Total Expenditures	678,957	751,328	358,753	766281	0

Notes/Comments

Town of Culpeper
Town Treasurer
For the Six Months Ending December 31, 2010

	FY10 Actual End of Year	FY11 Adopted Budget	FY11 YTD Total (Incl Emcumb)	FY12 Manager Proposed	FY12 Council Adopted	Notes
Salaries and Wages:						
100-1213-5010 Salaries - Regular	439,535	449,880	222,030	449880		
100-1213-5020 Salaries - Overtime	197	2,500	1,102	2500		
100-1213-5030 Salaries - Part-Time	20,826	29,188	5,580	29188		
100-1213-5099 Accrued Salaries/Leave	787					
100-1213-5110 Social Security Tax	29,784	29,891	12,171	29891		
100-1213-5120 Medicare Tax	6,576	6,991	3,236	6991		
100-1213-5130 Health Insurance	37,229	52,477	23,234	52477		
100-1213-5140 VRS Retirement	66,061	65,114	31,321	65114		
100-1213-5145 VRS Group Life Insurance	2,451	4,521	2,314	4521		
100-1213-5160 Worker's Comp Insurance	508	765	345	765		
Move PPT position to FT position				12500		1 CSR position is PPT (up to 39 hrs/wk-no benefits. Change is to FT w/ benefits
Total Salaries and Wages	603,954	641,328	301,332	653827	0	
Services:						
100-1213-5210 Health & Medical Services	316	250	389	390		
100-1213-5213 Collection Fees, Warrants	21,777	15,000	10,820	22000		
100-1213-5215 Contractual Services		10,000	12,300	25000		additional accounting services
100-1213-5240 R&M - Equipment		500		500		
100-1213-5249 R&M - Misc / Other	86	250		100		
100-1213-5250 Maintenance Service Cont	4,186	3,300	2,515	264		
100-1213-5300 Printing and Binding	4,659	6,000	3,025	6000		
100-1213-5310 Advertising	945	500	441	800		
Total Services	31,968	35,800	29,490	55054	0	
Other Charges:						
100-1213-5710 Postal Services	6,827	15,000	9,590	15000		
100-1213-5720 Telecommunications	(4,245)	7,000	1,483	0		
100-1213-5725 Lease - Postage Meter	749	1,000		800		
100-1213-5920 Education & Training	175	300		500		
100-1213-6010 Lodging			1,452	300		
100-1213-6015 Meals	10	100	485	200		
100-1213-6018 Travel	76	200	1,076	500		

Total Other Charges	3,594	23,600	14,086	17300	0
Miscellaneous Items:					
100-1213-6210 Dues & Assoc Memberships	340	300	370	400	
100-1213-6220 Bank Fees	29,232	40,000	9,481	30000	
100-1213-6295 Bad Debt Expense		2,500		2500	
100-1213-6299 Miscellaneous	180			200	
Total Miscellaneous Items	29,752	42,800	9,851	33100	0
Materials and Supplies:					
100-1213-6510 Office Supplies	8,434	7,000	2,981	5200	
100-1213-6560 Vehicle & Equipment Supp	215			0	
100-1213-6580 Books, Subscriptions & Educational Supplies		300		300	
100-1213-6660 Operating Supplies	545	500	943	1500	
Total Materials and Supplies	9,193	7,800	3,924	7000	0
Capital Outlays:					
100-1213-7600 Computer Hardware & Equipment	496		70		
Total Capital Outlays	496		70	0	0
Total Expenditures	678,957	751,328	358,753	766281	0
Notes/Comments					

Town of Culpeper
 Risk Management
 For the Six Months Ending December 31, 2010

SUMMARY	FY10 Actual End of Year	FY11 Adopted Budget	FY11 YTD Total (Incl Emcumb)	FY12 Manager Proposed	FY12 Council Adopted
Other Charges	83,104	129,782	22,692	129782	0
Miscellaneous Items			0		
Materials and Supplies			0		
Capital Outlays			0		
Total Expenditures	83,104	129,782	22,692	129782	0

Notes/Comments

Town of Culpeper
Risk Management
For the Six Months Ending December 31, 2010

	FY10 Actual End of Year	FY11 Adopted Budget	FY11 YTD Total (Incl Emcumb)	FY12 Manager Proposed	FY12 Council Adopted	Notes
Other Charges:						
100-1219-5810 Boiler & Machinery Insurance	40	4,597	20	4,597		
100-1219-5820 Fire / Property Insurance		7,050		7,050		
100-1219-5830 Contractor's Equipment Insurance		981		981		
100-1219-5840 Motor Vehicle Insurance	15,016	39,812		39,812		
100-1219-5860 Public Official Liability Insurance	38,439	45,275	22,672	45,275		
100-1219-5870 General Liability Insurance	29,610	32,067		32,067		
Total Other Charges	83,104	129,782	22,692	129782	0	
Total Expenditures	83,104	129,782	22,692	129782	0	
Notes/Comments						

Town of Culpeper
Information Technology
For the Six Months Ending December 31, 2010

	FY10 Actual End of Year	FY11 Adopted Budget	FY11 YTD Total (Incl Emcumb)	FY12 Manager Proposed	FY12 Council Adopted
SUMMARY					
Salaries and Wages	\$147,233	\$151,813	\$72,792	217,024	0
Services	25,922	43,729	19,181	205,941	0
Other Charges	11,518	11,925	5,114	93,678	0
Miscellaneous Items		150	0	150	0
Materials and Supplies	2,329	4,200	369	4,200	0
Capital Outlays	2,593	21,500	179	23,600	0
Total Expenditures	189,595	233,317	97,635	544,593	0

Notes/Comments

FY12 MIS budget reflects changes in listing of IT, communication and related equipment in the MIS budget & removed from individual GF department budgets.

Town of Culpeper
Information Technology
For the Six Months Ending December 31, 2010

	FY10 Actual End of Year	FY11 Adopted Budget	FY11 YTD Total (Incl Emcumb)	FY12 Manager Proposed	FY12 Council Adopted	Notes
Salaries and Wages:						
100-1220-5010 Salaries - Regular	110,895	112,572	57,166	161,762		* \$54,564.84 - Additional IT Position at \$41,600 p/yr + benefits =
100-1220-5020 Salaries - Overtime						
100-1220-5030 Permanent Part-time*						
100-1220-5099 Accrued Salaries/Leave	546			10,029		
100-1220-5110 Social Security Tax	6,876	6,980	3,544	2,346		
100-1220-5120 Medicare Tax	1,608	1,633	829	17,493		
100-1220-5130 Health Insurance	9,129	11,662	2,895	24,701		
100-1220-5140 VRS Retirement	17,419	17,675	8,161	437		
100-1220-5145 VRS Group Life Insurance	634	1,113	112	257		
100-1220-5160 Worker's Comp Insurance	127	179	85			* Increase in ss, medicare, health, VRS and Worker's
Total Salaries and Wages	147,233	151,813	72,792	217,024	0	
Services:						
100-1220-5214 Consulting Services*	4,390	5,000	656	53,000.00		
Advanced Network Systems - \$5,000	5,000					
General Engineering / GIS						Consulting
GIS upgrades \$15,000	15,000					Engineering Total 48000
GIS Software \$9750	9,750					
Utility Mapping \$9750	9,750					
Online GIS \$5,000	5,000					
ArGIS and ArcInfo \$3500	3,500					
100-3101 County IT Consulting Services \$5000	5,000					
100-3101 County IT Consulting Services \$5000	5,000					
100-1220-5240 R&M - Equipment	3,148	3,000	960	3000		
Switches, routers, UPS, mice, keyboard, surge protectors, monitors - \$3,000	3,000					
100-1220-5250 Maintenance Service Contracts	18,384	35,704	17,565	149,916		
IT monitoring municipal IT closet \$300	300					
Cogsdale Annual Support \$16,960	16,960					*Cogsdale Annual Support \$12,720 increase
Capital Annual Support \$4,244	4,244					
**Change Order 25% of 2,500 = \$625	625					
Watchguard (firewall) TPD \$300	300					
Watchguard (firewall) TH \$1150	1,150					
Nod 32 (Antivirus) \$1280	1,280					
Blackberry Server \$1250	1,250					
Symantec \$1500	1,500					*Increase in annual support due to police department
Wireless Backbone \$9795	9,795					*Increase in annual support due to police department
Phone Systems \$9695	9,695					
Intermapper \$200	200					
Meru Wireless PTP \$570	570					
Milestone Camera Surveillance \$545	545					
Switch Maintenance \$200	200					
*Card Reader	3,500					*Card Reader Yearly Maintenance at PD
(6) 3 Com Switches \$1150	1,150					
*Printer Contract \$24,000	17,000					**Contract service for printing managed services to include repair, ink toner, printer replacement - Individual orders of ink cartridges would be eliminated
Copiers						Copiers

**Planning @ 470 mo.	5,250			Planning	6000
**Planning \$750 color copies	750			"	
**TPD OCE B/W Copier Rental \$2,652/yr.	2,652			Police	17204
**TPD Overage & Usage for above \$250/yr.	250			"	
**TPD OCE Color Copier Rental \$2,148/yr.	2,148			"	
**TPD Overage & Usage for above \$500/yr.	500			"	
**TPD US Bank B/W Copier Rental \$4,298/yr.	4,298			"	
**TPD Overage & Usage \$1,355.82/yr.	1,356			"	
**Tourism Copier \$2600	2,600			Tourism	2400
**DES Copier 300-3700-5943 \$1000	1,000			Env. Serv.	2000
**DES Copier 400-4700-5943 \$1000	1,000			"	
**L&P Copier \$201.30	806			L&P	806
**Manager / Clerk Copier	4,452			Manager	4452
**Engineering Copier \$400	400			Engineering	400
**Treasurer \$3036	3,036			Treasurer	Total 30,298
General Engineering / GIS				Engineering	
**ACAD VIP \$2309	2,309			"	
**ARC info and view map \$3700	3,700			"	
**Cybernet Upgrade \$500	500			"	
**GIS Mapping \$3026	3,026			"	
**Vidar \$1995	1,995			"	
Town Police Department				Town Police	Total: 11,530
**Edwards Bus Sys (aka VBS) Printer Cont \$2484	2,484			TPD Contract	
**Overage & Usage \$414/yr.	414			Printer Overage	
**LiveScan \$2,000/yr.	2,000			Livescan	
**LiveScan Software Maintenance \$775/yr.	775			Livescan Software	
**Kustom Signals - In Car Camera \$13,305	13,305			In car camera	
**CPI - VCIN Maintenance \$156/yr.	156			VCIN	
**VCIN Annual Update visit \$39/yr.	39			VCIN	
**Sungard Public Sector - Maintenance \$1,480/yr.	1,480			OSSI	
Sungard Public Sector - Service Contract \$14,571/yr.	14,571			OSSI service	
**Clancey Parking Ticket Systems	2,400			Clancey	
				Culpeper Police	Total: 37,624
100-1220-5300 Printing and Binding	25		25		
Total Services	25,922	43,729	19,181	205941	0
Other Charges:					
100-1220-5710 Postal Services		25			
**100-1220-5720 Telecommunications	11,220	10,200	5,114	91,978	Telecommunications
100-1201 - ASCAP -\$305	305			Manager	305 music advertisement
100-1201 - BMI General Licensing - \$305	305			Manager	305 music advertisement
**100-1220 - Telnes Broadband (T1)	1,800			IT	1800 T-1 Internet
nTelos PRI/LD - \$8000					
100-1220 - \$300	300			IT	300 long distance
100-8104 - \$30	30			Tourism	30 long distance
100-1202 - \$1000	1,000			Clerk	1000 long distance
100-1201 - \$1100	1,100			Manager	1100 long distance
100-1213 - \$2400	2,400			Treasurer	2400 long distance
100-8101 - \$1800	1,800			Planning	1800 long distance
100-4101 - \$1650	1,650			Engineering	1650 long distance
Nextel (Cell phones, BB, air cards)					Total 10,690
100-1220 (IT Spec. & Mayor, Aircard \$1680	1,680			IT	1680 Blackberries, aircards
100-1201 \$1550	1,550			Manager	1550 Blackberries
100-1202 \$624	624			Clerk	624 Blackberry
100-4101 \$3,540	3,540			Engineering	3540 cell phones, blackberries, aircards
100-4102 \$2050	2,050			Streets	2050 blackberries and cell phones
100-1221 \$624	624			Motor Pool	624 cell phones

100-4107 \$400	400			Traffic Eng	400 cell phones
100-7108 \$240	240			Clerk	240 Blackberry
100-3101 \$36,000	36,000			Police	36000 air cards, blackberries and cell phones
100-1213 \$852	852			Treasurer	852 blackberry and cell
100-1215 \$1440	1,440			Utility	1440 blackberries and cell phones
Comcast (ld, internet)					Total 49,000
100-1220 \$1440	1,440			IT internet	
100-3101 \$3720	3,720			police internet, cable and phone	
100-6600 \$2400	2,400				
Idearc - DNS					
100-1220 \$300	300				
100-3101 \$300	300			TPD - website domain	
Verizon					
100-1220 \$1350	1,350			IT - DSL	
100-3101 PRI 10,800	10,800			Police - PRI phone system	
100-1215 \$480	480			Utility - local and long distance	
100-4201 \$2400	2,400			Utility - local and long distance	
100-6600 \$1800	1,800				
100-4302 \$1700	1,700			General - local and long distance	
100-8104 \$900	900			Tourism - fax	
AT&T					
100-1215 - \$100	100			Utility - long distance	
100-4302 \$420	420			general long distance	
100-8104 - \$660	660			Tourism - blackberry	
100-1220 \$1224	1,224			IT - blackberry	
Commonwealth of Virginia (VITA)					
100-1220 \$204	204			IT - long distance	
100-1213 \$350	350			Treasurer - long distance	
100-1215 \$350	350			Utility - long distance	
100-3101 \$420	420			police - long distance	
100-4102 \$95	95			Streets - long distance	
USA Mobility Wireless					
100-1215 \$125	125			Utility - Pagers	
MCI					
Wachovia Bank					
100-6600 \$500	500			Other Dept.	
Culpeper Chamber					Total 94,780
100-8103 \$250	250				
100-1220-5920 Education & Training	298	1,000	1000		
100-1220-6010 Lodging		400	400		
100-1220-6015 Meals		150	150		
100-1220-6018 Travel		150	150		
Total Other Charges	11,518	11,925	5,114	93678	0
Miscellaneous Items:					
100-1220-6210 Dues & Assoc Memberships		150	150		
Total Miscellaneous Items		150	150	150	0
Materials and Supplies:					
100-1220-6510 Office Supplies	151	600	227	600	
100-1220-6660 Operating Supplies	2,178	3,500	142	3500	
100-1220-6670 Small Tools		100		100	

Total Materials and Supplies	2,329	4,200	369	4200	0
Capital Outlays:					
100-1220-7200 Machinery & Equipment	1,000	1,000		1000	
100-1220-7600 Computer Hardware & Equipment	140	13,000		3,100	Computer H&E
(10) Phones/Licensing @310 ea - \$3100	3,100				**Phone replacement
100-1220-7650 Computer Software		7,500		19,500	Software
VMWare licenses \$5,000	5,000				
**TPD - CAD Licenses, CIS Crime Scene, Evidence, DVD Camera, MCT Software	14,500				Police - CAD licenses, CIS crime scene licenses, evidence, dvd camera, mct software
Total Capital Outlays	2,593	21,500	179	23600	0
Total Expenditures	189,594	233,317	97,635	544,593	0
				Other Total	224,482

Notes/Comments

	New Items added to IT budget
	Items added that are other departments
Increase in IT's budget	
Salaries and Wages	65,211
Services	41,560
Decrease in IT's budget	
Other Charges	(2,202)
Miscellaneous Charges	0
Materials and Supplies	0
Capital Outlays	(12,400)

Town of Culpeper
 Motor Pool
 For the Six Months Ending December 31, 2010

	FY10 Actual End of Year	FY11 Adopted Budget	FY11 YTD Total (Incl Emcumb)	FY12 Manager Proposed	FY12 Council Adopted
SUMMARY					
Salaries and Wages	\$214,660	\$217,612	\$105,076	214868	0
Services	4,617	7,020	2,708	7220	0
Other Charges	1,046	1,065	435	625	0
Miscellaneous Items			0		
Materials and Supplies	9,276	9,400	3,403	10450	0
Capital Outlays		2,200	0	0	0
Total Expenditures	229,599	237,297	111,622	233163	0

Notes/Comments

Town of Culpeper
Motor Pool
For the Six Months Ending December 31, 2010

	FY10 Actual End of Year	FY11 Adopted Budget	FY11 YTD Total (Incl Emcumb)	FY12 Manager Proposed	FY12 Council Adopted	Notes
Salaries and Wages:						
100-1221-5010 Salaries - Regular	156,255	159,226	78,343	157061		1
100-1221-5020 Salaries - Overtime	540	500	92	500		
100-1221-5099 Accrued Salaries/Leave	2,227					
100-1221-5110 Social Security Tax	9,533	9,903	4,863	9769		
100-1221-5120 Medicare Tax	2,230	2,316	1,137	2285		
100-1221-5130 Health Insurance	15,364	17,492	8,442	17492		
100-1221-5140 VRS Retirement	24,874	22,657	10,178	22303		
100-1221-5145 VRS Group Life Insurance	944	1,573	149	1571		
100-1221-5160 Worker's Comp Insurance	2,693	3,944	1,872	3887		
Total Salaries and Wages	214,660	217,612	105,076	214868	0	
Services:						
100-1221-5210 Health & Medical Service Flu shots, first aid kit refills	34	200	259	300		
100-1221-5245 R&M - Vehicle Repairs performed out of shop		300		300		
100-1221-5250 Maintenance Service Cont 1.) OSHA inspection of 3 vehicle lifts & 2 air jacks-\$785 2.) Fire extinguisher service-\$100 3.) Parts washer service-\$715 4.) All Data-\$3,000	3,375	4,600	1,727	4600		
100-1221-5300 Printing and Binding Work orders & vehicle check lists	202	320		320		
100-1221-5310 Advertising		100	335	200		

100-1221-5350 Uniform Rentals Uniforms, shorts & coveralls	1,006	1,500	386	1500	
Total Services	4,617	7,020	2,708	7220	0
Other Charges:					
100-1221-5720 Telecommunications Cell phone	662	615	268	0	
100-1221-5920 Education & Training Hydraulic school	384	450		400	
100-1221-6010 Lodging			80	100	
100-1221-6015 Meals			26	50	
100-1221-6018 Travel			62	75	
Total Other Charges	1,046	1,065	435	625	0
Materials and Supplies:					
100-1221-6510 Office Supplies	66	300	11	150	
100-1221-6550 Vehicle Fuels	1,207	1,200	348	1300	
100-1221-6560 Vehicle & Equipment Supplies	789	500	220	600	
100-1221-6570 Uniform Purchases & Wearing A Safety shoes, Town caps	384	400		400	
100-1221-6660 Operating Supplies Shop towels, brake cleaner	4,203	4,000	2,341	5000	
100-1221-6670 Small Tools Special purpose tools	2,626	3,000	482	3000	
Total Materials and Supplies	9,276	9,400	3,403	10450	0
Capital Outlays:					
100-1221-7200 Machinery & Equipment		2,200		0	
Total Capital Outlays		2,200		0	0

Total Expenditures	229,599	237,297	111,622	233163	0
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Notes/Comments

1 - Decrease due to personnel change

Town of Culpeper
Electoral Board
For the Six Months Ending December 31, 2010

	FY10 Actual End of Year	FY11 Adopted Budget	FY11 YTD Total (Incl Emcumb)	FY12 Manager Proposed	FY12 Council Adopted
SUMMARY					
Salaries and Wages	\$2,680	\$5,500	\$0	10000	0
Services	3,141	2,000	556	4000	0
Other Charges	175	400	0	1000	0
Miscellaneous Items			0		
Materials and Supplies			0		
Capital Outlays			0		
Total Expenditures	5,996	7,900	556	15000	0

Notes/Comments

Town of Culpeper
Electoral Board
For the Six Months Ending December 31, 2010

	FY10 Actual End of Year	FY11 Adopted Budget	FY11 YTD Total (Incl Emcumb)	FY12 Manager Proposed	FY12 Council Adopted	Notes
Salaries and Wages:						
100-1301-5060 Electoral Board Officers	2,680	5,500		10,000		1
Total Salaries and Wages	2,680	5,500		10000	0	
Services:						
100-1301-5250 Maintenance Service Contracts	2,520	1,000	556	2,000		
100-1301-5300 Printing and Binding	621	1,000		2,000		
Total Services	3,141	2,000	556	4000	0	
Other Charges:						
100-1301-5940 Lease - Building	175	400		1,000		
Total Other Charges	175	400		1000	0	
Total Expenditures	5,996	7,900	556	15000	0	

Notes/Comments

1- increase expense/2 additional precincts

Town of Culpeper
Police Dept
For the Six Months Ending December 31, 2010

	FY10 Actual End of Year	FY11 Adopted Budget	FY11 YTD Total (Incl Emcumb)	FY12 Manager Proposed	FY12 Council Adopted
SUMMARY					
Salaries and Wages	\$3,226,114	\$3,369,071	\$1,619,958	3369070	0
Services	101,654	122,913	67,602	79160	0
Other Charges	88,088	89,130	32,540	41000	0
Miscellaneous Items	55,992	24,825	30,786	25325	0
Materials and Supplies	154,001	147,000	107,961	185000	0
Capital Outlays	39,145	64,000	8,358	39000	0
Total Expenditures	3,664,994	3,816,939	1,867,205	3738555	0

Notes/Comments

Town of Culpeper
Police Dept
For the Six Months Ending December 31, 2010

	FY10 Actual End of Year	FY11 Adopted Budget	FY11 YTD Total (Incl Emcumb)	FY12 Manager Proposed	FY12 Council Adopted	Notes
Salaries and Wages:						
100-3101-5010 Salaries - Regular	2,280,861	2,295,309	1,096,499	2,295,309		
100-3101-5020 Salaries - Overtime	118,473	145,000	104,396	145,000		
100-3101-5030 Salaries - Part-Time	2,590	12,463	244	12,463		
100-3101-5070 Education Incentive	285	3,000		3,000		
100-3101-5099 Accrued Salaries/Leave	15,620					
100-3101-5110 Social Security Tax	147,049	142,338	73,408	142,338		
100-3101-5120 Medicare Tax	34,391	33,288	17,168	33,288		
100-3101-5130 Health Insurance	236,257	303,202	129,531	303,202		
100-3101-5140 VRS Retirement	338,700	360,437	168,657	360,437		
100-3101-5145 VRS Group Life Insurance	13,179	22,685	3,385	22,685		
100-3101-5160 Worker's Comp Insurance	38,322	51,348	26,670	51,348		
100-3101-5190 Town Banquet	386					
Total Salaries and Wages	3,226,114	3,369,071	1,619,958	3,369,070		0
Services:						
100-3101-5210 Health & Medical Service	2,715	8,000	140	10,000		1
Annual Physicals for Officers						
Physicals for Officer Candidates						
Hepatitis Innoculations						
Drug Screening						
Wellness Program						
100-3101-5214 Consulting Services	8,637	8,000		8,000		
Polygraph Testing						
Psychological Testing						
Police Officer Employment Tests						
100-3101-5215 Contractual Services		1,000		0		2
100-3101-5240 R&M - Equipment	575		1,513	0		
100-3101-5245 R&M - Vehicle	11,308	17,000	7,160	17,000		

Contract Vehicle Repair						
Motorcycle Maintenance Svc.						
Vehicle Calibrations						
Vehicle Decals						
100-3101-5250 Maintenance Service Contracts	50,705	55,413	33,910	8,000		3
Accurint (CIS Backgrounds) \$720/yr.						
CALEA Update Svc. Software \$130/yr.						
Document Destruction \$300/yr.						
Equifax (CIS Backgrounds) \$660/yr.						
Lexis Nexis (CIS Backgrounds) \$1,200/yr.						
Atlantis-Cummings Generator Maintenance \$900/yr.						
Stericycle, Inc. - Removal of Hazardous Waste \$1,600/yr.						
Cintas - Supplies for First Aid Kit \$300/yr.						
100-3101-5300 Printing and Binding	1,701	2,000	1,287	2,000		
Traffic Summons						
Accident Field Investigations Notebooks						
Warrant Jackets						
Evidence Forms						
Promotional Materials						
100-3101-5310 Advertising	129	2,000	1,034	2,500		4
Found Property Ads						
Surplus Property Ads						
Job Announcements						
Advertising						
Marketing						
Recruiting						
100-3101-5460 Drug & Gang Task Force (BRNGTF)	4,385	5,000	1,557	5,000		
100-3101-5480 Central Shenandoah Criminal Justice	21,500	24,500	21,000	26,660		5
Total Services	101,654	122,913	67,602	79,160		0
Other Charges:						
100-3101-5710 Postal Services	145	1,000	1,047	1,000		
100-3101-5715 Messenger Services	592	500	327	500		
100-3101-5720 Telecommunications	51,635	48,130	17,674	0		6
100-3101-5920 Education & Training	8,552	15,000	6,399	15,000		

Outside Training & Police Education						
Continued Education for Employees						
Forensic Science Re-training						
Training Reserve Officers						
Computer Training						
100-3101-5925 ERT - Training & Equipment	13,250	10,000	87	10,000		
100-3101-6010 Lodging	3,199	2,500	2,481	4,250		7
100-3101-6015 Meals	10,463	10,000	4,495	10,000		
100-3101-6018 Travel	252	2,000	30	250		8
Total Other Charges	88,088	89,130	32,540	41,000		0
Miscellaneous Items:						
100-3101-6210 Dues & Assoc Memberships	6,735	7,325	1,799	7,325		
AAA/Child Safety Seat Technician Fees						
CALEA (Accreditation Fees)						
FBI National Academy (COP)						
IACA (Inter'l Assn. Crime Analyst - Jarosh)						
IACP (COP Membership)						
IACP Net (Nicholson)						
IAPE (Prop. & Evidence - Jarosh)						
ICPC (Chaplains Assn. - Martin)						
IFSM (Inst. For Supply Management - Jenkins)						
NTOA (Nat'l Tactical Off. Assn - Roy)						
VCAN (VA Crime Analysis Network - Jarosh)						
VACAP (Assn. of CALEA Assessment)						
VACP (VA Assn. Chiefs of Police 3 @ \$175)						
VCPA (VA Crime Preven. Assn - Sisk)						
VPCF (VA Police Chief's Found. - 3)						
VGIA (VA Gang Assn. - Terrill/R. Brooking)						
VPCA (VA Police K-9 Assn. - Hill & Dodson)						
PELS School						
RAD Re-Certification						
SCC (Comm of Notary - Nicholson, Jarosh, Brown)						
100-3101-6260 Informant Fees	2,500	2,500	1,980	3,000		9
100-3101-6290 Grant - Funded Expenditures	44,594	15,000	26,168	15,000		
100-3101-6299 Miscellaneous	2,162		839	0		

Total Miscellaneous Items	55,992	24,825	30,786	25,325	0
Materials and Supplies:					
100-3101-6510 Office Supplies	3,895	8,000	6,010	8,000	
100-3101-6550 Vehicle Fuels	69,487	65,000	31,628	78,000	10
100-3101-6560 Vehicle & Equipment Supplies	19,520	15,000	20,275	25,000	11
100-3101-6570 Uniform Purchases & Wearing Apparel	15,593	25,000	4,375	25,000	
Police Officer Uniforms					
Reserve Officer Uniforms					
Community Service Officer Uniforms					
Records Clerk Uniforms					
Park Attendant Uniforms					
Raincoats					
Badges, Nameplates & Service Pins					
Coveralls, Uniform Shoes					
100-3101-6580 Books, Subscriptions & Educational Supplies	665	1,000	897	1,000	
VA Criminal & Traffic Code Updates					
Magistrate's Manual					
Legal Points, Training Keys, etc.					
100-3101-6660 Operating Supplies	44,840	33,000	44,776	48,000	12
Ammunition					
Body Armor/Ballistic Vests					
Targets, handcuffs, replacement weapons, flashlights, misc. supplies - batteries, film, traffic cones, evidence collection equipment, protective BBP equipment, traffic safety material, fingerprint equipment, et al.					
Total Materials and Supplies	154,001	147,000	107,961	185,000	0
Capital Outlays:					
100-3101-7200 Machinery & Equipment	6,230	15,000	4,667	15,000	
Radar Purchase, Replacement Equipment					
Vehicle DVD Camera System Purchase					
Replacement & Equipment					

Tuning Fork Calibrations					
Traffic Classifiers					
*Varies for unpredictable grant funds for equipment					
100-3101-7300 Furniture & Fixtures		2,000		7,000	13
File/Supply Cabinets					
Desks					
Tables & Chairs					
Chair Replacements					
100-3101-7400 Communications Equipment	2,137	17,000	225	17,000	
Portable Radio Purchase, Replacement, & Equipment					
Mobile Radio Purchase, Replacement, & Equipment					
100-3101-7600 Computer Hardware & Equipment	11,419	15,500	3,467	0	14
100-3101-7650 Computer Software	19,359	14,500		0	15
100-3101- Vehicle Replacement Fund				0	
Total Capital Outlays	39,145	64,000	8,358	39,000	0
Total Expenditures	3,664,993	3,816,939	1,867,206	3,738,555	0

Notes/Comments

1. Increase requested to expand the wellness/fitness program; and to ensure that physicals & inoculations are conducted
2. Decrease due to the expenses being taken out of other line items for vulture control
3. Decrease due to most items moving to IT budget
4. Advertising for police officer positions semi-annually
5. Increase in annual dues for training per officer
6. 100-3101-5720 - Telecommunications line item budgeted under IT
7. Moved funds from travel to lodging to better meet the needs of the department
8. Moved funds to lodging
9. After annual analysis review was completed on the Street Crimes unit; funds need to be increase
10. Increase of 20% projected due to fuel prices escalating
11. Increase requested for the upkeep of aging fleet
12. Increase requested to purchasing the Digital SLR Cameras, implementation of less lethal program, and increased cost of ammunition
13. Increase requested for additional tables and chairs for community/training room
14. 100-3101-7600 - Computer Hardware & Equipment line item budgeted under IT
15. 100-3101-7650 - Computer Software line item budgeted under IT

Town of Culpeper
 E911 Joint Operations
 For the Six Months Ending December 31, 2010

	FY10 Actual End of Year	FY11 Adopted Budget	FY11 YTD Total (Incl Emcumb)	FY12 Manager Proposed	FY12 Council Adopted
SUMMARY					
Salaries and Wages			\$0		
Services			0		
Other Charges			0		
Miscellaneous Items			0		
Materials and Supplies	199,359	231,079	0	320919	0
Capital Outlays			0		
Total Expenditures	199,359	231,079	0	320919	0

Notes/Comments

Town of Culpeper
 E911 Joint Operations
 For the Six Months Ending December 31, 2010

	FY10 Actual End of Year	FY11 Adopted Budget	FY11 YTD Total (Incl Emcumb)	FY12 Manager Proposed	FY12 Council Adopted	Notes
Materials and Supplies:						
100-3103-6720 E911 Center - Town's Share	199,359	231,079		320919		
Total Materials and Supplies	199,359	231,079		320919	0	
Total Expenditures	199,359	231,079		320919	0	
Notes/Comments						

Culpeper County Departmental Budget-Revenues
FY12 Budget File

Fund No
215

Dept No
Dept Name

31400
E911

GLNO	Description	2008 Actual	2009 Actual	2010 Actual	2011 Budget	2011 Actual to 11/30/10	2012 Request
E911 Collections:							
3-215-121600-0100	E911 Collections	815,283	771,257	732,470	700,000	321,109	725,000
3-215-121600-0200	Wireless Reimbursements	73,858	75,704	81,027	70,000	36,878	72,500
	Subtotal	889,141	846,961	813,497	770,000	357,987	797,500
Revenue Use of Property:							
3-215-150200-0100	Rent of County Property	224,330	164,021	245,709	238,110	69,781	226,924
	Subtotal	224,330	164,021	245,709	238,110	69,781	226,924
Miscellaneous:							
3-215-189900-0900	Shared Costs - E911 Town	158,256	215,025	199,359	241,316	0	320,919
3-215-189900-9900	Miscellaneous	200	116	3,287	0	0	0
	Subtotal	158,456	215,141	202,646	241,316	0	320,919
Categorical Aid:							
3-215-230200-0100	State Comp. Board funds	143,469	141,200	145,818	132,694	0	132,694
3-215-240400-0100	State Grant	0	20,000	38,355	0	0	0
	Subtotal	143,469	161,200	184,173	132,694	0	132,694
Transfers:							
3-215-410500-0100	General Fund Transfers	612,840	722,024	672,105	748,358	0	903,750
	Subtotal	612,840	722,024	672,105	748,358	0	903,750
	Total Revenues	2,028,236	2,109,347	2,118,130	2,130,477	427,768	2,381,787

Computation of Town vs. County Funds:

Total Expenditures	2,381,787
Debt service - county only	(428,836)
Signs - county only	(60,000)
Printing - map books - county only	
E911 Tax	(725,000)
Wireless reimbursements	(72,500)
State Comp. Board funds	(132,694)
Net expenditures for Town Share Calculation	962,757
1/3 Town Share	320,919
County Share 2/3 of above	641,838
Debt service	428,836
Signs - county only	60,000
Printing - map books - county only	0
Rent of towers to offset debt service	(226,924)
Total County share	903,750

Town of Culpeper
 Volunteer Fire Dept
 For the Six Months Ending December 31, 2010

	FY10 Actual End of Year	FY11 Adopted Budget	FY11 YTD Total (Incl Emcumb)	FY12 Manager Proposed	FY12 Council Adopted
SUMMARY					
Salaries and Wages			\$0		
Services			0		
Other Charges	75,000	95,000	47,500	95000	0
Miscellaneous Items			0		
Materials and Supplies			0		
Capital Outlays			0		
Total Expenditures	75,000	95,000	47,500	95000	0

Notes/Comments

Town of Culpeper
 Volunteer Fire Dept
 For the Six Months Ending December 31, 2010

	FY10 Actual End of Year	FY11 Adopted Budget	FY11 YTD Total (Incl Emcumb)	FY12 Manager Proposed	FY12 Council Adopted	Notes
Other Charges:						
100-3202-6110 Contribution CCVFD: \$60,000 State Fire Program Funds (pd to CCVFD): \$20,000 (Fire Program Funds are estimated-actual state payment will be passed thru to CCVFD) Reva VFD: \$15,000	75,000	95,000	47,500	95000		
Total Other Charges	75,000	95,000	47,500	95000	0	
Total Expenditures	75,000	95,000	47,500	95000	0	
Notes/Comments						

Town of Culpeper
 Rescue Service
 For the Twelve Months Ending June 30, 2012

	Original Budget	Amended Budget	Month To Date	Year To Date	Encumbered	Percent Expensed	Remaining Budget
FY12							
Contribution-Company 11-Culpeper Rescue	\$25,000	\$25,000					\$25,000
Total Expenditures	25,000	25,000					25,000

Town of Culpeper
 Rescue Service
 For the Twelve Months Ending June 30, 2012

	Original Budget	Amended Budget	Month To Date	Year To Date	Encumbered	Percent Expensed	Remaining Budget
FY12 - Company 11-Culpeper Rescue							
Other Charges:							
100-3203-6110 Contribution to Company 11-Culpeper Rescue	25,000	25,000					25,000
Total Expenditures	25,000	25,000					25,000

Town of Culpeper
 Virginia Regional Transit Authority
 For the Six Months Ending December 31, 2010

	FY10 Actual End of Year	FY11 Adopted Budget	FY11 YTD Total (Incl Emcumb)	FY12 Manager Proposed	FY12 Council Adopted
SUMMARY					
Salaries and Wages			\$0		
Services			0		
Other Charges	66,144	66,144	66,144	66144	0
Miscellaneous Items			0		
Materials and Supplies			0		
Capital Outlays			0		
Total Expenditures	66,144	66,144	66,144	66144	0

Notes/Comments

Town of Culpeper
Virginia Regional Transit Authority
For the Six Months Ending December 31, 2010

	FY10 Actual End of Year	FY11 Adopted Budget	FY11 YTD Total (Incl Emcumb)	FY12 Manager Proposed	FY12 Council Adopted	Notes
Other Charges:						
100-3204-6130 Contributions & Donations	66,144	66,144	66,144	66144		
Total Other Charges	66,144	66,144	66,144	66144	0	
Total Expenditures	66,144	66,144	66,144	66144	0	
Notes/Comments						

Town of Culpeper
 General Engineering
 For the Six Months Ending December 31, 2010

	FY10 Actual End of Year	FY11 Adopted Budget	FY11 YTD Total (Incl Emcumb)	FY12) Manager) Proposed)	FY12 Council Adopted
SUMMARY					
Salaries and Wages	\$239,186	\$252,449	\$111,367	271,086	0
Services	21,027	44,385	13,924	8,235	0
Other Charges	7,489	9,550	1,893	6,100	0
Miscellaneous Items	123	200	126	300	0
Materials and Supplies	3,210	4,750	633	4,750	0
Capital Outlays	1,519		0	-	0
Total Expenditures	272,554	311,334	127,943	290,471	0

Notes/Comments

ADDITIONAL FUNDS REQUESTED FROM PREVIOUS FISCAL YEAR
 SAVINGS FROM PREVIOUS FISCAL YEAR
 RELOCATED TO THE IT BUDGET

Town of Culpeper
 General Engineering
 For the Six Months Ending December 31, 2010

	FY10 Actual End of Year	FY11 Adopted Budget	FY11 YTD Total (Incl Emcumb)	FY12 Manager Proposed	FY12 Council Adopted	Notes
Salaries and Wages:						
100-4101-5010 Salaries - Regular	166,032	166,567	83,283	178,631		GIS Coordinator position upgrade \$5,387 (10%) Eng II to Eng III position upgrade FY11 \$7,988
100-4101-5030 Salaries - Part-Time	13,799	19,266		19,652		
100-4101-5099 Accrued Salaries/Leave	87					
100-4101-5110 Social Security Tax	11,087	11,521	5,097	12,294		updated benefits per finance dept formula
100-4101-5120 Medicare Tax	2,593	2,694	1,192	2,875		updated benefits per finance dept formula
100-4101-5130 Health Insurance	15,364	21,179	8,685	25,440		updated benefits per finance dept formula
100-4101-5140 VRS Retirement	26,991	27,180	12,076	28,045		updated benefits per finance dept formula
100-4101-5145 VRS Group Life Insurance	1,099	1,891	161	1,891		
100-4101-5160 Worker's Comp Insurance	2,135	2,150	871	2,258		updated benefits per finance dept formula
Total Salaries and Wages	239,186	252,449	111,367	271,086	0	
Services:						
100-4101-5210 Health & Medical Service 5 employees @ \$25 ea - flu shots	75	125	60	125		
100-4101-5214 Consulting Services GIS Software - Consultant Support (\$9,750) Utility Mapping - Consultant Services (\$9,750)	10,163	24,500	2,246	0		relocated to IT budget

On-Line GIS - Consultant Services (\$5,000)						
100-4101-5216 Engineering Services	2,310	6,360	3,170	6,660		additional \$300 for bridge inspection
Bridge Inspections (\$3,200)						
Miscellaneous Surveying (\$2,000)						
Bridge Load Capacity Analysis (\$1,460)						
100-4101-5218 Legal Services		150		150		
Easement Recordation						
100-4101-5245 R&M - Vehicle		500		500		
100-4101-5250 Maintenance Service Contracts	8,464	11,950	8,289	0		relocated to IT budget
ACAD VIP (\$2,309)						
ARC Info & View Map (\$3,700)						
Cybernet Upgrade (\$500)						
Engineering Copier Maintenance (\$400)						
Engineering Radio Maintenance (\$20)						
GIS Mapping (\$3,026)						
Vidar Maintenance (\$1,995)						
OCE TDS 300						
100-4101-5300 Printing and Binding	15	200	33	200		
Miscellaneous Color Copying (\$100)						
Deed Copies from County Clerk (\$100)						
100-4101-5310 Advertising		600	126	600		
Engineering RFP's						
Total Services	21,027	44,385	13,924	8,235	0	
Other Charges:						
100-4101-5710 Postal Services	529	600	135	600		
Stamps & Postage Meter Use						
FedEx						
100-4101-5720 Telecommunications	6,276	7,550	1,648	0		relocated to IT budget
Local/Long Distance Service (\$5,066)						
4 cell phone @ \$157/mo (\$1,884)						
Internet card \$50/mo (\$600)						
100-4101-5920 Education & Training	260	1,200	90	3,700		additional \$1,200 for Fritz to maintain PE certification and \$1,300 for GIS training
Erosion and Sediment Control						
VDOT Field Asphalt Compaction						
maintaining PE certification (\$1,200)						

GIS training (\$1,300)						
Concrete						
100-4101-6010 Lodging				500		additional \$500 for lodging
Employee lodging for conferences/training						
100-4101-6015 Meals	113	200	20	300		additional \$100 for meals
Employee meals for conferences/training						
100-4101-6018 Travel	310					
Employee travel for conferences/training				1,000		additional \$1,000 for travel
Total Other Charges	7,489	9,550	1,893	6,100	0	
Miscellaneous Items:						
100-4101-6210 Dues & Assoc Memberships	123	200	126	300		additional \$100
Nat'l Society of Professional Engineers (\$220)						
Professional Engineer License Renewal (\$80)						
Total Miscellaneous Items	123	200	126	300	0	
Materials and Supplies:						
100-4101-6510 Office Supplies	443	1,800	280	1,800		
paper, pens, files, envelopes (\$400)						
Drafting Supplies (\$700)						
Printer Supplies (\$700)						
100-4101-6550 Vehicle Fuels	1,095	1,600	266	1,600		
engineering truck						
construction truck						
100-4101-6560 Vehicle & Equipment Supplies	284	350	87	350		
100-4101-6570 Uniform Purchases & Wearing						
Apparel	200	500		500		
5 employees @\$100 for Safety Shoes						
100-4101-6580 Books, Subscriptions & Educational						
Supplies	245	300		300		
Engineering Books & Subscriptions						
100-4101-6660 Operating Supplies	943	200		200		
Total Materials and Supplies	3,210	4,750	633	4,750	0	

Capital Outlays:					
100-4101-7600 Computer Hardware & Equipment	1,519			0	relocated to IT budget
Total Capital Outlays	1,519			0	
Total Expenditures	272,554	311,334	127,943	290,471	0
Notes/Comments					

Town of Culpeper
Public Works - Streets
For the Six Months Ending December 31, 2010

	FY10 Actual End of Year	FY11 Adopted Budget	FY11 YTD Total (Incl Emcumb)	FY12 Manager Proposed	FY12 Council Adopted	
SUMMARY						
Salaries and Wages	\$806,441	\$837,334	\$409,506	830730	0	
Services	661,970	655,873	264,757	785708	0	
Other Charges	4,855	6,130	2,627	1630	0	
Miscellaneous Items	223	125	136	140	0	
Materials and Supplies	86,254	73,570	35,889	83820	0	
Capital Outlays	28,233	31,295	259	800	0	
Total Expenditures	1,587,976	1,604,327	713,174	1702828	0	

Notes/Comments

Town of Culpeper
Public Works - Streets
For the Six Months Ending December 31, 2010

	FY10 Actual End of Year	FY11 Adopted Budget	FY11 YTD Total (Incl Emcumb)	FY12 Manager Proposed	FY12 Council Adopted	Notes
Salaries and Wages:						
100-4102-5010 Salaries - Regular	552,186	562,804	281,646	557898		1
100-4102-5020 Salaries - Overtime	28,336	40,000	10,475	40000		
100-4102-5099 Accrued Salaries/Leave	3,129					
100-4102-5110 Social Security Tax	35,859	37,374	18,032	37070		
100-4102-5120 Medicare Tax	8,386	8,741	4,217	8670		
100-4102-5130 Health Insurance	63,420	69,970	34,561	69984		
100-4102-5140 VRS Retirement	85,683	80,083	40,010	79221		
100-4102-5145 VRS Group Life Insurance	3,416	5,562	514	5579		
100-4102-5160 Worker's Comp Insurance	26,025	32,800	20,051	32308		
Total Salaries and Wages	806,441	837,334	409,506	830730	0	
Services:						
100-4102-5210 Health & Medical Service Physicals, drug tests, first aid kit refills, flu shots	269	500	1,001	500		
100-4102-5214 Consulting Services						
100-4102-5215 Contractual Services Cleaning-\$6,000; spraying-\$2,000	5,051	8,000	2,301	8000		
100-4102-5238 R&M - Infrastrucure 1.) Gravel, hot & cold mix for patching, concrete, brick, culvert pipe, castings-\$35,000 2.) Concrete replacements-\$40,000 3.) 5464 tons of SM-9.5A & SM-9.5D (\$72/ton)- \$393,408; 450 tons of base (\$130/ton)-\$58,500; 22,800 s.y. milling (\$2.00/s.y.)-\$45,600; 30,000 l.f. of crack sealing (\$1.00/l.f.)-\$30,000	495,739	480,573	187,191	602508		

100-4102-5240 R&M - Equipment	210	1,500	1,111	2500	
Repairs performed out of shop					
100-4102-5245 R&M - Vehicle	10	1,100	50	1000	
Repairs performed out of shop					
100-4102-5249 R&M - Misc / Other	60	500	478	500	
100-4102-5250 Maintenance Service Contracts	522	1,200		1200	
1.) Fire extinguisher service-\$800					
2.) Service on copy machine at Town Office-\$400					
100-4102-5270 Rental of Street Lights	156,862	158,000	70,987	165000	
1.) Lights from REC-\$9,000					
2.) Lights from Va. Power-\$27,000					
3.) Future Units-\$2,000					
4.) Lights from Town System-\$127,000					
100-4102-5310 Advertising	69	1,000	326	1000	
Requests for bids, job openings, etc.					
100-4102-5350 Uniform Rentals	3,180	3,500	1,313	3500	
Uniform & shorts rental					
Total Services	661,970	655,873	264,757	785708	0
Other Charges:					
100-4102-5710 Postal Services	153	230	24	230	
100-4102-5720 Telecommunications	4,555	4,500	2,586	0	
1.) Telephone line-\$2,200					
2.) Cell phones-\$2,400					
100-4102-5920 Education & Training	98	1,000	16	1000	
Flagger recertification, asphalt training, etc.					
100-4102-6010 Lodging		200		200	
100-4102-6015 Meals	49	100		100	
100-4102-6018 Travel		100		100	
Total Other Charges	4,855	6,130	2,627	1630	0
Miscellaneous Items:					
100-4102-6210 Dues & Assoc Memberships	223	125	136	140	

APWA dues					
Total Miscellaneous Items	223	125	136	140	0
Materials and Supplies:					
100-4102-6510 Office Supplies	1,459	1,500	591	750	
100-4102-6520 Agricultural Supplies	95	300		300	
100-4102-6540 Janitorial Supplies	1,152	2,000	525	2000	
100-4102-6550 Vehicle Fuels	27,053	22,000	9,168	27000	
100-4102-6555 Lube Oil	758	1,500	476	1500	
100-4102-6560 Vehicle & Equipment Supp	43,305	38,000	21,540	44000	
100-4102-6570 Uniform Purchases & Wearing Apparel	465	1,270	43	1270	
Safety shoes, Town caps					
100-4102-6660 Operating Supplies	11,249	5,000	3,548	5000	
Gloves, hard hats, vests, rain suits, etc.					
100-4102-6670 Small Tools	718	2,000		2000	
Miscellaneous hand tools					
Total Materials and Supplies	86,254	73,570	35,889	83820	0
Capital Outlays:					
100-4102-7200 Machinery & Equipment	26,390	31,295		800	
1.) Replace Unit #364-2000 Kubota mower-\$0					
2.) Purchase 2 string trimmers-\$800					
3.) Lease purchase loader (5th year of 5 year)-\$0					
4.) Purchase used roller-\$0					
100-4102-7300 Furniture & Fixtures	492				
100-4102-7500 Motor Vehicles				0	
Replace Unit #323 - 1990 GMC dump truck					
100-4102-7600 Computer Hardware & Equipment	1,351		259		
Total Capital Outlays	28,233	31,295	259	800	0
Total Expenditures	1,587,977	1,604,327	713,174	1702828	0

Notes/Comments

1 - Decrease due to change in personnel

Town of Culpeper
 Snow & Ice Removal
 For the Six Months Ending December 31, 2010

	FY10 Actual End of Year	FY11 Adopted Budget	FY11 YTD Total (Incl Emcumb)	FY12 Manager Proposed	FY12 Council Adopted	
SUMMARY						
Salaries and Wages	\$63,398	\$14,661	\$0	14661	0	
Services	16,338	5,160	138	5150	0	
Other Charges	3,300	600	200	600	0	
Miscellaneous Items			0			
Materials and Supplies	62,468	43,340	27,713	51765	0	
Capital Outlays			0			
Total Expenditures	145,504	63,761	28,051	72176	0	

Notes/Comments

Town of Culpeper
Snow & Ice Removal
For the Six Months Ending December 31, 2010

	FY10 Actual End of Year	FY11 Adopted Budget	FY11 YTD Total (Incl Emcumb)	FY12 Manager Proposed	FY12 Council Adopted	Notes
Salaries and Wages:						
100-4105-5020 Salaries - Overtime	58,920	13,000		13000		
100-4105-5110 Social Security Tax	3,629	806		806		
100-4105-5120 Medicare Tax	849	189		189		
100-4105-5160 Worker's Comp Insurance		666		666		
Total Salaries and Wages	63,398	14,661		14661	0	
Services:						
100-4105-5219 Temporary Help Services	15,813	4,000		4000		
Truck rental for removing snow from Main & Davis Streets						
100-4105-5240 R&M - Equipment	364	500		500		
Welding services on plows & trucks						
100-4105-5245 R&M - Vehicle	32	500		500		
Repairs performed out of shop						
100-4105-5310 Advertising	130	160	138	150		
Requests for bids						
Total Services	16,338	5,160	138	5150	0	
Other Charges:						
100-4105-6010 Snow & Ice Removal-Lodging	2,082					
100-4105-6015 Meals	1,218	600	200	600		
Meals for employees during snow emergencies						

Total Other Charges	3,300	600	200	600	0
Materials and Supplies:					
100-4105-6550 Vehicle Fuels	5,731	4,500	1,325	5500	
100-4105-6555 Lube Oil	143	250	96	250	
100-4105-6560 Vehicle & Equipment Supplies	14,517	5,000	1,754	5000	
100-4105-6660 Operating Supplies	42,077	33,590	24,538	41015	
1.) 11 tons magnesium chloride @\$405/ton-\$4,455					
2.) 400 tons rock salt @\$72.65/ton-\$29,060					
3.) 500 tons sand @\$15/ton-\$7,500					
Total Materials and Supplies	62,468	43,340	27,713	51765	0
Total Expenditures	145,504	63,761	28,051	72176	0
Notes/Comments					

Town of Culpeper
 Traffic Engineering
 For the Six Months Ending December 31, 2010

	FY10 Actual End of Year	FY11 Adopted Budget	FY11 YTD Total (Incl Emcumb)	FY12 Manager Proposed	FY12 Council Adopted	
SUMMARY						
Salaries and Wages	\$42,066	\$47,014	\$22,943	47025	0	
Services	33,323	76,001	1,225	76000	0	
Other Charges	6,912	10,890	3,541	9150	0	
Miscellaneous Items			0			
Materials and Supplies	21,539	27,924	4,918	29024	0	
Capital Outlays			0	0		
Total Expenditures	103,840	161,829	32,627	161199	0	

Notes/Comments

Town of Culpeper
Traffic Engineering
For the Six Months Ending December 31, 2010

	FY10 Actual End of Year	FY11 Adopted Budget	FY11 YTD Total (Incl Emcumb)	FY12 Manager Proposed	FY12 Council Adopted	Notes
Salaries and Wages:						
100-4107-5010 Salaries - Regular	30,869	31,463	15,735	31470		
100-4107-5020 Salaries - Overtime						
100-4107-5099 Accrued Salaries/Leave	263					
100-4107-5110 Social Security Tax	1,914	1,950	983	1951		
100-4107-5120 Medicare Tax	448	456	230	456		
100-4107-5130 Health Insurance	4,845	5,830	2,895	5832		
100-4107-5140 VRS Retirement	3,544	4,477	2,300	4469		
100-4107-5145 VRS Group Life Insurance	184	310	31	315		
100-4107-5160 Worker's Comp Insurance		2,527	769	2532		
Total Salaries and Wages	42,066	47,014	22,943	47025	0	
Services:						
100-4107-5210 Health & Medical Service Flu shots, first aid kit refills	59	200	20	200		
100-4107-5216 Engineering Services Traffic studies		5,500		5500		
100-4107-5238 R&M - Infrastructure 1.) Painting of traffic markings, thermoplastic markings - \$26,000 2.) Route 3 & Route 15 intersection - \$25,000	27,037	51,000	1,067	51000		
100-4107-5245 R&M - Vehicle Repairs performed out of shop	362	300		300		
100-4107-5250 Maintenance Service Cont 1.) Service contract for traffic lights and equipment - \$3,800	5,547	18,350		18350		

2.) Service contract for L&P maint. - \$11,800					
3.) Maintenance of RR xing protective devices at Spencer & Chandler Sts. - \$2,750					
100-4107-5310 Advertising		300		300	
100-4107-5350 Uniform Rentals	318	351	138	350	
Total Services	33,323	76,001	1,225	76000	0
Other Charges:					
100-4107-5610 Electrical Services	6,669	10,500	3,431	9000	
Electric for traffic signals					
100-4107-5720 Telecommunications	243	240	110	0	
Cell phone					
100-4107-5920 Education & Training		150		150	
Flagger recertification, safety classes, etc.					
Total Other Charges	6,912	10,890	3,541	9150	0
Materials and Supplies:					
100-4107-6550 Vehicle Fuels	2,981	3,100	1,139	3200	
100-4107-6555 Lube Oil	17	100	52	100	
100-4107-6560 Vehicle & Equipment Supplies	1,352	2,000	246	2000	
100-4107-6570 Uniform Purchases	69	124		124	
Safety shoes, Town caps					
100-4107-6660 Operating Supplies	102	200		200	
Gloves, hard hats, rain suits, etc.					
100-4107-6670 Small Tools	71	400	24	400	
100-4107-6680 Traffic Signals & Signs	16,947	22,000	3,457	23000	
1.) Signs, posts, hardware, etc.-\$17,000					
2.) Signal parts & LED bulbs for signal heads- \$10,000					
Total Materials and Supplies	21,539	27,924	4,918	29024	0
Capital Outlays:					
100-4107-7500 Motor Vehicles				0	
Replace Unit #329 - 2000 Dodge pickup with					

similar model

Total Capital Outlays					0
Total Expenditures	103,841	161,829	32,627	161199	0

Notes/Comments

Town of Culpeper
Sanitation
For the Six Months Ending December 31, 2010

	FY10 Actual End of Year	FY11 Adopted Budget	FY11 YTD Total (Incl Emcumb)	FY12 Manager Proposed	FY12 Council Adopted	
SUMMARY						
Salaries and Wages	\$246,895	\$256,038	\$127,487	256006	0	
Services	7,591	5,500	2,765	5400	0	
Other Charges	37,418	39,390	18,709	40390	0	
Miscellaneous Items			0			
Materials and Supplies	40,073	36,360	21,127	46560	0	
Capital Outlays	16,914	29,305	24,852	4200	0	
Total Expenditures	348,891	366,593	194,940	352556	0	

Notes/Comments

Town of Culpeper
Sanitation
For the Six Months Ending December 31, 2010

	FY10 Actual End of Year	FY11 Adopted Budget	FY11 YTD Total (Incl Emcumb)	FY12 Manager Proposed	FY12 Council Adopted	Notes
Salaries and Wages:						
100-4203-5010 Salaries - Regular	172,356	175,902	87,953	175906		
100-4203-5020 Salaries - Overtime	550	500	197	500		
100-4203-5099 Accrued Salaries/Leave	(227)					
100-4203-5110 Social Security Tax	10,720	10,937	5,465	10937		
100-4203-5120 Medicare Tax	2,507	2,558	1,278	2558		
100-4203-5130 Health Insurance	25,343	29,154	14,381	29160		
100-4203-5140 VRS Retirement	27,588	25,030	12,783	24979		
100-4203-5145 VRS Group Life Insurance	1,049	1,739	171	1759		
100-4203-5160 Worker's Comp Insurance	7,010	10,219	5,260	10207		
Total Salaries and Wages	246,895	256,038	127,487	256006	0	
Services:						
100-4203-5210 Health & Medical Service	134	400	20	300		
Physicals, drug tests, first aid kit refills, flu shots						
100-4203-5245 R&M - Vehicle	2,882	2,000	830	2000		
Repairs performed out of shop						
100-4203-5260 Refuse Container Contract	1,700			0		
100-4203-5300 Printing and Binding	1,475	1,300	1,235	1300		
Holiday refuse collection stickers						
100-4203-5310 Advertising		200		200		
100-4203-5350 Uniform Rentals	1,400	1,600	680	1600		
Uniform & shorts rentals						
Total Services	7,591	5,500	2,765	5400	0	

Other Charges:					
100-4203-5660 Disposal Fees	37,418	39,000	18,709	40000	
Tipping fees for small business carts					
100-4203-5710 Postal Services		90		90	
100-4203-5920 Education & Training		300		300	
Flagger recertification, safety classes					
Total Other Charges	37,418	39,390	18,709	40390	0
Materials and Supplies:					
100-4203-6550 Vehicle Fuels	19,413	20,000	7,807	24000	
100-4203-6555 Lube Oil	915	800	312	1000	
100-4203-6560 Vehicle & Equipment Supplies	19,010	14,000	12,829	20000	
100-4203-6570 Uniform Purchases & Wearing					
Apparel	199	560	138	560	
Safety shoes, Town caps					
100-4203-6660 Operating Supplies	536	1,000	41	1000	
Gloves, vests, hard hats, etc.					
Total Materials and Supplies	40,073	36,360	21,127	46560	0
Capital Outlays:					
100-4203-7200 Machinery & Equipment	13,296	25,605	20,680	0	
100-4203-8840 Grant - Litter Control	3,618	3,700	4,172	4200	
Total Capital Outlays	16,914	29,305	24,852	4200	0
Total Expenditures	348,892	366,593	194,940	352556	0

Notes/Comments

Town of Culpeper
 Recycling
 For the Six Months Ending December 31, 2010

	FY10 Actual End of Year	FY11 Adopted Budget	FY11 YTD Total (Incl Emcumb)	FY12 Manager Proposed	FY12 Council Adopted	
SUMMARY						
Salaries and Wages			\$0			
Services	65	1,700	0	1700	0	
Other Charges			0			
Miscellaneous Items			0			
Materials and Supplies	6,562	7,150	1,328	7750	0	
Capital Outlays			0			
Total Expenditures	6,627	8,850	1,328	9450	0	

Notes/Comments

Town of Culpeper
 Recycling
 For the Six Months Ending December 31, 2010

	FY10 Actual End of Year	FY11 Adopted Budget	FY11 YTD Total (Incl Emcumb)	FY12 Manager Proposed	FY12 Council Adopted	Notes
Services:						
100-4204-5245 R&M - Vehicle Repairs performed out of shop	65	1,500		1500		
100-4204-5300 Printing and Binding Recycling notices		100		100		
100-4204-5310 Advertising Recycling schedules		100		100		
Total Services	65	1,700		1700	0	
Materials and Supplies:						
100-4204-6550 Vehicle Fuels Fuel for Unit #336	1,089	1,000	581	1600		
100-4204-6555 Lube Oil	169	150	48	150		
100-4204-6560 Vehicle & Equipment Supplies	5,304	6,000	699	6000		
Total Materials and Supplies	6,562	7,150	1,328	7750	0	
Total Expenditures	6,627	8,850	1,328	9,450	0	

Notes/Comments

Town of Culpeper
 General Properties
 For the Six Months Ending December 31, 2010

	FY10 Actual End of Year	FY11 Adopted Budget	FY11 YTD Total (Incl Emcumb)	FY12) Manager) Proposed)	FY12 Council Adopted	
SUMMARY						
Salaries and Wages	\$29,145	\$31,679	\$18,540	51,836	0	
Services	84,186	232,346	49,735	266,421	0	
Other Charges	97,417	98,364	44,218	123,215	0	
Miscellaneous Items			0			
Materials and Supplies	2,213	3,550	984	3,850	0	
Capital Outlays			0			
Total Expenditures	212,961	365,939	113,477	445,322	0	

Notes/Comments

	ADDITIONAL FUNDS REQUESTED FROM PREVIOUS FISCAL YEAR
	SAVINGS FROM PREVIOUS FISCAL YEAR
	RELOCATED TO THE IT BUDGET
	RELOCATED TO PUBLIC WORKS BUDGET
	NEW LINE ITEM
	RELOCATED FROM THE PARKING AUTHORITY BUDGET

Town of Culpeper
General Properties
For the Six Months Ending December 31, 2010

	FY10 Actual End of Year	FY11 Adopted Budget	FY11 YTD Total (Incl Emcumb)	FY12) Manager) Proposed)	FY12 Council Adopted	Notes
Salaries and Wages:						
100-4302-5010 Salaries - Regular	5,881	6,353	2,783	38,094		additional \$11,671 for status change of Maintenance staff person from PT to FT
100-4302-5030 Salaries - Part-Time	18,190	20,070	9,320	-		relocated to the regular salaries line
100-4302-5099 Accrued Salaries/Leave	(320)					
100-4302-5110 Social Security Tax	1,703	1,625	1,268	1,968		additional \$343 for status change of Maintenance staff person from PT to FT
100-4302-5120 Medicare Tax	398	380	297	461		additional \$86 for status change of Maintenance staff person from PT to FT

100-4302-5130 Health Insurance	2,115	1,467	2,672	5,300	additional \$3833 for status change of Maintenance staff person from PT to FT
100-4302-5140 VRS Retirement	897	1,096	1,609	4,984	additional \$4041 for status change of Maintenance staff person from PT to FT
100-4302-5145 VRS Group Life Insurance	47	70	23	318	additional \$258 for status change of Maintenance staff person from PT to FT
100-4302-5160 Worker's Comp Insurance	234	619	567	711	additional \$107 for status change of Maintenance staff person from PT to FT
Total Salaries and Wages	29,145	31,679	18,540	51,836	0
Services:					
100-4302-5215 Contractual Services	6,636	8,000	2,697	8,000	
Depot Reservation Agent					
100-4302-5230 R&M - Building & Grounds	10,216	117,167	5,306	117,167	
Air Conditioning					
Electrical					
Plumbing					
100-4302-5245 R&M - Vehicle	4	200		200	
Routine Maintenance					
100-4302-5249 R&M - Misc / Other	12,342	32,500	7,097	32,500	
Depot - Routine (\$3,000)					
Municipal Bldg. - Routine (\$10,000)					
Museum - Routine (\$5,000)					
Police Dept. - Routine (\$4,000)					
Public Works Facility - Routine (\$5,000)					
Yowell Meadow Park - Routine (\$2,500)					
Mountain Run Lake Park - Routine (\$1,500)					
Wine Street Memorial Park - Routine (\$1,500)					

Public works - asphalt entrance (\$0)

100-4302-5250 Maintenance Service Contracts

51,597

69,155

33,256

91,905

additional 10% increase in fees,
first aid restocking \$600, annual
signal crossing maintenance
contract \$1,300 and adding the
cleaning of public works facility

Burgandine House Bug Spraying (\$240)

Depot Bug Spraying (\$495)

Public Works Bug Spraying (\$495)

Municipal Bldg Bug Spraying (\$440)

Police Dept Bug Spraying (\$440)

Elevator Maintenance (\$4,400)

Municipal Bldg Elevator Safety Test (\$755)

Copier Maintenance

Fire Extinguishers Maintenance (\$440)

Lock Maintenance (\$1,650)

Motorola (radio's in vehicles) (\$135)

Depot Cleaning (\$14,520)

Cleaning of Police Station (\$26,400)

Municipal Bldg Cleaning & Maintenance (\$22,000)

Cleaning of public works dept (\$15,000)

First aid restocking (\$600)

annual signal crossing maintenance @US Ave/Cemetary (\$1,300)

Police dept generator maintenance (\$2,500)

100-4302-5270 Rental of Street Lights

107

174

11,674

Parking Authority (\$11,500)

11,500

relocated to IT budget

relocated from the parking
authority budget

100-4302-5300 Printing and Binding

225

325

additional \$100 for reprint of
Depot rental contracts

100-4302-5310 Advertising

550

550

Rental Property Ads

100-4302-5350 Uniform Rentals

(Walkoff-Mat Rentals)

3,060

4,600

1,378

4,100

Municipal Bldg (\$1,600)

Police Dept (\$2,100)
Municipal Bldg rugs on 1st & 3rd floor (\$400)

Total Services	84,186	232,346	49,735	266,421	0
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Other Charges:

100-4302-5610 Electrical Services	56,898	64,800	34,870	87,075	additional 2.5% increase and new police department requirements
400 S Main St - Town Municipal Bldg					
109 S Commerce St - Depot					
15108 Service Ln - pump station (25% is funded under 3800 & 4800)					
126/130 W Cameron St - old police dept					
740 Old Brandy Rd - police dept					
100 N Blue Ridge Ave - Yowell Meadow Park					
100-4302-5620 Heating Services	28,824	20,000	3,626	30,300	additional 2.5% increase and new police department requirements
400 S Main St - Town Municipal Bldg					
109 S Commerce St - Depot					
15108 Service Ln - pump station (25% is funded under 3800 & 4800)					
126/130 W Cameron St - old police dept					
740 Old Brandy Rd - police dept					
Standpipe Rd - back up generator for 911 antenna					
100-4302-5630 Water Services	2,813	3,000	1,426	3,000	
400 S Main St - Town Municipal Bldg					
109 S Commerce St - Depot					
15108 Service Ln - pump station (25% is funded under 3800 & 4800)					
126/130 W Cameron ST - old police dept					
740 Old Brandy Rd - police dept					
100 N Blue Ridge Ave - Yowell Meadow Park					
2500 Orange Rd - Options					

100-4302-5640 Sewage Services	2,571	2,840	1,399	2,840	
400 S Main St - Town Municipal Bldg					
109 S Commerce St - Depot					
15108 Service Ln - pump station (25% is funded under 3800 & 4800)					
126/130 W Cameron St - old police dept					
740 Old Brandy Rd - police dept					
100 N Blue Ridge Ave - Yowell Meadow Park					
2500 Orange Rd - Options					
100-4302-5660 Disposal Fees	3,803	3,924	2,003		relocated to public works
Police Dept					
Municipal Bldg					
100-4302-5720 Telecommunications	2,509	3,800	893		relocated to IT budget
Depot - Pay Phone (\$1,100)					
Depot - Reservation (\$840)					
Depot - Reservations Long Distantce (\$600)					
YMP Regualr Phone Line (\$388)					
Elevator phone (\$360)					
Total Other Charges	97,417	98,364	44,218	123,215	0
Materials and Supplies:					
100-4302-6510 Office Supplies	88	100	119	200	additional \$100 for supplies for Depot reservations
100-4302-6540 Janitorial Supplies	1,096	1,800	567	1,800	
Municipal Bldg (\$700)					
Police Dept (\$700)					
Yowell Meadow Park (\$200)					
Mountain Run Lake Park (\$200)					
100-4302-6550 Vehicle Fuels	726	750	296	750	
park cleaning van					
100-4302-6560 Vehicle & Equipment Supplies	110	100	1	100	

100-4302-6570 Uniform Purchases & Wearing Apparel	39	500		500	
100-4302-6670 Small Tools	153	300		500	additional \$200 for maintaing town facilities
Total Materials and Supplies	2,213	3,550	984	3,850	0
Total Expenditures	212,962	365,939	113,476	445,322	0

Notes/Comments

Town of Culpeper
Channel 21
For the Six Months Ending December 31, 2010

	FY10 Actual End of Year	FY11 Adopted Budget	FY11 YTD Total (Incl Emcumb)	FY12 Manager Proposed	FY12 Council Adopted
SIMMARY					
Salaries and Wages		\$136,451	\$53,753	138,769	0
Services		13,720	5,818	14500	0
Other Charges		25,280	8,350	24680	0
Miscellaneous Items		10,600	3,902	10600	0
Materials and Supplies		6,000	508	6000	0
Capital Outlays		12,900	1,487	9900	0
Debt Service/Transfers/Contingency		2,844	4,700	0	0
Total Expenditures	0	207,795	78,518	204449	0

Notes/Comments

Town of Culpeper
Channel 21
For the Six Months Ending December 31, 2010

	FY10 Actual End of Year	FY11 Adopted Budget	FY11 YTD Total (Incl Emcumb)	FY12 Manager Proposed	FY12 Council Adopted	Notes
Salaries and Wages:						
100-6600-5010 Salaries - Regular		100,271	48,308	103,297		
100-6600-5110 Social Security Tax		6,216	922	6,404		
100-6600-5120 Medicare Tax		1,453	216	1,498		
100-6600-5130 Health Insurance		11,611	1,903	10,460		
100-6600-5140 VRS Retirement		15,435	2,229	15,660		
100-6600-5145 VRS Group Life Insurance		1,149	21	1,141		
100-6600-5160 Worker's Comp Insurance		315	155	309		
Total Salaries and Wages		136,451	53,753	138769	0	
Services:						
100-6600-5219 Temporary Help Services		5,000	3,450	5000		Temporary help for shoots where we need additional persons, or shoots where we need a secondary crew
100-6600-5240 R&M - Equipment		2,500	149	2500		Regular repair of equipment, this time we will be refitting the cameras
100-6600-5245 R&M - Vehicle		1,000	323	1000		
100-6600-5249 R&M - Misc. / Other		220		500		
100-6600-5250 Maintenance Service Contract		4,000	1,703	2000		This is for cleaning services rendered through the year. Priced 3 times.
<i>100-6600-5212 Annual Audit</i>		2,500		2500		
100-6600-5310 Advertising		1,000	194	1000		This will cover costs of business cards, marquees and banner purchases.
Total Services		13,720	5,818	14500	0	
Other Charges:						
100-6600-5610 Electrical Services		2,800	925	2800		
100-6600-5660 Disposal Fees		180	55	180		
100-6600-5710 Postal Services		150	48	150		
100-6600-5720 Telecommunications		3,600	828	3000		
100-6600-5820 Fire / Property Insurance		50		50		
100-6600-5840 Motor Vehicle Insurance		1,000		1000		
100-6600-5940 Lease - Building		17,000	6,495	17000		
100-6600-6015 Meals		500		500		
Total Other Charges		25,280	8,350	24680	0	
Miscellaneous Items:						
100-6600-6210 Dues & Assoc Memberships		200		200		Membership as a non-profit for the Culpeper Chamber
100-6600-6290 Historical Programming		10,000	3,500	10000		Funding agreed upon by the Town and County for Historical programming as denoted in our franchise agreement
100-6600-6299 Miscellaneous		400	402	400		Unforseen costs that do not have a line item. Last example of this was the cost of a tow.
Total Miscellaneous Items		10,600	3,902	10600	0	

Materials and Supplies:			
100-6600-6510 Office Supplies	1,000	362	1000
100-6600-6550 Vehicle Fuels	1,500	129	1500
100-6600-6570 Uniform Purchases & Wearing Apparel	500		500
100-6600-6660 Operating Supplies	3,000	16	3000
Total Materials and Supplies	6,000	508	6000
Capital Outlays:			
100-6600-7200 Machinery & Equipment	10,000	1,005	7000
100-6600-7300 Furniture & Fixtures	1,400	364	1400
100-6600-7600 Computer Hardware & Equipment	500	76	500
100-6600-7650 Computer Software	1,000	42	1000
Total Capital Outlays	12,900	1,487	9900
Debt Service/Transfers/Contingency:			
100-6600-9990 Contingency - Cable Unreserved	2,844	4,700	
Total Debt Service/Transfers/Contingency	2,844	4,700	0
Total Expenditures	207,795	78,518	204449
Notes/Comments			

Upgrading of the camera system that is now 5 years old, along with new editing suites
Set furniture and green room furniture that will be purchased from local thrift stores, if possible
We will update the RAM in our current computers to try to keep them up to par for our needs
Much of the software we will purchase will be for the Community Message Board, e.g. Templates for backgrounds.

Town of Culpeper
Parks & Recreation
For the Six Months Ending December 31, 2010

	FY10 Actual End of Year	FY11 Adopted Budget	FY11 YTD Total (Incl Emcumb)	FY12 Manager Proposed	FY12 Council Adopted	
SUMMARY						
Salaries and Wages	\$267,230	\$275,901	\$119,920	276069	0	
Services	5,144	8,654	4,040	26154	0	
Other Charges	2,901	3,200	686	3200	0	
Miscellaneous Items	5,750	13,000	6,250	13000	0	
Materials and Supplies	9,502	13,600	2,405	15200	0	
Capital Outlays	700	1,100	0	1100	0	
Total Expenditures	291,227	315,455	133,301	334723	0	

Notes/Comments

Town of Culpeper
Parks & Recreation
For the Six Months Ending December 31, 2010

	FY10 Actual End of Year	FY11 Adopted Budget	FY11 YTD Total (Incl Emcumb)	FY12 Manager Proposed	FY12 Council Adopted	Notes
Salaries and Wages:						
100-7103-5010 Salaries - Regular	186,078	189,154	86,149	189478		
100-7103-5020 Salaries - Overtime	2,873	5,000	1,701	5000		
100-7103-5099 Accrued Salaries/Leave	(436)					
100-7103-5110 Social Security Tax	11,140	12,038	4,729	12058		
100-7103-5120 Medicare Tax	2,606	2,815	1,106	2820		
100-7103-5130 Health Insurance	28,414	33,740	12,749	33534		
100-7103-5140 VRS Retirement	30,794	26,910	11,292	26906		
100-7103-5145 VRS Group Life Insurance	1,133	1,870	145	1895		
100-7103-5160 Worker's Comp Insurance	4,616	4,375	2,049	4378		
100-7103-5190 Town Banquet	13					
Total Salaries and Wages	267,230	275,901	119,920	276069	0	
Services:						
100-7103-5210 Health & Medical Service Physicals, drug tests, first aid kit refills, flu shots	299	250	40	250		
100-7103-5230 R&M - Building & Grounds Supplies for pump house & replacement parts for play equipment	50	1,000	472	1000		
100-7103-5238 R&M - Infrastructure Mulch, gravel, fencing materials, signs	232	2,000	123	12000		
100-7103-5250 Maintenance Service Contracts 1.) Toilet rental for YMP & Lake Pelham-\$2,000 2.) Maintenance contract for flowers through 4-H-\$1,500 3.) Playground equipment inspections-\$7,000	2,806	3,000	2,822	10500		

100-7103-5300 Printing and Binding		300		300	
100-7103-5310 Advertising	196	300		300	
100-7103-5350 Uniform Rentals	1,561	1,804	584	1804	
Uniform & shorts rental					
Total Services	5,144	8,654	4,040	26154	0
Other Charges:					
100-7103-5610 Electrical Services	2,881	3,000	686	3000	
Electricity for pump house at MRL, security lighting & fountain at YMP					
100-7103-5920 Education & Training	20	200		200	
Gardening classes, flagger recertification					
Total Other Charges	2,901	3,200	686	3200	0
Miscellaneous Items:					
100-7103-6250 Fireworks Display	5,750	12,500	6,250	12500	
100-7103-6270 Rewards		500		500	
Reward for information leading to arrest & conviction of person(s) vandalizing Town park property					
Total Miscellaneous Items	5,750	13,000	6,250	13000	0
Materials and Supplies:					
100-7103-6520 Agricultural Supplies	80	1,700		1700	
100-7103-6525 Landscaping/Planting Materials	2,200	5,000		5000	
100-7103-6550 Vehicle Fuels	1,616	1,600	310	2200	
100-7103-6555 Lube Oil	48	250	31	250	
100-7103-6560 Vehicle & Equipment Supplies	4,377	3,000	1,968	4000	
100-7103-6570 Uniform Purchases & wearing Apparel	463	650	100	650	
Safety shoes, Town caps					
100-7103-6660 Operating Supplies	229	600	20	600	
Gloves, vests, hard hats, rainsuits, etc.					
100-7103-6670 Small Tools	489	800	(24)	800	

Rakes, shovels, etc.					
Total Materials and Supplies	9,502	13,600	2,405	15200	0
Capital Outlays:					
100-7103-7200 Machinery & Equipment	700	1,100		1100	
1.) Replace Unit #365-Front mount mower-\$17,500					
2.) Purchase 1 string trimmer-\$600					
3.) Purchase 1 chain saw-\$500					
Total Capital Outlays	700	1,100		1100	0
Total Expenditures	291,227	315,455	133,302	334723	0

Notes/Comments

Town of Culpeper
Cemetery
For the Six Months Ending December 31, 2010

	FY10 Actual End of Year	FY11 Adopted Budget	FY11 YTD Total (Incl Emcumb)	FY12 Manager Proposed	FY12 Council Adopted	
SUMMARY						
Salaries and Wages	\$179,394	\$187,629	\$86,759	188477	0	
Services	1,384	6,790	1,178	6790	0	
Other Charges	2,712	43,510	884	43540	0	
Miscellaneous Items		500	0	500	0	
Materials and Supplies	3,336	5,440	2,165	5390	0	
Capital Outlays	11,459	3,800	0	4600	0	
Total Expenditures	198,285	247,669	90,986	249297	0	

Notes/Comments

Town of Culpeper
Cemetery
For the Six Months Ending December 31, 2010

	FY10 Actual End of Year	FY11 Adopted Budget	FY11 YTD Total (Incl Emcumb)	FY12 Manager Proposed	FY12 Council Adopted	Notes
Salaries and Wages:						
100-7108-5010 Salaries - Regular	115,385	117,134	58,573	117146		
100-7108-5020 Salaries - Overtime	2,648	1,500	2,764	3000		
100-7108-5030 Salaries - Part-Time	13,753	16,957		16457		
100-7108-5099 Accrued Salaries/Leave	173					
100-7108-5110 Social Security Tax	8,171	8,406	3,803	8376		
100-7108-5120 Medicare Tax	1,911	1,967	889	1959		
100-7108-5130 Health Insurance	15,364	17,492	8,685	17496		
100-7108-5140 VRS Retirement	18,250	16,746	8,722	16635		
100-7108-5145 VRS Group Life Insurance	732	1,159	113	1171		
100-7108-5160 Worker's Comp Insurance	3,006	6,268	3,209	6237		
Total Salaries and Wages	179,394	187,629	86,759	188477	0	
Services:						
100-7108-5210 Health & Medical Service Physicals, drug tests, flu shots	139	400	40	400		
100-7108-5215 Contractual Services Tree removal, stone replacements		3,000	754	3000		
100-7108-5230 R&M - Building & Grounds Repairs to cemetery house & maintenance shop	9	1,000		1000		
100-7108-5238 R&M - Infrastructure Gravel & chloride	42	500		500		
100-7108-5240 R&M - Equipment Repairs performed out of shop	290	300		300		
100-7108-5250 Maintenance Service Contracts Fire extinguisher service	71	150		150		

100-7108-5300 Printing and Binding		400		400	
Permits, interments, etc.					
100-7108-5310 Advertising		200		200	
Special notices, job opening for seasonal worker					
100-7108-5350 Uniform Rentals	832	840	384	840	
Uniforms & shorts rental					
Total Services	1,384	6,790	1,178	6790	0
Other Charges:					
100-7108-5610 Electrical Services	1,964	2,200	494	2400	
Maintenance shop					
100-7108-5630 Water Services	293	330	153	350	
2 hydrants for public use, maintenance shop					
100-7108-5640 Sewage Services	212	180	126	240	
100-7108-5720 Telecommunications	243	250	110	0	
Cell phone					
100-7108-5820 Fire / Property Insurance		550		550	
100-7108-6120 Contributions - Cem Perp Care		40,000		40000	
100% of cemetery lot sales					
Total Other Charges	2,712	43,510	884	43540	0
Miscellaneous Items:					
100-7108-6270 Rewards		500		500	
Vandalism, property damage					
Total Miscellaneous Items		500		500	0
Materials and Supplies:					
100-7108-6510 Office Supplies		250		250	
100-7108-6520 Agricultural Supplies	413	500		500	
100-7108-6540 Janitorial Supplies	250	300	23	250	
100-7108-6550 Vehicle Fuels	1,202	2,000	937	2000	
100-7108-6555 Lube Oil	5	100		100	
100-7108-6560 Vehicle & Equipment Supplies	816	1,200	982	1200	

100-7108-6570 Uniform Purchases & Wearing Apparel Safety shoes, Town caps	150	350	94	350	
100-7108-6580 Books, Subscriptions & Education Star-Exponent subscription	129	140	129	140	
100-7108-6660 Operating Supplies Weedeater line, safety supplies & equipment	172	300		300	
100-7108-6670 Small Tools Shovels, picks, etc.	200	300		300	
Total Materials and Supplies	3,336	5,440	2,165	5390	0
Capital Outlays:					
100-7108-7200 Machinery & Equipment Replace riding mower - \$3,200 Replace hedge trimmers - \$600 Replace string trimmers - \$800	11,459	3,800		4600	
Total Capital Outlays	11,459	3,800		4600	0
Total Expenditures	198,285	247,669	90,986	249297	0

Notes/Comments

Town of Culpeper
 Planning & Zoning
 For the Six Months Ending December 31, 2010

	FY10 Actual End of Year	FY11 Adopted Budget	FY11 YTD Total (Incl Emcumb)	FY12) Manager) Proposed)	FY12 Council Adopted
SUMMARY					
Salaries and Wages	\$361,199	\$403,920	\$181,068	415,630	0
Services	20,264	27,035	8,385	26,125	0
Other Charges	10,831	15,765	3,807	26,870	0
Miscellaneous Items	872	1,570	535	2,020	0
Materials and Supplies	4,985	5,200	1,839	5,950	0
Capital Outlays	1,972	200	0	-	0
Total Expenditures	400,123	453,690	195,634	476,595	0

Notes/Comments

	ADDITIONAL FUNDS REQUESTED FROM PREVIOUS FISCAL YEAR
	SAVINGS FROM PREVIOUS FISCAL YEAR
	RELOCATED TO THE IT BUDGET
	NEW LINE ITEM
	RELOCATED FROM THE PARKING AUTHORITY BUDGET

Town of Culpeper
Planning & Zoning
For the Six Months Ending December 31, 2010

	FY10 Actual End of Year	FY11 Adopted Budget	FY11 YTD Total (Incl Emcumb)	FY12 Manager Proposed	FY12 Council Adopted	Notes
Salaries and Wages:						
100-8101-5010 Salaries - Regular	261,992	291,889	133,938	296,889		update salaries and additional \$5,000 salary for new Planner
100-8101-5060 Planning Comm / BZA	6,375	8,250	3,000	8,250		
100-8101-5099 Accrued Salaries/Leave	5,444					
100-8101-5110 Social Security Tax	16,109	18,097	8,304	18,346		update benefits per finance dept formula
100-8101-5120 Medicare Tax	3,767	4,232	1,942	4,291		update benefits per finance dept formula
100-8101-5130 Health Insurance	24,271	29,340	13,018	34,981		update benefits per finance dept formula
100-8101-5140 VRS Retirement	39,905	45,827	19,201	46,457		update benefits per finance dept formula
100-8101-5145 VRS Group Life Insurance	1,408	2,885	249	2,960		update benefits per finance dept formula
100-8101-5160 Worker's Comp Insurance	1,928	3,400	1,416	3,456		update benefits per finance dept formula
Total Salaries and Wages	361,199	403,920	181,068	415,630	0	
Services:						

100-8101-5210 Health & Medical Service 5 employees @ \$25 ea flu shot	105	225	40	225	
100-8101-5214 Consulting Services EIA review, Ordinance reviews (\$3,000) Architectural Historic Services (\$2,000)	7,271	5,000	15	5,000	
100-8101-5218 Legal Services Legal Assistance with Special Land Use Issues (\$2,500)		2,500	250	2,500	
100-8101-5240 R&M - Equipment		100		100	
100-8101-5245 R&M - Vehicle		100		100	
100-8101-5249 R&M - Misc / Other (\$1,175) Property Cleanup (\$3,500) Vehicle Towing (\$1,325)	2,245	6,000	550	6,000	
100-8101-5250 Maintenance Service Contracts Konica Copier Rental/Maintenance Contract \$470/mo (\$5,640) Konica Copier Contract Color Prints (\$750) Radio Maintenance (\$20)	4,748	6,410	3,797	0	relocated to IT budget
100-8101-5300 Printing and Binding Misc. coping (\$1,200) roll paper for maps, bond paper for copier & printer, publishing of Zoning Ordinance, charts & maps Printing of Comp Plan (\$2,500)	85	3,700		3,700	
Parking Authority (\$3,500)				3,500	relocated from the parking authority budget
100-8101-5310 Advertising Legal Ads - Rezoning & Text Amendments (1,500) Legal Ads - BZA/CUP/Variance/Appeals (\$1,500)	5,810	3,000	3,732	5,000	Additional \$2,000 for unexpected advertising
Total Services	20,264	27,035	8,385	26,125	0
Other Charges:					
100-8101-5710 Postal Services Postage meter @ \$366/quarter (\$1,464) Postage for packets, letters, etc. (\$3,536)	3,414	5,000	616	5,000	
Parking Authority (\$2,000)				2,000	relocated from Parking Authority budget
100-8101-5720 Telecommunications	3,375	6,040	718	0	relocated to IT budget

Local/Long Distance Service						
2 cell phones						
Internet card (\$503)						
100-8101-5920 Education & Training	1,290	1,125	956	1,625		Additional funding for conferences and certifications for new Planner
Employee certifications/training						
100-8101-5946 Lease - Parking Spaces						
Ann Wingfield reimbursement to CCDC (\$6,400)				6,400		relocated from the parking authority budget
100-8101-6010 Lodging	1,367	1,200	671	1,700		Additional funding for conferences and certifications for new Planner
Employee lodging for conferences/training						
100-8101-6015 Meals	485	1,200	267	1,400		Additional funding for conferences and certifications for new Planner
Employee meals for conferences/training						
100-8101-6018 Travel	899	1,200	579	1,350		Additional funding for conferences and certifications for new Planner
Employee travel fro conferences/training						
Education & Training						
Planning Commission Members				5,625		New line item for Planning Commission members education & training
Parking Authority Members (\$1,770)				1,770		relocated from parking authority budget
Total Other Charges	10,831	15,765	3,807	26,870	0	
Miscellaneous Items:						
100-8101-6210 Dues & Assoc Memberships	872	1,570	535	1,920		Additional funding for dues & memberships for new Planner
American Planning Association						
National Alliance of Preservations Comm.						
Rural Planning Caucus						

VA Assoc. Zoning Officials						
Urban Land Institute						
Council for Urban Econ. Development						
American Institute of Certified Planners						
Virginia Downtown Development Association						
National Notary Association						
Parking Authority (\$100)				100		relocated from the parking authority budget
Total Miscellaneous Items	872	1,570	535	2,020	0	
Materials and Supplies:						
100-8101-6510 Office Supplies	1,136	2,500	559	1,975		
Files, pens & pencils, note pads, tape, ect.....						
Parking Authority (\$500)				500		relocated from the parking authority budget
100-8101-6550 Vehicle Fuels	378	600	123	600		
100-8101-6560 Vehicle & Equipment Supplies	432		2			
100-8101-6570 Uniform Purchases & Wearing Apparel						
100-8101-6580 Books, Subscriptions & Educational Supplies	865	800	648	1,225		additional \$425
APA Publications (\$200)						
Local Media - newspapers (\$450)						
Zoning & Land Use Books (\$150)						
Zoning Bulletin/Grants, Cities & Towns (\$425)						
Parking Authority (\$350)				350		relocated from the parking authority budget
100-8101-6660 Operating Supplies	2,174	1,300	507	1,300		
Engineering paper for mapping						
Paper for copier						
Total Materials and Supplies	4,985	5,200	1,839	5,950	0	
Capital Outlays:						

100-8101-7600 Computer Hardware & Equipment	1,972	200		0		relocated to IT budget
100-8101- Vehicle Replacement Fund						
Total Capital Outlays	1,972	200		0	0	
Total Expenditures	400,122	453,690	195,633	476,595	0	

Notes/Comments

Town of Culpeper
 Visitor's Center
 For the Six Months Ending December 31, 2010

	FY10 Actual End of Year	FY11 Adopted Budget	FY11 YTD Total (Incl Emcumb)	FY12 Manager Proposed	FY12 Council Adopted
SUMMARY					
Services	79,421	79,521	76,421	79521	0
Other Charges	6,389	6,300	1,125	6300	0
Miscellaneous Items			0		
Materials and Supplies			0		
Capital Outlays			0		
Total Expenditures	85,810	85,821	77,546	85821	0

Notes/Comments

Town of Culpeper
 Visitor's Center
 For the Six Months Ending December 31, 2010

	FY10 Actual End of Year	FY11 Adopted Budget	FY11 YTD Total (Incl Emcumb)	FY12 Manager Proposed	FY12 Council Adopted	Notes
Services:						
100-8103-5215 Contractual Services	75,521	75,521	75,521	75521		
100-8103-5250 Maintenance Service Contracts	3,900	4,000	900	4000		
Total Services	79,421	79,521	76,421	79521	0	
Other Charges:						
100-8103-5610 Electrical Services	3,329	3,500	1,125	3500		
100-8103-5720 Telecommunications	3,060	2,800		2800		
Total Other Charges	6,389	6,300	1,125	6300	0	
Total Expenditures	85,810	85,821	77,546	85821	0	
Notes/Comments						

Town of Culpeper
 Tourism Development
 For the Six Months Ending December 31, 2010

	FY10 Actual End of Year	FY11 Adopted Budget	FY11 YTD Total (Incl Emcumb)	FY12 Manager Proposed	FY12 Council Adopted
SUMMARY					
Salaries and Wages	\$117,012	\$118,352	\$58,812	118353	0
Services	67,292	92,120	51,655	98600	0
Other Charges	2,837	17,484	5,513	11900	0
Miscellaneous Items	1,796	3,190	2,595	3325	0
Materials and Supplies	2,003	2,300	1,637	1600	0
Capital Outlays	2,121	1,400	3,142	1300	0
Total Expenditures	193,061	234,846	123,354	235078	0

Notes/Comments

Town of Culpeper
 Tourism Development
 For the Six Months Ending December 31, 2010

	FY10 Actual End of Year	FY11 Adopted Budget	FY11 YTD Total (Incl Emcumb)	FY12 Manager Proposed	FY12 Council Adopted	Notes
Salaries and Wages:						
100-8104-5010 Salaries - Regular	56,401	57,474	28,735	57474		
100-8104-5030 Salaries - Part-Time	38,423	38,363	19,174	38363		
100-8104-5099 Accrued Salaries/Leave	587					
100-8104-5110 Social Security Tax	5,879	5,942	2,970	5942		
100-8104-5120 Medicare Tax	1,375	1,390	695	1390		
100-8104-5130 Health Insurance	5,121	5,831	2,895	5831		
100-8104-5140 VRS Retirement	8,685	8,495	4,167	8495		
100-8104-5145 VRS Group Life Insurance	340	573	56	573		
100-8104-5160 Worker's Comp Insurance	200	285	121	285		
Total Salaries and Wages	117,012	118,352	58,812	118353	0	
Services:						
100-8104-5210 Health & Medical Service	25	190		190		
100-8104-5250 Maintenance Service Cont	2,358	2,600	957	0		Moved to IT
100-8104-5300 Printing and Binding	15,536	35,000	10,120	35,000		
<i>Rack Brochure (1 printing)</i>	3,400					
<i>CW Driving Tour (1 printing)</i>	6,300					
<i>Piedmont Pathways (1 printing)</i>	2,600					
<i>Visitor Guide (1 printing)</i>	5,300					
<i>Visitor Map (2 printings)</i>	5,500					
<i>In & Around Walking Tour (1 printing)</i>	4,700					
<i>Colonial Driving Tour</i>	6,100					
<i>Misc. Design</i>	600					
<i>Misc. Printing</i>	500					
100-8104-5310 Advertising	41,640	46,590	36,887	45,815		
<i>Arrive Magazine (Onboard Amtrak) 4 ads</i>	6,500					
<i>AAA World</i>	3,950					
<i>2012 Va. Travel Guide (Annual)</i>	7,600					
<i>Blue Ridge Parkway Travel Planner (Annual)</i>	2,900					
<i>Blue Ridge Country (2 ads)</i>	3,980					
<i>Civil War Times (2 ads)</i>	1,600					
<i>Flavor Magazine (2 ads)</i>	1,420					
<i>Good Housekeeping (1 ad)</i>	2,600					

Used last year's numbers for all in this category

	FY10 Actual End of Year	FY11 Adopted Budget	FY11 YTD Total (Incl Emcumb)	FY12 Manager Proposed	FY12 Council Adopted	Notes
<i>New York Times Travel</i>	2,975					
<i>Civil War Traveler (4 ads)</i>	1,840					
<i>Preservation (3 ads)</i>	6,300					
<i>Recreation News (3 ads)</i>	1,650					
<i>Virginia Living (2 ads)</i>	2,000					
<i>Ad Design</i>	500					
100-8104-5313 Adv - Entertainment	3,156	2,000	199	7,000		
<i>Remembrance Days Special Events Ads, Printing, etc.</i>	2,000					
<i>Civil War Sesquicentennial Events</i>	1,000					
<i>Triathlon Block Party - Band & Porta-Johns</i>	4,000					
100-8104-5315 Adv - Media	1,786	2,340	1,705	7,385		
<i>www.visitculpepera.com App Development & QR Code</i>	4,745					
<i>Online Advertising: Civil War Traveler Website</i>	500					
<i>Civil War Traveler e-Newsletter; July-Sept, Mar-May</i>	300					
<i>civilwar.com (online - 6 months)</i>	200					
<i>Web Maintenance/Improvements</i>	800					
<i>Constant Contact Subscription (enews)</i>	540					
<i>Hosting</i>	300					
100-8104-5318 Adv - Promotional	1,686	3,000	1,607	3000		
100-8104-5322 Adv - Trade Shows	925	400	180	400		
100-8104-5324 Adv - Travel Show	180					
Total Services	67,292	92,120	51,655	98600	0	
Other Charges:						
100-8104-5710 Postal Services	402	14,000	3,939	10000		
100-8104-5720 Telecommunications	1,492	1,584	653	0		Moved to IT
100-8104-5920 Education & Training		300	29	300		
100-8104-6010 Lodging	315	500		500		
100-8104-6015 Meals	550	800	775	800		
100-8104-6018 Travel	78	300	118	300		
Total Other Charges	2,837	17,484	5,513	11900	0	
Miscellaneous Items:						
100-8104-6210 Dues & Assoc Memberships	1,745	3,190	2,595	3,325		

	FY10 Actual End of Year	FY11 Adopted Budget	FY11 YTD Total (Incl Emcumb)	FY12 Manager Proposed	FY12 Council Adopted	Notes
VACVB	400					
Blue Ridge Parkway Association	300					
The Virginia Piedmont (RRRC Tourism Partnership)	1,500					
Southeast Tourism Society	425					
Journey Through Hallowed Ground	500					
Virginia Motorcoach Association	200					
100-8104-6299 250th Anniversary Expenses	51					
Total Miscellaneous Items	1,796	3,190	2,595	3325	0	
Materials and Supplies:						
100-8104-6510 Office Supplies	1,217	1,500	186	800		
100-8104-6550 Vehicle Fuels	281	500	148	500		
100-8104-6560 Vehicle & Equipment Supplies	378	200	1,303	200		
100-8104-6580 Books, Subscriptions & Education	127	100		100		
Total Materials and Supplies	2,003	2,300	1,637	1600	0	
Capital Outlays:						
100-8104-7310 Civil War Trail Markers	500	500	3,142	1300		Possible Zann Nelson request for Pete Hill/Eppa Rixey marker at sports complex
100-8104-7600 Computer Hardware & Equipmen	1,350	400		0		Moved to IT
100-8104-7650 Computer Software	271	500		0		Moved to IT
100-8104- Vehicle Replacement Fund						
Total Capital Outlays	2,121	1,400	3,142	1300	0	
Total Expenditures	193,061	234,846	123,353	235078	0	
Notes/Comments						

TOURISM BUDGET
EXPLANATION OF DIFFERENCES FY12 vs. FY11

The bottom-line increase of approximately \$5500 shown in the Tourism budget may be attributed to the need to capitalize on new opportunities to expand the tourism revenue base through events and online opportunities. Reductions in some line items were made where possible to minimize the impact on the overall budget in order to fund these important new initiatives.

- Events:
 - The newly expanded Triathlon offers the opportunity for additional revenue through lodging and meals taxes. The Town will host a Block Party on Friday evening to further encourage overnight stays for Triathlon participants and to provide a free event for Culpeper residents. The event will also encourage visitation to the Downtown area. CRI is partnering with Tourism in planning the event by providing assistance in selecting the band. They will coordinate the food vendors and beer & wine, which will provide revenue for them to further develop Downtown programs.
 - Civil War Sesquicentennial – The commemoration will run from 2011-2015. Funds have been included in this budget to support events that will bring visitors to Culpeper for this commemoration. The funds would be used for event expenses and marketing as specific plans develop. One possible event is a lecture series that would include well-known speakers. While specific plans are not yet fully developed, it is advisable to have funds available at the beginning of FY12 to avoid missing an opportunity. The funds would not be used if plans do not develop.
- Online Marketing & App Development - As the traveling public becomes increasingly dependent on the internet and mobile devices to make their plans, it is crucial that we stay ahead of the curve by developing a mobile version of the Tourism website and an iPhone app, and by taking advantage of some carefully selected online advertising opportunities

5300 Printing = \$35,000	No Change
Includes one printing of the rack brochure, Civil War Driving Tour, Piedmont Pathways, Official Visitor Guide, In & Around Walking Tour, Colonial Driving Tour, and 2 printings of the Visitor Map, which is updated approximately every 6 months. (In FY10, we will not use all printing funds allocated due to a slower turn of printed stock. As a result, it is anticipated that everything will need to be printed in FY11.)	
5310 Advertising = \$45,815	-\$775
Slight decrease due to change in ad mix and transfer of \$200 for civilwar.com to line 5315. We dropped Virginia Wine Lover in favor of Flavor magazine, which has more of a culinary/locally grown focus. One of the two New York Times Travel co-ops was dropped by VTC, which makes it unaffordable for us to do an ad in that publication in the fall.	
5313 Adv. - Entertainment = \$7,000	+\$5,000
New expenses added this year will fund the Block Party for the Triathlon (\$4,000 for the band, porta-johns, and marketing) and the Civil War Sesquicentennial (\$1,000 for possible speaker fees, facility rental, and marketing). \$2,000 of the funds in this category cover event expenses for Remembrance Days, as it has in past years.	
5315 Advertising Media = \$7385	+\$5,045
<p><u>Mobile Website and App Development</u> – \$4,745 Funds allocated in this budget will allow the development of a mobile version of the Tourism website and the creation of a mobile phone application. Staff considered various options. On the less-expensive end of the spectrum, for about \$600, one can develop their own app with assistance from a developer. Given the amount of staff time required to do this, coupled with a lack of expertise and the need for ongoing maintenance and updates, staff would like to pursue a more turn-key approach. This option includes the coding and development of the application itself and will allow a connection between our website Events, Shopping, and Dining so that staff only has to update the website as we do now in order to update the information that users will see on their mobile devices. The price quoted includes a version of our existing www.visitculpeperva.com website optimized for mobile viewing, an iPhone app, and a QR code to promote the website in our advertising and other marketing pieces. (The iPhone platform was selected as our first, since it is one of the most widely used. If successful, we can add additional platforms like Droid and Blackberry in future years.)</p> <p><u>Online Advertising</u> – This will be our first foray into online advertising, and we have selected Civil War related sites to</p>	

capitalize on the extra visibility generated by the Sesquicentennial that begins in 2011. We have advertised very successfully for at least the last 7+ years in Civil War Traveler, so we will add a presence on their website and through their e-newsletters in this budget. We also advertised for 6 months on civilwar.com for \$200 last year and will continue to do so in FY12. However, we have moved that \$200 from 5310 Advertising Print to 5315 Adv. Media, which seems more appropriate.

5710 Postal Services - \$10,000

-\$4,000

Budgeted amount was decreased based on anticipated actual number used YTD in FY11.

7310 Civil War Trails Markers - \$1,300

+\$800

Zann Miner has approached Tourism about the Town partially funding two markers honoring Culpeper's Baseball Hall of Famers Pete Hill & Eppa Rixey to be placed at the Community Sports Complex. These funds have been placed in the Tourism budget should Council decide to support this project.

6210 Dues & Assoc. Memberships = \$3325

+ \$135

\$100 increase in Regional Tourism dues. \$35 increase in dues to Blue Ridge Parkway Association.

**8104 Tourism
5310 and 5315 Ad Plan Detail**

8

Type	Publication	Circulation	Size	Issue Date	FY11 Cost	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
VTC	2012 Travel Guide	Press run: 700K+; an additional 300K electronic	1/3 page	Annual	\$ 7,600												
VTC	Arrive Mazine (AMTRAK)	1,402,200 per issue; all Amtrak trains in the Northeast	1/3 page	July/August 2011	\$ 1,667												
Ind.	Arrive Mazine (AMTRAK)	1,402,200 per issue; all Amtrak trains in the Northeast	1/6 page	Sept/Oct 2011	\$ 1,500												
VTC	Arrive Mazine (AMTRAK)	1,402,200 per issue; all Amtrak trains in the Northeast	1/3 page	March/April 2012	\$ 1,667												
Ind.	Arrive Mazine (AMTRAK)	1,402,200 per issue; all Amtrak trains in the Northeast	1/6 page	May/June 2012	\$ 1,500												
VTC	AAA World	2,100,000	1/6 pg 3.625" w x 3"	March/April 2012	\$ 3,950												
VTC	Blue Ridge Country magazine	91,000cir/425,000 rdrshp per iss	1/6 pg 2.25 x 4.625"	Sept/Oct 2011	\$ 1,990												
VTC	Blue Ridge Country magazine	91,000cir/425,000 rdrshp per iss	1/6 pg 2.25 x 4.625"	Jan/Feb 2012	\$ 1,990												
Ind.	Blue Ridge Parkway Directory & Travel Planner	250,000+	1/2 page	Annual	\$ 2,900												
Ind.	Civil War Times	83,800	1/6 page	March/April 2012	\$ 800												
Ind.	Civil War Times	83,800	1/6 page	May/June 2012	\$ 800												
Ind.	Flavor Magazine	50,000; free pub. Distributed in restaurants, Whole Foods, wineries, retailers throughout VA and DC Metro	1/4 pg 3.485 x 4.75"	Aug/Sept 2011	\$ 710												
Ind.	Flavor Magazine	50,000; free pub. Distributed in restaurants, Whole Foods, wineries, retailers throughout VA and DC Metro	1/4 pg 3.485 x 4.75"	May/June 2012	\$ 710												
VTC	Good Housekeeping	2,130,000 NE & SE	1/6 page	March 2012	\$ 2,600												
VTC	New York Times T Travel Magazine	1,683,855	2 5/8 X 3 3/8	March 2011	\$ 2,975												
Co-op with Orange County	Page One History Publications/Civil War Traveler		1/4 page	Annual	\$ 1,840												
Ind.	Preservation		1/6 page	Sept/Oct 2011	\$ 2,100												
Ind.	Preservation		1/6 page	Jan/Feb 2012	\$ 2,100												
Ind.	Preservation		1/6 page	May/June 2012	\$ 2,100												
Ind.	Recreation News	106,122 - Federal Employees	1/5 page (5"X5")	September 2011	\$ 550												
Ind.	Recreation News	106,122 - Federal Employees	1/5 page (5"X5")	November 2011	\$ 550												
Ind.	Recreation News	106,122 - Federal Employees	1/5 page (5"X5")	June 2011	\$ 550												
Ind.	Recreation News			April	\$ 550												
VTC	Virginia Living	71,000	1/6 page	Sept/Oct 2010	\$ 1,000												
VTC	Virginia Living		1/4 page	Mar/Apr 2011	\$ 1,000												
	Ad Design				\$ 500												

\$ 46,199

■ General Travel ■ Culinary/Wine
■ History/Preservation ■ Local Events

Online

Ind.	civilwar.com	online for 6 months		Oct - December; Feb-Apr	\$ 200												
Ind.	Civil War Traveler Website			Year-long	\$ 500												
Ind.	Civil War Traveler e-Newsletter;			July-Sept, Apr-Jun	\$ 300												

Town of Culpeper
 Economic Development
 For the Six Months Ending December 31, 2010

	FY10 Actual End of Year	FY11 Adopted Budget	FY11 YTD Total (Incl Emcumb)	FY12 Manager Proposed	FY12 Council Adopted
SUMMARY					
Salaries and Wages			\$0		
Services			0		
Other Charges	100,000	100,000	50,000	106250	0
Miscellaneous Items			0		
Materials and Supplies			0		
Capital Outlays			0		
Total Expenditures	100,000	100,000	50,000	106250	0

Notes/Comments

Town of Culpeper
Economic Development
For the Six Months Ending December 31, 2010

	FY10 Actual End of Year	FY11 Adopted Budget	FY11 YTD Total (Incl Emcumb)	FY12 Manager Proposed	FY12 Council Adopted	Notes
Other Charges:						
100-8105-6130 Contributions						
Culpeper Renaissance	100,000	100,000	50,000	100000		
Museum of Culpeper History				6250		
Retail Retention and Attraction Program	0	0	0	0		represents FY11 funding level
Total Other Charges	100,000	100,000	50,000	106250	0	
Total Expenditures	100,000	100,000	50,000	106250	0	
Notes/Comments						

Town of Culpeper
 Contributions to Other Agency
 For the Six Months Ending December 31, 2010

	FY10 Actual End of Year	FY11 Adopted Budget	FY11 YTD Total (Incl Emcumb)	FY12 Manager Proposed	FY12 Council Adopted
SUMMARY					
Salaries and Wages			\$0		
Services			0		
Other Charges	92,702	46,895	38,020	40645	
Miscellaneous Items			0		
Materials and Supplies			0		
Capital Outlays			0		
Debt Service/Transfers/Contingency			0		
Total Expenditures	92,702	46,895	38,020	40645	

Notes/Comments

Town of Culpeper
 Contributions to Other Agencies
 For the Six Months Ending December 31, 2010

	FY10 Actual End of Year	FY11 Adopted Budget	FY11 YTD Total (Incl Emcumb)	FY12 Manager Proposed	FY12 Council Adopted	Notes
Other Charges:						
100-8106-6130 Contributions	92,702	46,895	38,020	40645		
Options Program: \$9,925 Rappahannock Legal Services: \$2,570 Culpeper Community Development: \$2,425 Culpeper Free Clinic: \$4,925 R-R Medical Reserve Corp: \$425 Bluemont Concert Series: \$9,925 Rappahannock Council Against Sexual Assault: \$600 Culpeper Literacy: \$2,425 S.A.F.E.: \$7,425						
Total Other Charges	92,702	46,895	38,020	40645		
Total Expenditures	92,702	46,895	38,020	40645		

Notes/Comments

Museum of Culpeper History moved to GF/Economic Development for FY12
 Per Council action, 5/4/2011, Rappahannock Council Against Sexual Assault was added at \$600 and all remaining agencies/groups were reduced by \$75.00 to keep the Contributions amount at \$40,645.

Town of Culpeper
Water Fund
For the Six Months Ending December 31, 2010

	FY10 Actual End of Year	FY11 Adopted Budget	FY11 YTD Total (Incl Emcumb)	FY12 Manager Proposed	FY12 Council Adopted	
SUMMARY						
Salaries and Wages	\$968,000	\$946,869	\$470,990	990,135		
Services	692,528	814,085	397,758	827,099		
Other Charges	252,960	294,108	109,301	291,109		
Miscellaneous Items	22,961	24,560	11,125	24,650		
Materials and Supplies	158,376	1,448,328	1,369,862	279,640		
Capital Outlays	22,562	40,000	2,324	49,800		
Debt Service/Transfers/Contingency	806,304	691,492	131,750	708,175		
Total Expenditures	2,923,691	4,259,442	127,097	3,170,608	0	

Notes/Comments

Town of Culpeper
Water Treatment
For the Six Months Ending December 31, 2010

	FY10 Actual End of Year	FY11 Adopted Budget	FY11 YTD Total (Incl Emcumb)	FY12 Manager Proposed	FY12 Council Adopted	
SUMMARY						
Salaries and Wages	\$700,008	\$676,162	\$335,234	663583	0	
Services	554,905	651,831	335,997	689520	0	
Other Charges	246,058	284,954	106,599	280954	0	
Miscellaneous Items	5,882	5,900	1,840	5900	0	
Materials and Supplies	139,519	255,940	211,314	261440	0	
Capital Outlays	22,562	38,000	2,324	49800	0	
Total Expenditures	1,668,934	1,912,787	993,308	1951197	0	

Notes/Comments

Town of Culpeper
Water Treatment
For the Six Months Ending December 31, 2010

	FY10 Actual End of Year	FY11 Adopted Budget	FY11 YTD Total (Incl Emcumb)	FY12 Manager Proposed	FY12 Council Adopted	Notes
Salaries and Wages:						
300-3700-5010 Salaries - Regular	495,001	459,716	212,481	450,632		
300-3700-5020 Salaries - Overtime	19,014	30,000	25,235	30,000		
300-3700-5099 Accrued Salaries/Leave	7,237					
300-3700-5110 Social Security Tax	36,197	30,362	14,742	29,799		
300-3700-5120 Medicare Tax	7,979	7,101	3,934	6,969		
300-3700-5130 Health Insurance	49,368	63,600	33,445	63,480		
300-3700-5140 VRS Retirement	72,036	70,245	37,328	68,812		
300-3700-5145 VRS Group Life Insurance	2,801	2,298	477	1,262		
300-3700-5160 Worker's Comp Insurance	10,376	12,839	7,591	12,629		
Total Salaries and Wages	700,008	676,162	335,234	663,583	0	
Services:						
300-3700-5210 Health & Medical Service	175	300	100	300		
300-3700-5214 Consulting Services	28,770			30,000		<i>Rate Study</i>
300-3700-5216 Engineering Services	17,506	50,000	14,404	50,000		
300-3700-5217 Lab Testing		9,500	11,991	13,000		<i>See Breakdown</i>
<i>Lake Testing</i>	<i>1,000</i>					
<i>Distribution Testing</i>	<i>11,000</i>					<i>Additional Lead & Copper Testing in FY12</i>
<i>Lagoon Testing</i>	<i>1,000</i>					
300-3700-5218 Legal Services			17,872	6,000		<i>BLA/Service Agreement</i>
300-3700-5230 R&M - Building & Grounds	11,369	15,000	12,415	15,000		
Preventive maintenance, structural repairs, piping, yard hydrants, tank repairs, light bulbs, wire, etc.						
300-3700-5235 R&M - Plant	9,050	15,000	2,885	15,000		
Pumps, motors, compressors, chemical pumps, chemical feeders, etc.						
300-3700-5238 R&M - Infrastructure	2,599	7,500	334	7,000		
Reservoir Maintenance, etc.						
300-3700-5240 R&M - Equipment	580	5,000	264	5,000		
Contractual repairs to pumps, motors, crane, and other equipment as well as rentals						
300-3700-5249 R&M - Misc / Other	3,202	5,000	1,069	5,000		
Instrumentation and testing equipment repairs.						
300-3700-5250 Maintenance Service Contracts	6,282	19,500	13,958	20,350		<i>See Breakdown</i>

SCADA Maintenance Contract	11,700					
Chlorine Equipment Maintenance	3,500					
Elevator Maintenance	1,300					
HVAC Maintenance	2,000					
Equipment calibration	750					
Load Testing	750					
Fire extinguisher maintenance/inspection	200					
Tank Rental for maintenance	150					
300-3700-5300 Printing and Binding	3,146	8,500	2,227	6,000		See Breakdown
Printing of CCR	1,000					
Printing on Utility Bills	5,000					
300-3700-5310 Advertising	244	1,000	1,254	1,000		
300-3700-5350 Uniform Rentals	3,471	4,200	1,489	4,200		
300-3700-5520 Billing & Administrative Support	460,000	503,000	251,480	503,000		
300-3700-5550 Motor Pool	3,216	3,216	1,608	3,216		
300-3700-5555 Mowing, Mulching & Trimming	5,296	5,115	2,648	5,454		
Total Services	554,905	651,831	335,998	689,520	0	
Other Charges:						
300-3700-5610 Electrical Services	117,695	130,000	50,395	130,000		
300-3700-5620 Heating Services	6,172	11,000	737	7,000		
300-3700-5640 Sewage Services	61,381	63,000	24,293	63,000		
300-3700-5660 Disposal Fees	1,452	2,000	871	2,000		
300-3700-5710 Postal Services	7,243	18,000	6,533	18,000		
Postage for bills & delinquent notices	15,000					
Misc. postage	3,000					
300-3700-5720 Telecommunications	4,199	6,000	2,347	6,000		
300-3700-5810 Boiler & Machinery Insurance	9,643	9,643		9,643		
300-3700-5820 Fire / Property Insurance	9,923	9,923		9,923		
300-3700-5830 Contractor's Equipment Insurance		525		525		
300-3700-5840 Motor Vehicle Insurance	2,100	2,100		2,100		
300-3700-5870 General Liability Insurance	25,000	27,563	20,688	27,563		
300-3700-5920 Education & Training	704	3,500	418	3,500		
300-3700-5943 Lease - Copier						
300-3700-6010 Lodging	358	1,000	84	1,000		
300-3700-6015 Meals	120	350		350		
300-3700-6018 Travel	69	350	233	350		
Total Other Charges	246,058	284,954	106,599	280,954	0	
Miscellaneous Items:						
300-3700-6210 Dues & Assoc Memberships	3,157	2,000	1,100	2,000		
300-3700-6220 Bank Fees	2,725	3,900	740	3,900		

300-3700-6299 Miscellaneous					
Total Miscellaneous Items	5,882	5,900	1,840	5,900	0
Materials and Supplies:					
300-3700-6510 Office Supplies	3,647	4,500	1,853	4,500	
300-3700-6540 Janitorial Supplies	2,344	2,000	1,265	2,000	
300-3700-6550 Vehicle Fuels	3,231	3,000	1,074	5,000	
300-3700-6552 Fuel Oil	1,234	5,000	1,039	5,000	
300-3700-6555 Lube Oil	47	100	36	100	
300-3700-6560 Vehicle & Equipment Supplies	1,491	1,000	136	1,000	
300-3700-6570 Uniform Purchases & Wearing Apparel		140		140	
300-3700-6580 Books, Subscriptions & Educational St	325	300	409	300	
300-3700-6610 Chemicals	112,913	215,000	191,317	220,000	See Breakdown
<i>Aluminum Sulfate</i>	55,000				
<i>Chlorine</i>	10,000				
<i>Potassium Permanganate</i>	30,000				
<i>Lime</i>	30,000				
<i>Soda Ash</i>	50,000				
<i>Copper Sulfate</i>	30,000				
<i>Polymer</i>	5,000				
<i>Corrosion Inhibitor</i>	5,000				
<i>Fluoride</i>	5,000				
300-3700-6650 Laboratory Supplies	9,740	18,000	11,349	18,000	See Breakdown
<i>Lab Supplies</i>	4,000				
<i>Bact-T Supplies</i>	10,000				
<i>Lab Safety Equipment</i>	4,000				
300-3700-6660 Operating Supplies	4,269	6,500	2,601	5,000	See Breakdown
<i>Stock Grass Carp</i>	0				
<i>Misc. Operating Supplies</i>	5,000				
300-3700-6670 Small Tools	278	400	233	400	
Total Materials and Supplies	139,519	255,940	211,314	261,440	0
Capital Outlays:					
300-3700-7200 Machinery & Equipment	22,032	30,000		40,000	Refer to the Vehicle Replacement Schedule
<i>3/4 ton Utility Truck Plant Maint.</i>	20,000				1/2 Water, 1/2 Wastewater
<i>Misc.</i>	20,000				
300-3700-7600 Computer Hardware & Equipment	175	7,500	113	7,500	
300-3700-7650 Computer Software	355	500	2,212	2,300	See Breakdown
<i>eWorkOrders Maintenance software</i>	1,800				
<i>Misc.</i>	500				

Total Capital Outlays	22,562	38,000	2,324	49,800	0
Total Expenditures	1,668,935	1,912,787	993,310	1,951,197	0

Notes/Comments

Town of Culpeper
Water Distribution
For the Six Months Ending December 31, 2010

	FY10 Actual End of Year	FY11 Adopted Budget	FY11 YTD Total (Incl Emcumb)	FY12 Manager Proposed	FY12 Council Adopted
SUMMARY					
Salaries and Wages	\$267,992	\$270,707	\$135,757	326552	0
Services	137,622	162,254	61,760	137579	0
Other Charges	6,902	9,154	2,702	10155	0
Miscellaneous Items	17,079	18,660	9,285	18750	0
Materials and Supplies	18,857	1,192,388	1,158,549	18200	0
Capital Outlays		2,000	0	0	0
Total Expenditures	448,452	1,655,163	1,368,053	511236	0

Town of Culpeper
Water Distribution
For the Six Months Ending December 31, 2010

	FY10 Actual End of Year	FY11 Adopted Budget	FY11 YTD Total (Incl Emcumb)	FY12 Manager Proposal	FY12 Council Adopted	Notes
Salaries and Wages:						
300-3800-5010 Salaries - Regular	183,676	181,291	91,015	223642		1
300-3800-5020 Salaries - Overtime	14,770	15,000	7,107	15000		
300-3800-5099 Accrued Salaries/Leave	5,308					
300-3800-5110 Social Security Tax	12,184	12,170	6,084	14796		
300-3800-5120 Medicare Tax	2,850	2,847	1,423	3460		
300-3800-5130 Health Insurance	19,419	25,440	13,429	29160		
300-3800-5140 VRS Retirement	25,390	27,698	13,519	31757		
300-3800-5145 VRS Group Life Insurance	951	907	176	2236		
300-3800-5160 Worker's Comp Insurance	3,445	5,354	3,005	6501		
Total Salaries and Wages	267,992	270,707	135,757	326552		0
Services:						
300-3800-5210 Health & Medical Services Physicals, drug tests, flu shots, first aid kit refills	118	400	78	400		
300-3800-5238 R&M - Infrastructure Water pipe, repair clamps, fire hydrants, valves, water meters, meter boxes, valve boxes, etc. (\$30,000-maint., \$60,000-capital)	92,508	115,000	40,322	90000		
300-3800-5240 R&M - Equipment Repairs performed out of shop	911	1,000	60	1000		
300-3800-5245 R&M - Vehicle Repairs performed out of shop	485	500	25	500		
300-3800-5249 R&M - Misc / Other Services performed out of shop	525	500	218	500		
300-3800-5250 Maintenance Service Contracts 1.) 1/3 maintenance agreement for automated meter reading equipment - \$1,640 2.) Cybernet water model - \$3,360	4,200	5,000	1,680	5000		
300-3800-5300 Printing and Binding Backflow reports, tags, etc.		800		800		

300-3800-5310 Advertising		250		250	
300-3800-5350 Uniform Rentals	1,297	1,225	588	1550	
Uniforms & shorts rentals					
300-3800-5510 Allocated Cost Recovery	31,147	31,147	15,573	31147	
Salary - 15% Director & Admin. Secretary					
Benefits - 15% Director & Admin. Secretary					
300-3800-5550 Motor Pool	6,432	6,432	3,216	6432	
Total Services	137,622	162,254	61,760	137579	0
Other Charges:					
300-3800-5610 Electrical Services	2,452	3,200	1,546	3200	
15% Public Works Facility					
300-3800-5620 Heating Services	1,948	1,000	157	1600	
15% Public Works Facility					
300-3800-5675 Miss Utility Tickets	1,089	1,500	477	1500	
300-3800-5710 Postal Services	132	300		300	
300-3800-5720 Telecommunications	1,131	800	522	1200	
Cell phones					
300-3800-5830 Contractor's Equipment Insurance		179		180	
300-3800-5840 Motor Vehicle Insurance		1,300		1300	
300-3800-5850 License & Permit Bond	150	300		300	
Railroad & VDOT permits					
300-3800-5920 Education & Training		300		300	
300-3800-6010 Lodging		100		100	
300-3800-6015 Meals		100		100	
300-3800-6018 Travel		75		75	
Total Other Charges	6,902	9,154	2,702	10155	0
Miscellaneous Items:					
300-3800-6210 Dues & Assoc Memberships	210	60	60	250	
American Backflow Association					
300-3800-6240 Waterworks Fee	9,315	9,600	9,225	9500	
A fee established by the Board of Health to fund implementation of the 1986 amendments to the Safe Water Drinking Act					
300-3800-6295 Bad Debt Expense	7,554	9,000		9000	
Total Miscellaneous Items	17,079	18,660	9,285	18750	0
Materials and Supplies:					
300-3800-6300 Tap Refunds - Water To refund tap fees to the County		1,175,888	1,154,435	0	

300-3800-6510 Office Supplies	289	600	29	600	
300-3800-6550 Vehicle Fuels	8,026	7,000	2,577	8000	
300-3800-6555 Lube Oil	46	400	96	400	
300-3800-6560 Vehicle & Equipment Supplies	5,928	5,000	747	5600	
300-3800-6570 Uniform Purchases & Wearing Apparel	404	500	100	600	
Safety shoes and Town caps					
300-3800-6660 Operating Supplies	3,446	1,000	69	1000	
Gloves, hard hats, rainsuits, etc.					
300-3800-6670 Small Tools	357	2,000	496	2000	
Hand tools (shovels, picks, wrenches)					
300-3800-6999 Budget Adjustments	360				
Total Materials and Supplies	18,857	1,192,388	1,158,549	18200	0
Capital Outlays:					
300-3800-7200 Machinery & Equipment		2,000		0	
300-3800-7500 Motor Vehicles					
Total Capital Outlays		2,000		0	0
Total Expenditures	448,452	1,655,163	1,368,052	511236	0

Notes/Comments

1 - Includes addition of Robert Clatterback from Utility Services budget

Town of Culpeper
Water Debt Service

	FY10 Actual End of Year	FY11 Adopted Budget	FY11 YTD Total (Incl Emcumb)	FY12 Manager Proposed	FY12 Council Adopted
9900-Debt Service					
9900 Depreciation Expense	498,430				
9900 2002 Refunding Bond Principal		<u>362,000</u>			
9900 2003 GOB Refunding Principal		<u>4,500</u>	<u>4,500</u>		
9900 2007B GOB \$6.25M Principal		<u>36,467</u>	<u>36,467</u>		
9900 2002 Refunding Bond Interest	172,851	<u>157,232</u>	<u>78,832</u>		
9900 2003 GOB Refunding Interest	439	<u>518</u>	<u>291</u>		
9900 2007B GOB \$6.25M Interest	14,140	<u>12,714</u>	<u>6,721</u>		
9900 2009 GOB Interest	23,160	<u>-</u>	<u>-</u>		
9900 Amortization of Bond Issue	2,187	<u>-</u>			
9900 2008 GOB \$17.9M Bond	-	<u>-</u>	<u>384</u>		
				558,175	
TOTAL TRANSFERS	711,207	573,431	127,195	558,175	-

Town of Culpeper
Water Fund Capital
For the Six Months Ending December 31, 2010

	FY10 Actual End of Year	FY11 Adopted Budget	FY11 YTD Total (Incl Emcumb)	FY12 Manager Proposed	FY12 Council Adopted	
SUMMARY						
Salaries and Wages			\$0	0		
Services	1,600	150,000	17,000	466,875		
Other Charges			0	0		
Miscellaneous Items			0	0		
Materials and Supplies			0	0		
Capital Outlays	5,933	1,784,349	18,659	1,822,883		
Debt Service/Transfers/Contingency		14,291,126	0	11,254,642		
Total Expenditures	7,533	16,225,475	35,659	13,544,400		

Notes/Comments

Town of Culpeper
Water Fund Capital
For the Six Months Ending December 31, 2010

	FY10 Actual End of Year	FY11 Adopted Budget	FY11 YTD Total (Incl Emcumb)	FY12 Manager Proposed	FY12 Council Adopted	Notes
Services:						
Distribution System Improvements - Services		5,000		0		
Water Treatment Plant - Maint /Rehab - Services		10,000		12,500		
Future Water Supply Sources - Services		75,000		210,625		
Add Water System High Pressure Zone Services				81,250		
Modify Mt. run and Lake Pelham Dams		60,000		162,500		
Total Services	1,600	150,000	17,000	466,875		
Capital Outlays:						
Distribution System Improvements - Capital Outlays		33,200	725	20,800		
Water Treatment Plant - Maint /Rehab - Capital Outlays				156,250		
Automated Meter Reading - Capital Outlays	(1)	711,732		770,000		
Future Water Supply Sources - Capital Outlays		100,000		125,000		
Major Process Equipment Replacement - Capital Outlays		50,000	15,900	50,000		
Modifications to Mt. Run and Lake Pelham Dams				500,000		
Add Water System High Pressure Zone				187,500		
Financial Software Purchase		10,667		13,333		
Total Capital Outlays	5,933	1,784,349	18,659	1,822,883		
Debt Service/Transfers/Contingency:						
Transfers - Debt Service/Transfers/Contingency		1,216,242		238,408		
Contingency - Unreserved - Debt Service/Transfers/Contingency		13,074,884		11,016,234		
Total Debt Service/Transfers/Contingency		14,291,126		11,254,642		
Total Expenditures	7,533	16,225,475	35,659	13,544,400		

Notes/Comments

Water Fund Capital - Revenue

	Original Budget	Amended Budget	Month To Date	Year To Date	Percent Expensed	Remaining Budget	FY12 Estimate
Total Revenue:							
320-0000-3100 Reserves-Prior Year Balance	16,214,808	16,000,160				16,000,160	12,624,786
320-0000-3200 Reserves - AMR Cost Recovery		214,648				214,648	291,448
320-0000-3875 Tap Fees - In Town			9,160	178,410		(178,410)	225,000
320-0000-3885 Tap Fees - Out of Town				142,368		(142,368)	185,000
320-0000-4360 Interest			391	50,262		(50,262)	52,000
320-0000-4361 Interest on Interfund			170,732	170,732		(170,732)	166,166
Total Total Revenue	16,214,808	16,214,808	180,283	541,772	-3.3%	15,673,036	13,544,400

Water Fund Revenue

	FY11 Original Budget	Amended Budget	Month To Date	Year To Date	Percent Expensed	Remaining Budget	FY12 Estimate
Total Revenue:							
300-0000-3290 Metered Sales - Water	2,900,000		207,102	1,916,903		(1,916,903)	2,700,000
300-0000-3320 Delinquent Fees	65,000	65,000	5,683	55,098	-84.8%	9,902	75,000
300-0000-3330 Disconnect Fees	30,000	30,000	924	9,752	-32.5%	20,249	30,000
300-0000-3340 Meter Service Fees - Water	15,000	15,000	865	8,477	-56.5%	6,523	12,000
300-0000-3370 Penalties	25,000	25,000	2,263	22,589	-90.4%	2,411	30,000
300-0000-3380 Service Charge - Interest	200	200		29	-14.6%	171	200
300-0000-3390 Meter Re-Read Fee		2,900,000		80	0.0%	2,899,920	
300-0000-3400 AMR Surcharge			6,447	58,021		(58,021)	77,000
300-0000-3580 Time & Material Charges - Miscellaneous	1,000	1,000	1,052	1,083	-108.3%	(83)	1,000
300-0000-3585 Time & Material Charges - Taps	1,000	1,000				1,000	1,000
300-0000-4360 Interest on Investments	1,000	1,000	126	1,052	-105.2%	(52)	1,000
300-0000-4550 Miscellaneous	5,000	5,000	80	705	-14.1%	4,295	5,000
300-0000-4960 Transfer - Capital Fund	1,216,242	1,216,242				1,216,242	238,408
Total Total Revenue	4,259,442	4,259,442	224,541	2,073,790	-48.7%	2,185,652	3,170,608

Town of Culpeper
Waste Water Fund
For the Six Months Ending December 31, 2010

	FY10 Actual End of Year	FY11 Adopted Budget	FY11 YTD Total (Incl Emcumb)	FY12 Manager Proposed	FY12 Council Adopted	
SUMMARY						
Salaries and Wages	\$1,112,238	\$1,240,990	\$601,483	1,255,846		
Services	727,986	922,817	424,189	967,474		
Other Charges	394,911	470,989	178,106	418,389		
Miscellaneous Items	18,557	23,100	8,508	23,100		
Materials and Supplies	158,181	2,097,059	1,999,277	445,800		
Capital Outlays	47,410	22,000	7,583	219,900		
Debt Service/Transfers/Contingency	1,253,174	1,601,172	692,939	1,671,365		
Total Expenditures	3,712,457	6,378,127	3,912,085	5,001,874	0	

Notes/Comments

Town of Culpeper
Waste Water

	FY10 Actual End of Year	FY11 Adopted Budget	FY11 YTD Total (Incl Emcumb)	FY12 Manager Proposed	FY12 Council Adopted
9900-Debt Service					
9900 Depreciation Expense	1,100,969				
9900 2003 GOB Refunding Principal		<u>7,000</u>			
9900 2002 GOB Principal VRLF #2		<u>178,856</u>			
9900 2007B GOB \$6.25M Principal		<u>192,798</u>			
9900 2008 GOB - new lines		<u>210,000</u>			
9900 2001 GOB Principal VRLF #1		<u>25,362</u>			
9900 2003 GOB Refunding Interest	683	<u>807</u>			
9900 2002 GOB Interest (VRLF#2)	15,500	<u>113,746</u>			
9900 2007B GOB \$6.25M Interest		<u>170,611</u>			
9900 2008 GOB New Lines	3,236	<u>586,157</u>			
9900 2001 GOB Interest (VRLF #1)	16,819	<u>15,835</u>			
9900 Amortization of Bond	14,133			1,521,365	
TOTAL TRANSFERS	1,151,340	1,501,172	-	1,521,365	-

Town of Culpeper
Waste Water Fund Transfers

	FY10 Actual End of Year	FY11 Adopted Budget	FY11 YTD Total (Incl Emcumb)	FY12 Manager Proposed	FY12 Council Adopted
9950-TRANSFERS					
9950 Transfer Elec. to G/F - PILOT	105,215	<u>100,000</u>	<u>100,000</u>	<u>150,000</u>	
9960 Transfer to Capital Fund	-	<u>-</u>	<u>-</u>		<u>-</u>
TOTAL TRANSFERS	100,000	100,000	100,000	150,000	

Town of Culpeper
Wastewater Treatment
For the Six Months Ending December 31, 2010

	FY10 Actual End of Year	FY11 Adopted Budget	FY11 YTD Total (Incl Emcumb)	FY12 Manager Proposed	FY12 Council Adopted	
SUMMARY						
Salaries and Wages	\$851,840	\$969,170	\$465,642	937,715	0	
Services	676,088	848,080	461,398	889,922	0	
Other Charges	385,680	460,224	175,562	407,024	0	
Miscellaneous Items	11,317	13,100	8,508	13,100	0	
Materials and Supplies	132,869	267,000	228,915	423,500	0	
Capital Outlays	47,410	22,000	7,583	202,000	0	
Total Expenditures	2,105,204	2,579,574	1,347,608	2,873,261	0	

Notes/Comments

Town of Culpeper
Wastewater Treatment
For the Six Months Ending December 31, 2010

	FY10 Actual End of Year	FY11 Adopted Budget	FY11 YTD Total (Incl Emcumb)	FY12 Manager Proposed	FY12 Council Adopted	Notes
Salaries and Wages:						
400-4700-5010 Salaries - Regular	617,272	647,831	328,142	637,208		
400-4700-5020 Salaries - Overtime	21,952	60,000	20,890	45,000		
400-4700-5099 Accrued Salaries/Leave	11,415					
400-4700-5110 Social Security Tax	39,356	43,886	16,783	42,297		
400-4700-5120 Medicare Tax	8,619	10,264	4,510	9,892		
400-4700-5130 Health Insurance	62,070	89,040	43,430	88,872		
400-4700-5140 VRS Retirement	78,857	98,974	44,025	97,302		
400-4700-5145 VRS Group Life Insurance	2,961	3,240	572	1,784		
400-4700-5160 Worker's Comp Insurance	9,339	15,937	7,290	15,360		
Total Salaries and Wages	851,840	969,170	465,642	937,715	0	
Services:						
400-4700-5210 Health & Medical Service	550	1,500	120	1,500		
400-4700-5214 Consulting Services				30,000		Rate Study
400-4700-5216 Engineering Services	312	35,000	14,315	35,000		
400-4700-5217 Lab Testing	42,071	36,000	29,309	40,000		See Breakdown
<i>Quarterly Sludge Testing</i>	3,000					
<i>Final Effluent Hardness/Metals</i>	2,500					
<i>Groundwater Monitoring</i>	5,000					
<i>Final Effluent PCB Testing</i>	2,500					
<i>Pretreatment Testing</i>	20,000					
<i>Final Effluent Weekly Testing</i>	6,000					
<i>Misc.</i>	1,000					
400-4700-5218 Legal Services	11,661	5,000	20,538	13,000		See Breakdown
<i>VAMWA Dues</i>	2,500					
<i>Nutrient Trading dues</i>	2,500					
<i>BLA/Service Agreement</i>	6,000					
<i>Misc.</i>	2,000					
400-4700-5230 R&M - Building & Grounds			41	-		
400-4700-5235 R&M - Plant	8,914	20,000	8	20,000		
400-4700-5238 R&M - Infrastructure	18,921	65,000	10,283	55,000		
<i>Piping, yard hydrants, tank repairs, compressor repairs, lagoon repairs, structure repairs</i>						
400-4700-5240 R&M - Equipment	37,149	60,000	40,313	60,000		
<i>Pump & Rebuild, etc.</i>	40,000					
<i>UV Lamps</i>	7,500					Fixed price until FY13

<i>Centrifuge Rebuild</i>	12,500					
400-4700-5249 R&M - Misc / Other	(720)	5,000	297	5,000		
<i>Instrumentation repairs</i>	5,000					
400-4700-5250 Maintenance Service Cont	19,922	25,000	4,915	25,000		See Breakdown
<i>Fire Extinguishers</i>	500					
<i>Generator Load Tests</i>	4,000					
<i>Hoist Certification</i>	2,000					
<i>Lab Calibrations</i>	500					
<i>SCADA Software Support</i>	7,000					
<i>SCADA System Support</i>	6,000					
<i>Boiler Testing</i>	5,000					
400-4700-5280 Sludge Disposal	31,485	40,000	61,631	48,000		
400-4700-5290 Toxics Engineering	815	5,000	3,592	5,500		
400-4700-5300 Printing and Binding	2,241	5,500	2,246	5,500		
400-4700-5310 Advertising	2,023	1,500	1,632	2,000		
400-4700-5350 Uniform Rentals	6,716	7,000	3,663	7,000		
400-4700-5520 Billing & Administrative Support	460,000	503,000	251,480	503,000		
400-4700-5550 Motor Pool	20,904	20,904	10,452	20,904		
400-4700-5555 Mowing, Mulching & Trimming	13,125	12,676	6,563	13,518		
Total Services	676,088	848,080	461,397	889,922	0	
Other Charges:						
400-4700-5610 Electrical Services	184,473	250,000	112,460	250,000		
400-4700-5620 Heating Services	105,721	100,000	11,745	50,000		
400-4700-5630 Water Services	12,242	15,000	5,560	15,000		
400-4700-5660 Disposal Fees	6,324	6,000	3,083	6,000		
400-4700-5710 Postal Services	9,042	18,000	7,135	18,000		
400-4700-5720 Telecommunications	9,916	10,000	4,584	10,000		
400-4700-5810 Boiler & Machinery Insurance	16,464	16,464	13,275	16,464		
400-4700-5820 Fire / Property Insurance	8,600	8,600		8,600		
400-4700-5840 Motor Vehicle Insurance	3,600	3,600		3,600		
400-4700-5870 General Liability Insurance	22,316	23,210	15,339	23,210		
400-4700-5920 Education & Training	4,642	5,000	1,207	5,000		
400-4700-5943 Lease - Copier	2,335	3,200	745			
400-4700-6010 Lodging	(47)	500	84	500		
400-4700-6015 Meals	52	250	21	250		
400-4700-6018 Travel		400	324	400		
Total Other Charges	385,680	460,224	175,562	407,024	0	
Miscellaneous Items:						
400-4700-6210 Dues & Assoc Memberships	9,953	11,000	8,138	11,000		
400-4700-6220 Bank Fees	1,364	2,100	370	2,100		
Total Miscellaneous Items	11,317	13,100	8,508	13,100	0	
Materials and Supplies:						
400-4700-6510 Office Supplies	3,398	3,500	1,475	3,500		

400-4700-6540 Janitorial Supplies	1,878	3,000	977	3,000	
400-4700-6550 Vehicle Fuels	7,636	7,500	5,536	11,000	
400-4700-6552 Fuel Oil	11,997	18,000	818	18,000	
400-4700-6555 Lube Oil	152	1,000	60	2,000	
400-4700-6560 Vehicle & Equipment Supplies	4,573	5,500	2,417	5,500	
400-4700-6570 Uniform Purchases & Wearing Apparel		200		200	
400-4700-6580 Books, Subscriptions & Educational Supplies		500	171	500	
400-4700-6610 Chemicals	64,795	181,000	198,495	331,000	See Breakdown
Carbon Source	143,000				
Soda Ash	0				
Sodium Bicarbonate	2,000				
Alumunim Sulfate	121,000				
Centrifuge Polymer	36,000				
Belt Press Polymer	20,000				
Defoamer	0				
Degreaser	7,000				
Sodium Hypochlorite	2,000				
400-4700-6650 Laboratory Supplies	34,635	40,000	17,337	42,000	See Breakdown
HACH Chemicals	12,000				
Idexx Bacteriological Supplies	8,000				
EPA Standards/QC	4,000				
Chemicals/Supplies	12,000				
Filters/Standards	4,000				
Misc.	2,000				
400-4700-6660 Operating Supplies	3,525	6,000	1,424	6,000	
400-4700-6670 Small Tools	279	800	206	800	
Total Materials and Supplies	132,869	267,000	228,915	423,500	0
Capital Outlays:					
400-4700-7200 Machinery & Equipment	30,246	15,000	5,163	195,000	Refer to Vehicle Replacement Schedule Will Replace with Vehicle from L&P
96 1/2 ton truck WPCF	0				
83 Tanker Truck Plant Maint.	160,000				
92 3/4 ton Utility Truck	20,000				1/2 Water, 1/2 Wastewater
Misc.	15,000				
400-4700-7600 Computer Hardware & Equipment	16,347	5,000	178	4,000	
400-4700-7650 Computer Software	816	2,000	2,242	3,000	See Breakdown
eWorkOrders Maintenance software	1,800				
Misc.	1,200				
Total Capital Outlays	47,410	22,000	7,583	202,000	0
Total Expenditures	2,105,203	2,579,574	1,347,607	2,873,261	0

Notes/Comments

Town of Culpeper
Wastewater Collection
For the Six Months Ending December 31, 2010

	FY10 Actual End of Year	FY11 Adopted Budget	FY11 YTD Total (Incl Emcumb)	FY12 Manager Proposed	FY12 Council Adopted	
SUMMARY						
Salaries and Wages	\$260,398	\$271,820	\$135,842	318131	0	
Services	51,898	74,737	36,376	77552	0	
Other Charges	9,231	10,765	2,544	11365	0	
Miscellaneous Items	7,240	10,000	0	10000	0	
Materials and Supplies	25,313	1,830,059	1,867,405	22300	0	
Capital Outlays			0	17900		
Total Expenditures	354,080	2,197,381	2,042,167	457248	0	

Notes/Comments

Town of Culpeper
Wastewater Collection
For the Six Months Ending December 31, 2010

	FY10 Actual End of Year	FY11 Adopted Budget	FY11 YTD Total (Incl Emcumb)	FY12 Manager Proposed	FY12 Council Adopted	Notes
Salaries and Wages:						
400-4800-5010 Salaries - Regular	187,386	187,952	93,974	222830		1
400-4800-5020 Salaries - Overtime	4,206	9,000	4,409	9000		
400-4800-5099 Accrued Salaries/Leave	5,657					
400-4800-5110 Social Security Tax	11,759	12,211	6,100	14373		
400-4800-5120 Medicare Tax	2,750	2,855	1,427	3362		
400-4800-5130 Health Insurance	18,492	25,440	13,505	29160		
400-4800-5140 VRS Retirement	26,073	28,717	13,933	31642		
400-4800-5145 VRS Group Life Insurance	961	939	181	2228		
400-4800-5160 Worker's Comp Insurance	3,113	4,704	2,313	5536		
Total Salaries and Wages	260,398	271,820	135,842	318131	0	
Services:						
400-4800-5210 Health & Medical Services	147	300	36	300		
Physicals, drug tests, first aid kit refills, flu shots						
400-4800-5238 R&M - Infrastructure	3,109	23,000	10,999	25000		
Sewer pipe, manholes & covers, rat poison, treatment solutions, I & I materials (\$14,000-maint. \$11,000-C.I. materials)						
400-4800-5240 R&M - Equipment	130	1,000	1,020	1500		
Repairs performed out of shop						
400-4800-5245 R&M - Vehicle		500	155	500		
Repairs performed out of shop						
400-4800-5249 R&M - Misc / Other		300		300		
Services performed out of shop						
400-4800-5250 Maintenance Service Contracts		900		900		
1/3 of maintenance agreement for automated meter						

reading equipment					
400-4800-5310 Advertising		250		250	
400-4800-5350 Uniform Rentals	1,286	1,260	552	1575	
Uniform & shorts rental					
400-4800-5510 Allocated Cost Recovery	31,147	31,147	15,573	31147	
Salary - 15% Director & Admin. Secretary					
Benefits - 15% Director & Admin. Secretary					
400-4800-5550 Motor Pool	16,080	16,080	8,040	16080	
Total Services	51,898	74,737	36,376	77552	0
Other Charges:					
400-4800-5610 Electrical Services	2,142	3,500	1,546	3500	
15% Public Works Facility					
400-4800-5620 Heating Services	2,195	1,000	156	1600	
15% Public Works Facility					
400-4800-5675 Miss Utility Tickets	1,027	1,500	477	1500	
400-4800-5720 Telecommunications	857	800	365	800	
Cell phones					
400-4800-5830 Contractor's Equipment Insurance		220		220	
400-4800-5840 Motor Vehicle Insurance	3,010	3,010		3010	
400-4800-5850 License & Permit Bond		160		160	
Railroad & VDOT permits					
400-4800-5920 Education & Training		300		300	
400-4800-6010 Lodging		100		100	
400-4800-6015 Meals		100		100	
400-4800-6018 Travel		75		75	
Total Other Charges	9,231	10,765	2,544	11365	0
Miscellaneous Items:					
400-4800-6295 Bad Debt Expense	7,240	10,000		10000	
Total Miscellaneous Items	7,240	10,000		10000	0
Materials and Supplies:					
400-4800-6300 Tap Refunds - Waste Water		1,809,059	1,860,512	0	
To refund tap fees to County					
400-4800-6510 Office Supplies	225	400		400	
400-4800-6540 Janitorial Supplies	108	200	63	200	

Shop towels					
400-4800-6550 Vehicle Fuels	9,937	9,000	3,203	9500	
400-4800-6555 Lube Oil	145	400	197	400	
400-4800-6560 Vehicle & Equipment Supplies	9,015	6,500	3,354	7200	
400-4800-6570 Uniform Purchases & Wearing Apparel	200	500		600	
Safety shoes & Town caps					
400-4800-6660 Operating Supplies	3,437	1,000	75	1000	
Hard hats, gloves, rainsuits, etc.					
400-4800-6670 Small Tools	2,246	3,000		3000	
Hand tools (shovels, picks, wrenches)					
Total Materials and Supplies	25,313	1,830,059	1,867,405	22300	0
Capital Outlays:					
400-4800-7200 Machinery & Equipment				17900	
1.) Pipe patch repair tool - \$7,000					
2.) Push camera - \$10,900					
Total Materials and Supplies				17900	
Total Expenditures	354,081	2,197,381	2,042,166	457248	0

Notes/Comments

1 - Includes addition of Chris Wortman from Utility Services budget

Town of Culpeper
Wastewater Fund Capital
For the Six Months Ending December 31, 2010

	FY10 Actual End of Year	FY11 Adopted Budget	FY11 YTD Total (Incl Emcumb)	FY12 Manager Proposed	FY12 Council Adopted
SUMMARY					
Salaries and Wages			\$0	0	
Services	(2,748)		0	0	
Other Charges			0	0	
Miscellaneous Items			0	0	
Materials and Supplies			0	0	
Capital Outlays	56,092	1,517,399	97,834	993,333	0
Debt Service/Transfers/Contingency		12,825,118	0	14,097,317	0
Total Expenditures	53,344	14,342,517	97,834	15,090,650	0

Notes/Comments

Town of Culpeper
Wastewater Fund Capital
For the Six Months Ending December 31, 2010

	FY10 Actual End of Year	FY11 Adopted Budget	FY11 YTD Total (Incl Emcumb)	FY12 Manager Proposed	FY12 Council Adopted	Notes
Services:						
WWTP Expansion - Phase II - Services	(2,748)					
Total Services	(2,748)					
Capital Outlays:						
Automated Meter Reading - Capital Outlays	(2)	711,732		770,000		
I & I Rehabilitation Project - Capital Outlays		165,000	91,930	125,000		
Major Process Equip Upgrade - WPCF - Capital Outlays		50,000		50,000		
Drain Pump Station Modifications - Capital Outlays		35,000		35,000		
Financial Software Purchase		10,667		13,333		
Total Capital Outlays	56,092	1,517,399	97,834	993,333	0	
Debt Service/Transfers/Contingency:						
Transfers - Debt Service/Transfers/Contingency		3,232,127		1,863,574		
Contingency - Unreserved - Debt Service/Transfers/Contingency		9,592,991		12,233,743		
Total Debt Service/Transfers/Contingency		12,825,118		14,097,317	0	
Total Expenditures	53,344	14,342,517	97,834	15,090,650	0	
Notes/Comments						

Wastewater Fund Capital - Revenue	Original Budget	Amended Budget	Month To Date	Year To Date	Percent Expensed	Remaining Budget	FY12 Estimate
Total Revenue:							
420-0000-3100 Reserves-Prior Year Balance	14,331,850	14,126,063				14,126,063	14,126,063
420-0000-3200 Reserves - AMR Cost Recovery		205,787				205,787	279,587
420-0000-3875 Tap Fees - In Town			17,340	263,840		(263,840)	350,000
420-0000-3885 Tap Fees - Out of Town				228,352		(228,352)	300,000
420-0000-4360 Interest			2,643	28,041		(28,041)	35,000
Total Total Revenue	14,331,850	14,331,850	19,983	520,233	-3.6%	13,811,617	15,090,650

Wastewater Fund - Revenue	FY11 Original Budget	Amended Budget	Month To Date	Year To Date	Percent Expensed	Remaining Budget	FY12 Estimate
Total Revenue:							
400-0000-3280 Metered Sales - Wastewater	3,000,000	3,000,000	223,705	2,040,203	-68.0%	959,797	2,900,000
400-0000-3320 Delinquent Fees	65,000	65,000	5,683	55,098	-84.8%	9,902	75,000
400-0000-3330 Disconnect Fees	25,000	25,000	924	9,752	-39.0%	15,249	25,000
400-0000-3370 Penalties	22,500	22,500	2,263	22,589	-100.4%	(89)	30,000
400-0000-3375 Septage Receiving Fees	30,000	30,000	2,707	26,277	-87.6%	3,723	30,000
400-0000-3380 Service Charge - Interest	100	100				100	100
400-0000-3400 AMR Surcharge			6,186	55,623		(55,623)	74,000
400-0000-3580 Time & Material Charges - Miscellaneous	1,000	1,000		789	-78.9%	211	1,000
400-0000-3585 Time & Material Charges - Taps	1,000	1,000				1,000	1,000
400-0000-4290 FOG Permits	200	200		6,375	-3187.5%	(6,175)	1,000
400-0000-4360 Interest on Investments	200	200	63	526	-263.1%	(326)	200
400-0000-4525 Insurance Claims / Recoveries				1,829		(1,829)	0
400-0000-4550 Miscellaneous	1,000	1,000	82	448	-44.8%	552	1,000
400-0000-4960 Transfer from Capital	3,232,127	3,232,127				3,232,127	1,863,574
Total Total Revenue	6,378,127	6,378,127	241,613	2,219,510	-34.8%	4,158,617	5,001,874

Town of Culpeper
Light & Power Fund
For the Six Months Ending December 31, 2010

	FY10 Actual End of Year	FY11 Adopted Budget	FY11 YTD Total (Incl Emcumb)	FY12 Manager Proposed	FY12 Council Adopted	
SUMMARY						
Salaries and Wages	\$1,162,556	\$1,347,983	\$567,788	1,428,649		
Services	645,680	832,330	306,077	891,298		
Other Charges	68,706	88,524	42,679	107,813		
Miscellaneous Items	21,814	24,000	6,317	25,000		
Materials and Supplies	5,658,072	6,486,220	2,812,215	7,109,698		
Capital Outlays	55,562	146,400	20,606	220,285		
Debt Service/Transfers/Contingency	1,305,748	1,247,858	282,383	1,375,764		
Total Expenditures	8,918,138	10,173,315	127,097	11,158,507	0	

Notes/Comments

Town of Culpeper
L&P Fund Transfers

	FY10 Actual End of Year	FY11 Adopted Budget	FY11 YTD Total (Incl Emcumb)	FY12 Manager Proposed	FY12 Council Adopted
9900-Debt Service					
9900 Depreciation Expense	823,970		-		
9900 2003 GOB Refunding Principal		<u>13,625</u>	<u>13,625</u>		
9900 2004 GOB \$4.3M Principal		<u>64,400</u>	<u>64,400</u>		
9900 2007B GOB \$6.25M Principal		<u>88,038</u>	<u>88,038</u>		
9900 2008 GOB - new lines		<u>85,000</u>			
9900 2006 Water Loan to L/P		<u>23,510</u>			
9900 2007 Water Loan to L/P		<u>69,147</u>			
9900 2007 Water Loan to L/P #2		<u>71,424</u>			
9900 2003 GOB Refunding Interest	1,329	<u>1,570</u>	<u>882</u>		
9900 2004 GOB \$4.3M Interest	38,618	<u>42,389</u>	<u>21,795</u>		
9900 2007B GOB \$6.25M Interest	52,446	<u>49,002</u>	<u>50,758</u>		
9900 2008 GOB New Lines	88,369	<u>85,769</u>	<u>42,884</u>		
9900 2006 L&P Loan Interest	21,270	<u>20,357</u>			
9900 2007 L&P Loan Interest	65,139	<u>62,454</u>			
9900 2007 L&P Loan Interest #2	91,362	<u>87,921</u>			
9900 1992 Ref Interest (pd in ful)	14,863				
9900 Amortization of 2002 Bond	3,167				
				735,945	
TOTAL TRANSFERS	1,200,533	764,606	282,382	735,945	-

Town of Culpeper
L&P Fund Transfers

	FY10 Actual End of Year	FY11 Adopted Budget	FY11 YTD Total (Incl Emcumb)	FY12 Manager Proposed	FY12 Council Adopted
9950-TRANSFERS					
9950 Transfer Elec. to G/F - PILOT	105,215	<u>100,000</u>	<u>100,000</u>	<u>150,000</u>	
9960 Transfer to Capital Fund	-	<u>-</u>	<u>-</u>	<u>489,819</u>	<u>-</u>
TOTAL TRANSFERS	100,000	100,000	100,000	639,819	

Town of Culpeper
 Electric Administration
 For the Six Months Ending December 31, 2010

	FY10 Actual End of Year	FY11 Adopted Budget	FY11 YTD Total (Incl Emcumb)	FY12 Manager Proposed	FY12 Council Adopted	
SUMMARY						
Salaries and Wages	\$179,902	\$181,905	\$91,912	231520	0	
Services	465,511	513,608	256,449	517408	0	
Other Charges	10,078	11,480	6,885	19480	0	
Miscellaneous Items	7,000	24,000	6,317	25000	0	
Materials and Supplies	1,430	3,200	925	3100	0	
Capital Outlays	4,421	3,100	440	3200	0	
Total Expenditures	668,342	737,293	362,928	799708	0	

Notes/Comments

Town of Culpeper
Electric Administration
For the Six Months Ending December 31, 2010

	FY10 Actual End of Year	FY11 Adopted Budget	FY11 YTD Total (Incl Emcumb)	FY12 Manager Proposed	FY12 Council Adopted	Notes
Salaries and Wages:						
500-5600-5010 Salaries - Regular	134,285	136,950	68,701	173,035		
500-5600-5099 Accrued Salaries/Leave	497					
500-5600-5110 Social Security Tax	8,326	8,363	4,259	10,728		
500-5600-5120 Medicare Tax	1,947	2,114	996	2,509		
500-5600-5130 Health Insurance	13,745	11,775	6,681	16,853		
500-5600-5140 VRS Retirement	19,028	19,773	9,930	24,519		
500-5600-5145 VRS Group Life Insurance	701	1,376	133	1,367		
500-5600-5160 Worker's Comp Insurance	1,372	1,555	1,212	2,509		
Total Salaries and Wages	179,902	181,905	91,912	231,520	0	1
Services:						
500-5600-5210 Health & Medical Services		100	20	100		
500-5600-5230 R&M - Building & Grounds		5,000		5,000		
500-5600-5245 R&M - Vehicle		800		800		
500-5600-5250 Maintenance Service Contracts	1,509	1,600	1,124	1,600		
500-5600-5300 Printing and Binding	2,127	750	2,227	4,500		
500-5600-5310 Advertising	267	750	794	800		
500-5600-5520 Billing & Administrative Support	460,000	503,000	251,480	503,000		
500-5600-5550 Motor Pool	1,608	1,608	804	1,608		
Total Services	465,511	513,608	256,449	517,408	0	
Other Charges:						
500-5600-5710 Postal Services	6,984	7,500	5,896	12,000		2
500-5600-5720 Telecommunications	3,072	3,000	689	5,500		3
500-5600-5840 Motor Vehicle Insurance		480		480		
500-5600-6015 Meals		500		500		

500-5600-6018 Travel	22		300	1,000	
Total Other Charges	10,078	11,480	6,885	19,480	0
Miscellaneous Items:					
500-5600-6210 Dues & Assoc Memberships	6,996	7,000	6,317	8,000	
500-5600-6220 Bank Fees	3	1,000		1,000	
500-5600-6295 Bad Debt Expense		16,000		16,000	
Total Miscellaneous Items	7,000	24,000	6,317	25,000	0
Materials and Supplies:					
500-5600-6510 Office Supplies	192	1,000	531	1,000	
500-5600-6530 Medical Supplies		400		300	
500-5600-6550 Vehicle Fuels	1,238	1,200	393	1,200	
500-5600-6560 Vehicle & Equipment Supplies		100		100	
500-5600-6570 Uniform Purchases & Wearing Apparel		300		300	
500-5600-6660 Operating Supplies		200		200	
Total Materials and Supplies	1,430	3,200	925	3,100	0
Capital Outlays:					
500-5600-7400 Communications Equipment		100		100	
500-5600-7600 Computer Hardware & Equipment	4,421	3,000	378	3,000	
500-5600-7650 Computer Software			63	100	
Total Capital Outlays	4,421	3,100	440	3,200	0
Total Expenditures	668,342	737,293	362,927	799,708	0

Notes/Comments

- 1- Wages and benefits increase due to moving part time GIS tech from 5800 and making the position permanent at Grade 15
- 2- Increase due to increased cost of new bill format
- 3- moved from 5700. this is main phone line charges-working with IT to reduce costs
- 4- Increase to allow travel to conferences and meetings

Town of Culpeper
 Electric Generation/Metering/Substations
 For the Six Months Ending December 31, 2010

	FY10 Actual End of Year	FY11 Adopted Budget	FY11 YTD Total (Incl Emcumb)	FY12 Manager Proposed	FY12 Council Adopted	
SUMMARY						
Salaries and Wages	\$126,261	\$238,992	\$49,203	359941	0	
Services	58,155	28,200	254	88200	0	
Other Charges	12,802	33,814	18,149	44979	0	
Miscellaneous Items			0			
Materials and Supplies	5,589,186	6,418,980	2,787,709	7048298	0	
Capital Outlays			0			
Total Expenditures	5,786,404	6,719,986	2,855,315	7,541,418	0	

Notes/Comments

Town of Culpeper
 Electric Generation/Metering/Substations
 For the Six Months Ending December 31, 2010

	FY10 Actual End of Year	FY11 Adopted Budget	FY11 YTD Total (Incl Emcumb)	FY12 Manager Proposed	FY12 Council Adopted	Notes
Salaries and Wages:						
500-5700-5010 Salaries - Regular	121,004	165,792	33,099	255,403		
500-5700-5020 Salaries - Overtime	5,162	15,000	3,541	15,000		
500-5700-5099 Accrued Salaries/Leave	(31,326)					
500-5700-5110 Social Security Tax	7,616	11,267	2,243	15,835		
500-5700-5120 Medicare Tax	1,781	2,635	524	3,703		
500-5700-5130 Health Insurance	7,793	16,270	3,826	28,088		
500-5700-5140 VRS Retirement	12,240	23,444	5,316	36,191		
500-5700-5145 VRS Group Life Insurance	715	1,669	68	2,018		
500-5700-5160 Worker's Comp Insurance	1,274	2,915	585	3,703		
Total Salaries and Wages	126,261	238,992	49,203	359,941	0	1
Services:						
500-5700-5230 R&M - Buildings & Grounds		10,000		10,000		
500-5700-5239 R&M - Engines	52,502	5,000		20,000		2
500-5700-5240 R&M - Equipment	1,466	1,500	47	1,500		
500-5700-5249 R&M - Misc / Other		500		500		
500-5700-5250 Maintenance Service Contracts	3,561	10,000		55,000		3
Generator maintenance-\$15000, Substation maintenance-\$40000						
500-5700-5310 Advertising				-		
500-5700-5350 Uniform Rentals	627	1,200	207	1,200		
Total Services	58,155	28,200	254	88,200	0	
Other Charges:						
500-5700-5710 Postal Services				-		
500-5700-5720 Telecommunications	4,417	3,000	2,742	1,500		4
500-5700-5810 Boiler & Machinery Insurance	7,350	7,350	3,675	7,350		

500-5700-5820 Fire / Property Insurance	1,036	3,298	1,649	3,298	
500-5700-5830 Contractor's Equipment Insurance		1,926	963	1,926	
500-5700-5870 General Liability Insurance		18,240	9,120	30,905	5
Total Other Charges	12,802	33,814	18,149	44,979	0
Materials and Supplies:					
500-5700-6552 Fuel Oil	49,851	120,000	1,983	120,000	
500-5700-6555 Lube Oil	2,816	1,800		1,800	
500-5700-6570 Uniform Purchases & Wearing Apparel	100	500		500	
500-5700-6580 Books, Subscriptions & Educational Supplies		2,500		2,500	
500-5700-6620 Electricity Purchased - VMEA	5,536,179	6,293,180	2,785,725	6,922,498	6
500-5700-6670 Small Tools	240	1,000		1,000	
Total Materials and Supplies	5,589,186	6,418,980	2,787,709	7,048,298	0
Total Expenditures	5,786,405	6,719,986	2,855,315	7,541,418	0

Notes/Comments

- 1 - Wages and benefits increase by \$115,841 due to Substation Supv moved from 5800, Utility Service tech and one meter reader moved from 1215 GF budget
- 2- With engines operating for 6 years minor repairs will be required
- 3- maintenance contract with manufacturer not implemented previously, long overdue maintenance to substation
- 4- moved to 5600 Administration the majority of telco charges. I believe that most charges are for town office. Working with IT department to delete our direct lines and tie to town office switch
- 5-Increase due to new power contract liability requirements
- 6- increase due new power contract costs and allowing for new customers

Town of Culpeper
Electric Distribution
For the Six Months Ending December 31, 2010

	FY10 Actual End of Year	FY11 Adopted Budget	FY11 YTD Total (Incl Emcumb)	FY12 Manager Proposed	FY12 Council Adopted	
SUMMARY						
Salaries and Wages	\$856,393	\$927,086	\$426,672	837188	0	
Services	122,013	290,522	49,375	285690	0	
Other Charges	45,825	43,230	17,645	43354	0	
Miscellaneous Items	14,815		0	0	0	
Materials and Supplies	67,456	64,040	23,581	58300	0	
Capital Outlays	51,141	143,300	20,166	217085	0	
Total Expenditures	1,157,643	1,468,178	537,439	1441617	0	

Notes/Comments

Town of Culpeper
Electric Distribution
For the Six Months Ending December 31, 2010

	FY10 Actual End of Year	FY11 Adopted Budget	FY11 YTD Total (Incl Emcumb)	FY12 Manager Proposed	FY12 Council Adopted	Notes
Salaries and Wages:						
500-5800-5010 Salaries - Regular	618,655	627,282	298,479	568,589		
500-5800-5020 Salaries - Overtime	36,558	70,000	21,317	70,000		
500-5800-5099 Accrued Salaries/Leave	11,900					
500-5800-5110 Social Security Tax	42,454	43,188	17,065	35,253		
500-5800-5120 Medicare Tax	9,331	10,016	4,589	8,245		
500-5800-5130 Health Insurance	49,165	67,786	36,061	61,795		
500-5800-5140 VRS Retirement	79,590	91,456	43,083	80,569		
500-5800-5145 VRS Group Life Insurance	3,055	6,360	555	4,492		
500-5800-5160 Worker's Comp Insurance	5,686	10,998	5,523	8,245		
Total Salaries and Wages	856,393	927,086	426,672	837,188	0	1
Services:						
500-5800-5210 Health & Medical Services	459	2,000	180	2,000		
First Aid/CPR, Hearing, New employee physical						
500-5800-5214 Consulting Services	7,616	65,000	1,660	95,000		
System study, rate study						
500-5800-5215 Contractual Services	6,116	52,000	3,152	20,000		
Misc services						
500-5800-5230 R&M - Building & Grounds	5,746	28,400	417	45,000		
overhead door repair/replace \$6000, building painting-\$30000, landscape and Misc-\$3000, replace warehouse heaters-\$6000						
500-5800-5240 R&M - Equipment	11,385	15,000	902	15,000		
500-5800-5245 R&M - Vehicle	16,830	10,000	278	10,000		
500-5800-5250 Maintenance Service Contracts	16,254	60,000	12,763	40,000		2
Altec/Map/Baker						
500-5800-5270 Rental of Street Lights	2,714	3,000	2,714	3,000		
ROW fees - Norfolk Southern						

500-5800-5310 Advertising	315	400	439	800	
500-5800-5350 Uniform Rentals	5,587	6,000	2,509	6,000	
500-5800-5550 Motor Pool	43,416	43,146	21,573	43,146	
500-5800-5555 Mowing, Mulching & Trimming	5,576	5,576	2,788	5,744	
Total Services	122,013	290,522	49,375	285,690	0
Other Charges:					
500-5800-5620 Heating Services	13,769	7,500	938	7,500	
500-5800-5630 Water Services	510	530	141	400	
500-5800-5640 Sewage Services	414	446	102	300	
500-5800-5660 Disposal Fees	1,341	1,200	927	1,200	3
500-5800-5675 Miss Utility Tickets	1,461	3,500	787	2,500	
500-5800-5710 Postal Services		50		50	
500-5800-5720 Telecommunications	6,126	5,500	2,874	5,800	
500-5800-5810 Boiler & Machinery Insurance	9,371	9,371	4,686	9,371	
500-5800-5820 Fire / Property Insurance		3,308	1,654	3,308	
500-5800-5840 Motor Vehicle Insurance	4,410	4,410	2,205	4,410	
500-5800-5870 General Liability Insurance	6,615	6,615	3,315	6,615	
500-5800-6010 Lodging	1,057			1,000	
500-5800-6015 Meals	670	600	16	600	
500-5800-6018 Travel	82	200		300	
Total Other Charges	45,825	43,230	17,645	43,354	0
Miscellaneous Items:					
500-5800-6295 Bad Debt Expense	14,815				4
Total Miscellaneous Items	14,815			0	0
Materials and Supplies:					
500-5800-6510 Office Supplies	429	700	517	800	
500-5800-6530 Medical Supplies	252	340	121	300	
500-5800-6540 Janitorial Supplies	774	1,000	380	1,000	
500-5800-6550 Vehicle Fuels	19,358	19,000	6,940	17,000	
500-5800-6555 Lube Oil		600	45	600	
500-5800-6560 Vehicle & Equipment Supplies	6,533	9,000	4,466	9,000	
500-5800-6570 Uniform Purchases & Wearing Apparel	5,834	4,500	1,762	4,500	
Safety shoes, safety glasse, hard hats, gloves					

500-5800-6580 Books, Subscriptions & Educational Supplies	9,716	13,800	4,176		
Monthly safety training, lineman apprentice training					
500-5800-6630 Meter Replacements	11,631		3,262	10,000	
500-5800-6660 Operating Supplies	1,713	2,500	607	2,500	
500-5800-6670 Small Tools	11,217	12,000	1,306	12,000	
500-5800-6680 Traffic Signals & Signs		600		600	
Total Materials and Supplies	67,456	64,040	23,582	58,300	0
Capital Outlays:					
500-5800-7200 Machinery & Equipment replace forklift-\$40,000, replace backhoe-\$20,000 (5 year lease purchase) 2nd payment Unit 856 lease purchas-\$30,000 IR Camera-\$6000, Current transformer test set-\$6995 Portable Generator-\$1798, Capstan hoist and mounts-\$6292 Reel Trailer-\$11,000, Pilot line wire stringing set-\$10,000		108,300		132,085	
500-5800-7600 Computer Hardware & Equipment	3,919	4,000		4,000	
500-5800-7650 Computer Software	33	1,000		1,000	
500-5800-7720 New Lines & Customers	40,776		399	50,000	
Maintenance					
500-5800-7730 Street & Yard Light Upgrades	6,414	30,000	19,767	30,000	
Total Capital Outlays	51,141	143,300	20,166	217,085	0
Total Expenditures	1,157,644	1,468,178	537,439	1,441,617	0

Notes/Comments

- 1- Wages and Benefits reduced by \$101,270 due to one part time GIS tech leaving, one transferred to 5600, Substation Supv moved to 5700
- 2- reduced due to substation maintenance being moved to 5700
- 3- disposal of materials not allowed in dumpster
- 4- moved to 5600 previously

For the Six Months Ending December 31, 2010

Enterprise Fund - Light & Power	Original	Amended	Month	Year	Percent	Remaining	FY12	FY12
	Budget	Budget	To Date	To Date	Expensed	Budget	Manager Proposed	Council Approved
Total Revenue:								
500-0000-3220 Metered Sales - Electric	9,831,688	9,831,688	792,156	4,802,168		5,029,520	10,814,857	
500-0000-3310 After Hours Reconnection Fees	8,000	8,000	300	2,500		5,500	6,000	
500-0000-3320 Delinquent Fees	58,000	58,000	6628	38,430		19,570	65,000	
500-0000-3330 Disconnect Fees	28,000	28,000	948	8,374		19,627	20,000	
500-0000-3340 Meter Service Fees	16,000	16,000	202	1,947		14,053	20,000	
500-0000-3370 Penalties	25,000	25,000	2403	16,088		8,912	25,000	
500-0000-3380 Service Charge - Interest	50	50				50	50	
500-0000-3390 Meter Re-Read Fee	20	20		20		0	40	
500-000-3400 AMR Cost Recovery	87027	87027	7415	44,515		42,512	88,000	
500-0000-3560 Pole Permits & Rental Charges	30	30				30	60	
500-0000-3580 Time & Material Charges - Miscellaneous	25,000	25,000	500	6,183		18,817	25,000	
500-0000-3590 Underground Connection Charges	50000	50,000		5,719		44,281	50,000	
500-0000-3591 Overhead Connection Charges							2,500	
500-0000-4360 Interest on Investments	6,000	6,000	180	1,348		4,653	2,500	
500-0000-4550 Miscellaneous	25,000	25,000	349	18,184		6,816	25,000	
500-0000-4580 Sale of Salvage & Surplus Material	1,000	1,000				1,000	2,000	
500-0000-4585 Sale of Surplus Equipment	5,000	5,000				5,000	5,000	
500-0000-4592 Street Lights Cost Recovery	7,500	7,500		3,823		3,677	7,500	
							-	
Total Total Revenue	10,173,315	10,173,315	811,081	4,949,299		5,224,018	11,158,507	0

NOTES:

Rate Increase of 6% anticipated - January 1, 2012

Town of Culpeper
 Light & Power Fund Capital
 For the Six Months Ending December 31, 2010

	FY10 Actual End of Year	FY11 Adopted Budget	FY11 YTD Total (Incl Emcumb)	FY12 Manager Proposed	FY12 Council Adopted	
SUMMARY						
Salaries and Wages			\$0			
Services		50,000	0	-	0	
Other Charges			0			
Miscellaneous Items			0			
Materials and Supplies			0			
Capital Outlays	71,331	2,021,732	127,097	1,727,021	0	
Debt Service/Transfers/Contingency		1,641,676	0	2,365,206	0	
Total Expenditures	71,331	3,713,408	127,097	4,092,227	0	

Notes/Comments

Town of Culpeper
Light & Power Fund Capital
For the Six Months Ending December 31, 2010

	FY10 Actual End of Year	FY11 Adopted Budget	FY11 YTD Total (Incl Emcumb)	FY12 Manager Proposed	FY12 Council Adopted	Notes
Services:						
Hospital Circuit - Services		50,000				
Total Services		50,000		0	0	
Capital Outlays:						
Distribution System Improvemen - Capital Outlays	64,438	700,000	124,296	500,000		
Hospital Circuit - Capital Outlays		550,000		330,000		
Distribution 4KV Sys Changeout - Capital Outlays		60,000		40,000		
Automated Meter Reading - Capital Outlays	(1)	711,732	766	232,588		
Computer System Upgrade - Capital Outlays	6,894		2,034	-		
Electric System Upgrades (new project FY12)				100,000		
Oaklawn Reconstruction (new project FY12)				360,000		
LED Streetlight Pilot Project (new project FY12)				20,000		
Reconfigure Warehouse (new project FY12)				60,000		
Keyless Entry/Card Reader System				41,100		
Financial System Software				13,333		
Surveillance Cameras				30,000		
Total Capital Outlays	71,331	2,021,732	127,096	1,727,021	0	
Debt Service/Transfers/Contingency:						
No Department - Debt Service/Transfers/Contingency				1,937,475		
Contingency - Unreserved - Debt						
Service/Transfers/Contingency		1,641,676		427,731		
Total Debt Service/Transfers/Contingency		1,641,676		2,365,206	0	
Total Expenditures	71,331	3,713,408	127,096	4,092,227	0	
Notes/Comments						

Town of Culpeper
 Distribution System - New Lines and Customers
 For the Six Months Ending December 31, 2010

	FY10 Actual End of Year	FY11 Adopted Budget	FY11 YTD Total (Incl Emcumb)	FY12 Manager Proposed	FY12 Council Adopted	Notes
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Capital Outlays:

520-8810-7040 Infrastructure	1,258					
520-8810-7720 New Lines & Customers	63,179	700,000	124,296	500,000		
Total Capital Outlays	64,438	700,000	124,296	500000		

Total Expenditures	64,438	700,000	124,296	500000		
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Notes/Comments

Town of Culpeper
 Distribution - F4 Circuit Extension
 For the Six Months Ending December 31, 2010

FY10 Actual End of Year	FY11 Adopted Budget	FY11 YTD Total (Incl Emcumb)	FY12 Manager Proposed	FY12 Council Adopted	Notes
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Services:

520-8812-5216 Engineering Services	50,000		80,000		
Total Services	50,000		80,000		

Capital Outlays:

520-8812-7040 Infrastructure	250,000		100,000		
520-8812-7200 Machinery & Equipment	300,000		150,000		
Total Capital Outlays	550,000		250,000		

Total Expenditures	600,000		330,000		
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Town of Culpeper
 Distribution 4KV Sys Changeout
 For the Six Months Ending December 31, 2010

FY10 Actual End of Year	FY11 Adopted Budget	FY11 YTD Total (Incl Emcumb)	FY12 Manager Proposed	FY12 Council Adopted	Notes
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Capital Outlays:

520-8900-7200 Machinery & Equipment	60,000		40,000		
Total Capital Outlays	60,000		40,000		
Total Expenditures	60,000		40,000		

Notes/Comments

Town of Culpeper
Automated Meter Reading
For the Six Months Ending December 31, 2010

FY10 Actual End of Year	FY11 Adopted Budget	FY11 YTD Total (Incl Emcumb)	FY12 Manager Proposed	FY12 Council Adopted	Notes
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Capital Outlays:

520-8942-7200 Machinery & Equipment	(1)	711,732	766	232,588	
Total Capital Outlays	(1)	711,732	766	232,588	
Total Expenditures	(1)	711,732	766	232,588	

Notes/Comments

Town of Culpeper
 Computer System Upgrade
 For the Six Months Ending December 31, 2010

	FY10 Actual End of Year	FY11 Adopted Budget	FY11 YTD Total (Incl Emcumb)	FY12 Manager Proposed	FY12 Council Adopted	Notes
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Capital Outlays:

520-9209-7600 Computer Hardware & Equipmer	1,718		337			
520-9209-7650 Computer Software	5,176		1,697			
Total Capital Outlays	6,894		2,034			

Total Expenditures	6,894		2,034			
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Notes/Comments

Town of Culpeper
 Contingency - Unreserved
 For the Six Months Ending December 31, 2010

FY10 Actual End of Year	FY11 Adopted Budget	FY11 YTD Total (Incl Emcumb)	FY12) Manager) Proposed)	FY12 Council Adopted	Notes
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Debt Service/Transfers/Contingency:

520-9990-9990 Contingency - Unreserved	1,422,676		1,937,475		
520-9990-9993 Contingency - System Improvements	75,000		100,000		
520-9990-9994 Contingency - AMR Cost Recovery	144,000		327,731		
Total Debt Service/Transfers/Contingency	1,641,676		2,365,206		
Total Expenditures	1,641,676		2,365,206		

Notes/Comments

Town of Culpeper
 Electric System Upgrades
 For the Six Months Ending December 31, 2010

	FY10 Actual End of Year	FY11 Adopted Budget	FY11 YTD Total (Incl Emcumb)	FY12 Manager Proposed	FY12 Council Adopted	Notes
Services:						
520-xxxx-5216 Engineering Services		0				
Total Services						
Capital Outlays:						
520-XXXX-7040 Infrastructure		0				
520-XXXX-7200 Machinery & Equipment		0		100,000		
Total Capital Outlays		0		100,000		
Total Expenditures		0		100,000		

Town of Culpeper
Oaklawn Reconstruction
For the Six Months Ending December 31, 2010

FY10 Actual End of Year	FY11 Adopted Budget	FY11 YTD Total (Incl Emcuml	FY12 Manager Proposed	FY12 Council Adopted	Notes
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Services:

520-XXXX-5216 Engineering Services			50,000		
Total Services			50,000		

Capital Outlays:

520-XXXX-7040 Infrastructure			160,000		
520-XXXX-7200 Machinery & Equipment			150,000		
Total Capital Outlays			310,000		

Total Expenditures			360,000		
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Town of Culpeper
LED Stretlighting Pilot
For the Six Months Ending December 31, 2010

FY10 Actual End of Year	FY11 Adopted Budget	FY11 YTD Total (Incl Emcuml	FY12 Manager Proposed	FY12 Council Adopted	Notes
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Services:

520-XXXX-5216 Engineering Services

Total Services

Capital Outlays:

520-XXXX-7040 Infrastructure

520-XXXX-7200 Machinery & Equipment

20,000

Total Capital Outlays

20,000

Total Expenditures

20,000

Town of Culpeper
 Reconfigure Warehouse
 For the Six Months Ending December 31, 2010

FY10 Actual End of Year	FY11 Adopted Budget	FY11 YTD Total (Incl Emcumb)	FY12 Manager Proposed	FY12 Council Adopted	Notes
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Services:

520-XXXX-5216 Engineering Services					
Total Services					

Capital Outlays:

520-XXXX-7040 Infrastructure			60,000		
520-XXXX-7200 Machinery & Equipment					
Total Capital Outlays			60,000		

Total Expenditures			60,000		
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Town of Culpeper
 Cemetery Fund - Fund 700
 For the Eight Months Ending February 28, 2011

	FY10 Actual End of Year	FY11 Adopted Budget	FY11 Year To Date Actual	FY12 Manager Suggested	FY12 Council Adopted	Notes
Total Revenue [Dept. 7500]						
700-0000-3100 Reserves - Prior Year Balance		520,000		520000		
700-0000-4360 Interest on Investments	4,134	8,000	2,749	4200		
700-0000-4504 Contributions	53,200	40,000		40000		
700-0000-4507 Donations						
Total Revenue	57,334	568,000	2,749	564200		
Total Expenditures [Dept. 7700]						
Debt Service/Transfers/Contingency:						
Contingency - Unreserved - Debt Service/Transfers/Contingency		568,000		564200		
Total Debt Service/Transfers/Contingency		568,000				
Total Expenditures		568,000		564200		

Town of Culpeper
Cemetery Fund
For the Eight Months Ending February 28, 2011

	FY10 Actual End of Year	FY11 Adopted Budget	FY11 Year To Date Actual	FY12 Manager Suggested	FY12 Council Adopted	Notes
Total Revenue:						
700-0000-3100 Reserves - Prior Year Balance		520,000		520000		
700-0000-4360 Interest on Investments	4,134	8,000	2,749	4200		
700-0000-4504 Contributions	53,200	40,000		40000		
700-0000-4507 Donations						
Total Total Revenue	57,334	568,000	2,749	564200		

Town of Culpeper	
FY12 Debt Service	All Funds

<u>Loan</u>	<u>Bank</u>	<u>Category</u>	<u>Acct</u>	<u>GF</u>	<u>Water</u>	<u>Sewer</u>	<u>L&P</u>	<u>Total</u>
2003 GOB 2.1M	SunTrust	Principal	9900/9503	95,880.00	4,320.00	6,720.00	13,080.00	120,000.00
		Interest	9900/9603	8,706.38	392.28	610.21	1,187.73	10,896.60
2002 GOB 8.018M 4/1/18	BoA	Principal	9900/9502		379,000.00			379,000.00
		Interest	9900/9602		141,267.30			141,267.30
2001 VRLF #1 - VRA	Regions	Principal	9900/9501			50,000.00		50,000.00
		Interest	9900/9601			8,800.00		8,800.00
2002 VRLF #2 - VRA	Regions	Principal	9900/9506			205,000.00		205,000.00
		Interest	9900/9606			86,750.00		86,750.00
2004 GOB - \$4.3M	Regions	Principal	9900/9504	130,000.00			70,000.00	200,000.00
		Interest	9900/9604	57,396.00			30,906.00	88,302.00
2006 L&P Note \$600K	Water Fund	Principal	9900/9580				24,459.82	24,459.82
		Interest	9900/9680				19,407.08	19,407.08
2007 L&P Note #1 \$1.8M	Water Fund	Principal	9900/9581				69,147.09	69,147.09
		Interest	9900/9681				62,453.61	62,453.61
2007 L&P Note #2 \$2M	Water Fund	Principal	9900/9582				75,040.12	75,040.12
		Interest	9900/9682				84,304.82	84,304.82
2007 GOB - \$3.75M	Regions	Principal	9900/9505	220,000.00				220,000.00
		Interest	9900/9605	88,300.00				88,300.00
2007 GOB - \$6.25M	Regions	Principal	9900/9508		22,011.00	244,778.00	78,212.00	345,001.00
		Interest	9900/9608		11,184.00	124,376.00	39,740.00	175,300.00
2008 GOB - \$17.895M	Regions	Principal	9900/9509	110,000.00		215,000.00	85,000.00	410,000.00
		Interest	9900/9609	51,931.26		579,331.26	83,006.26	714,268.78
2009B GOB - \$5.629M	Regions	Principal	9900/9510	60,000.00				60,000.00
		Interest	9900/9610	205,800.00				205,800.00
TOTAL				1,028,013.64	558,174.58	1,521,365.47	735,944.53	3,843,498.22

NOTE #1

Principal	2,157,648.03
Interest	1,685,850.19
Total	3,843,498.22

For this VRLF #1 loan the debt service for the next seven fiscal years has increased, although it provides \$95,385.48 in debt service savings over the entire loan period. This equates to a 19% reduction in overall debt service on this loan. The interest rate on this loan dropped from 4% to 2% and 3% as well as the term of this loan was shortened by five fiscal years.

Dept.	Unit #	Assignment	Year	Model	Purch Year	Condition	Current Mileage	Current Hours	Estimated	Estimated	YTD	FY10 Maint	FY09 Maint	LIFE * COST	Sched	Estimated	Priority
									Replace. Mileage	Replace. Hours	Maint				Repl Year	Replace. Cost	
Manager	101	Admin.	2000	Ford Contour	FY00	Good	35,584		80,000	N/A		\$ -	\$ -		FY17	\$ 27,000	
Clerk	102	Admin.	1995	Olds Cutlass	FY95	Poor	66,339		80,000	N/A		\$ -	\$ -		FY15	\$ 27,000	
Planning	104	Planning/Admin	2003	Ford Tarus	FY03	excellent	32,779		80,000	N/A	\$ 3	\$ 656	\$ 40		FY17	\$ 31,000	
Planning	105	Engr/Inspect.	1997	Ford small pickup	FY97	Poor	65,539		80,000	N/A	\$ 112		\$ 650	\$ 194	FY16	\$ 21,000	
Planning	106	Engr/Inspect.	2003	Chevy pickup	FY03	excellent	33,536		80,000	N/A	\$ 87	\$ 172	\$ 358	\$ 23	FY14	\$ 24,000	
Planning	108	Planning	1999	Chevy Astro van	FY99	Fair	96,394		80,000	N/A	\$ 2	\$ 110	\$ 145	\$ 230	FY13	\$ 21,000	
Tourism	109	Tourism	2005	Ford Freestyle	FY07	excellent	23,900		80,000	N/A		\$ -	\$ 456	\$ 19	FY32	\$ 25,000	
Streets	300	PW Director	2000	Dodge pickup	FY00	Good	141,759		80,000	N/A	\$ 1,113	\$ 925	\$ -	\$ 903	FY14	\$ 26,000	
Streets	320	maintenance	2000	Carson trailer	FY00	Fair		-		N/A	\$ 18	\$ 507	\$ -	\$ 28	FY14	\$ 5,000	
Streets	321	PW Supt.	2008	Dodge pickup	FY08	Good	20,937	-	80,000	N/A	\$ 107	\$ 28	\$ -	\$ -	FY18	\$ 23,000	
Streets	322	maintenance	1988	GMC dump truck	FY88	Fair	39,716	-	80,000	-	\$ 1,251	\$ 2,193	\$ 1,924	\$ 4,863	FY13	\$ 75,000	
Streets	323	maintenance	1990	GMC dump truck	FY00	Poor	69,283	-	80,000	-	\$ 1,059	\$ 3,650	\$ 1,093	\$ 10,201	FY12	\$ 80,000	2
Snow/Ice	324	maintenance	2002	Chevrolet dump truck	FY02	Good	36,422	-	80,000	-	\$ 760	\$ 389	\$ -	\$ 3,126	FY19	\$ 80,000	
Snow/Ice	325	maintenance	1999	GMC dump truck	FY99	Good	46,453		80,000		\$ 532	\$ 400	\$ -	\$ 3,527	FY16	\$ 78,000	
Streets	326	maintenance	2006	Chevy pickup	FY06	Good	27,860		80,000	N/A	\$ 59	\$ 365	\$ -	\$ 730	FY16	\$ 25,000	
Streets	327	maintenance	1997	Ford dump truck	FY97	Good	63,904		80,000		\$ 2,099	\$ 642	\$ -	\$ 7,117	FY14	\$ 78,000	
Streets	328	maintenance	1995	Internation dump trk	FY95	Good	72,238		80,000		\$ 1,001	\$ 1,138	\$ -	\$ 9,178	FY13	\$ 76,000	
Traff.Eng.	329	maintenance	2000	Dodge pickup	FY00	Poor	174,954		80,000	N/A	\$ 866	\$ 2,814	\$ 1,803	\$ 7,969	FY12	\$ 28,000	3
Streets	330	maintenance	2007	Chevrolet pickup	FY07	Good	23,662		80,000	N/A	\$ 82	\$ 106	\$ -	\$ 170	FY18	\$ 26,000	
Motor Pool	331	maintenance	2004	Ford svc. Truck	FY04	Good	31,910		80,000		\$ 202	\$ 258	\$ -	\$ 390	FY16	\$ 46,000	
Streets	332	Mowing	2002	Hustler mower	FY02	Good	-	468	-	3,500	\$ 201	\$ 464	\$ -	\$ 1,472	FY16	\$ 36,000	
Cemetery	333	Supervisor	1998	Chevrolet pickup	FY98	Good	142,778		80,000	N/A	\$ 380	\$ -	\$ -	\$ 3,015	FY15	\$ 22,000	
Parks	334	Mowing	2008	Kubota mower	FY08	Good	-	1,070	-	3,500	\$ 376	\$ 1,158	\$ -	\$ 1,600	FY17	\$ 16,000	
Streets	335	maintenance	1999	Utility Trailer	FY99	Poor	-	-	-	N/A	\$ 335	\$ -	\$ -	\$ 37	FY13	\$ 3,000	
Recycling	336	Recycling	1990	GMC garb. Packer	FY90	Fair	131,378		120,000	N/A	\$ 1,504	\$ 791	\$ -	\$ 4,397	FY13	\$ 95,000	
Ref. Coll.	337	backup	1999	GMC garb. Packer	FY99	Poor	80,874		120,000		\$ 1,461	\$ 1,206	\$ -	\$ 18,808	FY18	\$ 105,000	
Ref. Coll.	338	backup	1996	Ford garb. Packer	FY96	Fair	108,700		120,000		\$ 1,001	\$ 514	\$ -	\$ 7,505	FY15	\$ 160,000	
Ref. Coll.	339	primary	2004	Freightliner gpacker	FY04	Good	57,002		120,000		\$ 4,683	\$ 6,067	\$ -	\$ 15,028	FY21	\$ 120,000	
Ref. Coll.	340	primary	2007	GMC automated	FY07	Good	37,887		120,000		\$10,004	\$ 4,161	\$ -	\$ 174	FY24	\$ 180,000	
Parks	341	maintenance	1998	Nissan pickup	FY98	Fair	102,397		80,000	N/A	\$ 739	\$ 140	\$ -	\$ 71	FY13	\$ 18,000	
Streets	342	maintenance	2007	Marathon asphalt mach	FY07	excellent	-		-		\$ 56	\$ -	\$ -	\$ -	FY21	\$ 8,500	
Streets	350	maintenance	2003	ODB Leaf Vacuum	FY04	Good	0	751	-	1,000	\$ -	\$ 156	\$ -	\$ 603	FY14	\$ 15,000	
Streets	351	maintenance	2006	Hudson trailer	FY06	Good	-		-	N/A	\$ 265	\$ -	\$ -	\$ -	FY20	\$ 5,000	
Streets	352	maintenance	2006	Mauldin paver	FY07	Good	-	386	-	3,000	\$ 85	\$ -	\$ -	\$ 80	FY20	\$ 40,000	
Streets	360	Mowing	2006	Case tractor	FY06	Good	0	590	-	8,000	\$ 370	\$ 2,385	\$ -	\$ 352	FY20	\$ 35,000	
Parks	361	Mowing	1993	Ford tractor	FY93	Fair	0	2,940	-	8,000	\$ 515	\$ 3,071	\$ -	\$ 2,067	FY16	\$ 30,000	
Streets	363	paving	1999	Mauldin roller	FY99	Fair	0	430	-	2,000	\$ 118	\$ 529	\$ -	\$ 1,458	FY16	\$ 15,000	
Streets	364	Mowing	2000	Kubota mower	FY00	Fair	0	2,435	-	3,500	\$ 318	\$ 2,652	\$ 515	\$ 3,874	FY12	\$ 18,000	4

Dept.	Unit #	Assignment	Year	Model	Purch Year	Condition	Current Mileage	Current Hours	Estimated	Estimated	YTD	FY10 Maint	FY09 Maint	LIFE COST	Sched	Estimated	Priority
									Replace. Mileage	Replace. Hours	FY11 Maint				Repl Year	Replace. Cost	
Parks	365	Mowing	2000	Kubota mower	FY00	Fair	0	2,426	-	3,500	\$ 508	\$ 1,121	\$ 1,408	\$ 3,149	FY12	\$ 18,000	5
Streets	366	Mowing	1994	International tractor	FY94	Fair	0	2,411	-	8,000	\$ 664	\$ 100	\$ -	\$ 4,741	FY17	\$ 30,000	
Cemetery	367	Grave Excav.	2000	Terramite backhoe	FY00	Good	0	2,234	-	5,000	\$ -	\$ -	\$ -	\$ 640	FY15	\$ 20,000	
Streets	368	Paving	1986	Lee Boy paver	FY86	Poor	0	-	-	3,000	\$ 204	\$ 76	\$ -	\$ 677	FY18	\$ 32,000	
Parks	369	Mowing	2008	Kubota mower	FY08	Good	0	1,008	-	3,500	\$ -	\$ 1,098	\$ -	\$ -	FY17	\$ 16,000	
Streets	370	Mowing	1996	Cub Cadet mower	FY96	Good	0	2,181	-	3,500	\$ -	\$ 455	\$ -	\$ 1,156	FY14	\$ 25,000	
Streets	371	Maintenance	2008	Case loader	FY08	Good	0	1,119	-	8,000	\$ 696	\$ 249	\$ -	\$ 2,805	FY25	\$ 160,000	
Pub.Works	373	Street Sweep.	2010	Tymco Sweeper	FY11	Excellent	512		-						FY20	\$ 175,000	
Streets	374	Grading	2004	PSI motor grader	FY05	Excellent	-	411	-	8,000	\$ 304	\$ 245	\$ -	\$ 1,636	FY20	\$ 70,000	
Streets	375	Maintenance	1989	John Deere loader	FY89	Excellent	-	8,133	-	8,000	\$ -	\$ 3,884	\$ 2,944	\$ 1,164	FY26	\$ 140,000	
Streets	379	maintenance	2003	Case loader	FY03	Good	-	3,469	-	8,000	\$ 406	\$ 656	\$ -	\$ 3,014	FY20	\$ 80,000	
Streets	380	maintenance	2000	Bobcat skidsteer ldr	FY00	Good	-	1,800	-	6,000	\$ 3,237	\$ 3,762	\$ -	\$ 7,244	FY15	\$ 50,000	
Cemetery	381	Cemetery	2010	Cub Cadet Volunteer	FY10	Excellent	-	11	-	3,000	\$ -	\$ -	\$ -	\$ -	FY20	\$ 7,900	
Cemetery	382	maintenance	2001	Ohio Steel trailer	FY01	Good	-	-	-	N/A	\$ -	\$ -	\$ -	\$ -	FY15	\$ 4,000	
Police	700	Patrol	2001	Ford Crown Vic	FY01	Poor	130,026		80,000	N/A	\$ 709	\$ 232	\$ 928	\$ 2,719	FY12	\$ 30,100	2
Police	701	Patrol	2001	Ford Crown Vic	FY01	Poor	113,604		80,000	N/A	\$ 1,552	\$ 60	\$ 966	\$ 4,502	FY12	\$ 30,100	4
Police	702	Patrol	2002	Ford Crown Vic	FY02	Poor	113,555		80,000	N/A	\$ 5,579	\$ 469	\$ 1,073	\$ 10,441	FY13	\$ 30,100	6
Police	703	Patrol	2002	Ford Crown Vic	FY02	Poor	128,692		80,000	N/A	\$ 1,152	\$ 121	\$ 3,595	\$ 6,618	FY12	\$ 30,100	3
Police	704	Patrol	2002	Ford Crown Vic	FY02	Poor	117,167		80,000	N/A	\$ 2,459	\$ 1,192	\$ 1,400	\$ 6,567	FY13	\$ 30,100	9
Police	705	Patrol K-9	2003	Ford Crown Vic	FY03	Poor	109,836		80,000	N/A	\$ 57	\$ 64	\$ 1,710	\$ 2,713	FY13	\$ 30,100	7
Police	706	Patrol	2003	Ford Crown Vic	FY03	Poor	130,000		80,000	N/A	\$ 818	\$ 35	\$ 3,095	\$ 8,878	FY13	\$ 30,100	6
Police	707	Patrol	2003	Ford Crown Vic	FY03	Poor	136,226		80,000	N/A	\$ 158	\$ 189	\$ 8,405	\$ 12,214	FY12	\$ 30,100	5
Police	708	Patrol	2003	Ford Crown Vic	FY03	Poor	140,465		80,000	N/A	\$ 2,640	\$ 148	\$ 2,108	\$ 8,892	FY12	\$ 30,100	1
Police	709	CIS	2004	Dodge Intrepid	FY04	Fair	56,140		80,000	N/A	\$ 497	\$ 18	\$ -	\$ 515	FY16	\$ 30,100	
Police	710	Patrol K-9	2007	Ford Explorer	FY07	Fair	59,893		80,000	N/A	\$ 1,408			\$ 1,408	FY16	\$ 35,000	
Police	711	Patrol	2004	Dodge Intrepid	FY04	Fair	76,172		80,000	N/A	\$ 1,801	\$ 47	\$ -	\$ 1,848	FY14	\$ 30,100	
Police	712	Patrol	2004	Dodge Intrepid	FY04	Fair	68,489		80,000	N/A	\$ 2,693	\$ 18	\$ -	\$ 2,711	FY14	\$ 30,100	
Police	714	Patrol	2004	Dodge Intrepid	FY04	Fair	57,099		80,000	N/A	\$ 3,448	\$ 18	\$ -	\$ 3,466	FY15	\$ 30,100	
Police	715	Admin.	2008	Chevrolet Impala	FY08	Good	18,892		80,000	N/A	\$ 156	\$ -	\$ -	\$ 156	FY17	\$ 30,100	
Police	716	Patrol	2003	Ford Crown Vic	FY03	Poor	117,783		80,000	N/A	\$ 747	\$ 68	\$ 1,254	\$ 3,759	FY13	\$ 30,100	10
Police	717	Patrol	2006	Chevrolet Impala	FY06	Fair	46,355		80,000	N/A	\$ 566	\$ -	\$ -	\$ 566	FY15	\$ 30,100	
Police	718	Spec. Ops.	2005	Ford Excursion	FY05	Fair	50,001		80,000	N/A	\$ 77	\$ -	\$ -	\$ 77	FY17	\$ 30,100	
Police	719	Patrol	2005	Chevrolet Impala	FY05	Fair	65,779		80,000	N/A	\$ 546	\$ -	\$ -	\$ 546	FY14	\$ 30,100	
Police	720	CIS	2006	Chevrolet Impala	FY06	Good	33,061		80,000	N/A	\$ 1,354	\$ -	\$ -	\$ 1,354	FY15	\$ 30,100	
Police	721	CIS	2005	Chevrolet Impala	FY05	Good	55,430		80,000	N/A	\$ 645	\$ -	\$ -	\$ 645	FY15	\$ 30,100	
Police	722	Admin.	2005	Chevrolet Impala	FY05	Fair	55,000		80,000	N/A		\$ -	\$ -		FY17	\$ 30,100	
Police	723	CIS	2006	Chevrolet Impala	FY05	Good	20,625		80,000	N/A	\$ 52	\$ -	\$ -	\$ 52	FY17	\$ 30,100	
Police	725	Spec. Ops.	2006	Harley Davidson	FY05	Good	25,277		80,000	N/A		\$ 112	\$ 45	\$ 464		\$ 20,167	
Police	726	Spec. Ops.	2006	Harley Davidson	FY06	Good	10,110		80,000	N/A	\$ 608	\$ -	\$ -	\$ 608		\$ 20,167	
Police	727	Patrol	2006	Chevrolet Impala	FY06	Fair	85,498		80,000	N/A	\$ 1,397	\$ -	\$ -	\$ 1,397	FY14	\$ 30,100	
Police	728	Patrol	2007	Chevrolet Impala	FY06	Fair	42,616		80,000	N/A	\$ 686	\$ -	\$ -	\$ 686	FY15	\$ 30,100	

Dept.	Unit #	Assignment	Year	Model	Purch Year	Condition	Current Mileage	Current Hours	Estimated	Estimated	YTD	FY10 Maint	FY09 Maint	LIFE COST	Sched	Estimated	Priority
									Replace. Mileage	Replace. Hours	Maint				Repl Year	Replace. Cost	
Police	761	Admin.	2001	Dodge (npp)	FY01	Poor	66,290		80,000	N/A	\$ 273	\$ -	\$ -	\$ 273	FY14	\$ 20,167	
Police	762	Admin.	1998	Dodge (npp)	FY98	Poor	154,500		80,000	N/A	\$ 1,268	\$ 29	\$ 401	\$ 2,520	FY14	\$ 20,167	
Police	763	CIS	2001	Dodge (npp)	FY01	Poor	123,289		80,000	N/A	\$ 2,272	\$ 42	\$ 475	\$ 4,315	FY14	\$ 20,167	
Police	780	Spec. Ops.	2008	Utility Trailer	FY08	Good				N/A		\$ -	\$ -		FY19	\$ 1,000	
Police	782	Spec. Ops.	2007	Hammer Head Go-Cart	FY07	Good				N/A	\$ 18	\$ -	\$ -	\$ 18	FY19	\$ 5,000	
Police	783	Spec. Ops.	2001	Smart Cart	FY08	Poor				N/A	\$ 37	\$ -	\$ -	\$ 37	FY19		

FY12	\$ 338,295.00	*Includes purchase of used roller-\$18,000; final payment of lease/purchase agreement on Case loader-\$25,795
FY13	\$ 343,500.00	*Unit #336 is to be purchased from the refuse/sweeper fund
FY14	\$ 353,901.00	
FY15	\$ 273,500.00	*Unit #338 is to be purchased from the refuse/sweeper fund

Dept.	Unit #	Assignment	Year	Model	Purch Year	Condition	Current Mileage	Current Hours	Estimated	Estimated	YTD	FY10 Maint	FY09 Maint	LIFE * COST	Sched	Estimated	Priority
									Replace. Mileage	Replace. Hours	Maint				Repl Year	Replace. Cost	
Utility Svcs	144	Utility Locator	2007	Dodge pickup	FY07	Good	22,155		80,000	N/A	\$ 3	\$ 514	\$ 423	\$ 1,958	FY22	\$ 24,000	
Utility Svcs	145	Meter Reader	2003	Chevrolet pickup	FY03	Poor	97,539		80,000	N/A	\$ 390	\$ 179	\$ 85	\$ 4,001	FY11	\$ 22,000	
Utility Svcs	152	Meter Reader	2000	Dodge pickup	FY00	Fair	114,030		80,000	N/A	\$ 413	\$ -	\$ -	\$ 413	FY14	\$ 18,000	
Env.Svcs.	600	Admin.	2003	1/2 ton 4x4 truck	FY05	Good	86,420	-	80,000	-		\$ 70	\$ -		FY15	\$ 22,000	
Env. Svcs.	601	Plant Maint.	2006	Ford E350 Van	FY08	Excellent	6,579	-	80,000	-		\$ -	\$ -		FY20	\$ 24,000	
Env. Svcs.	656	WTP	2002	3/4 ton 4x4 truck	FY02	Good	40,027	-	80,000	-		\$ 318	\$ 559		FY20	\$ 22,000	
Env. Svcs.	650	WPCF	1996	1/2 ton truck	FY96	Poor	66,014	-	80,000	-		\$ 165	\$ 205	\$ 45	FY17	\$ 22,000	
Env.Svcs.	687	WPCF	2002	1/2 ton truck	FY02	Poor	37,838	-	80,000	-		\$ 166	\$ 10	\$ 304	FY16	\$ 25,000	
Env. Svcs.	681	Plant Maint.	1983	Chevy Tanker truck	FY82	Poor	26,422	-	25,000	-		\$ 844	\$ 97	\$ 1,587	FY12	\$ 160,000	
Env. Svcs.	682	Plant Maint.	2007	Ford Isuzu dump truck	FY07	Excellent	2,202	-	80,000	-		\$ 239	\$ 1,003	\$ 713	FY27	\$ 100,000	
Env.Svcs.	685	Plant Maint.	1998	3/4 ton, 4x4 Utility truck	FY98	Fair	79,068	-	80,000			\$ 362	\$ 134	\$ 454	FY13	\$ 40,000	
Env.Svcs.	680	WPCF	1991	1/2 ton 4x4 truck	FY91	Poor	90,905	-	80,000			\$ 565	\$ 178	\$ 232	FY14	\$ 18,000	
Env.Svcs.	653	Plant Maint.	1992	3/4 ton, Utility truck	FY92	Poor	138,570	-	80,000	-		\$ 485	\$ 619	\$ 2,008	FY12	\$ 40,000	
Env.Svcs.	684	Plant Maint.	2006	3/4 ton, 4x4 Utility truck	FY07	Good	37,342	-	80,000			\$ 12	\$ -		FY20	\$ 40,000	
Env.Svcs.	671	Plant Maint.	1982	Tractor	FY82	Fair		1,902	-	N/A		\$ 108	\$ -		FY25	\$ 18,000	
Env.Svcs.	672	Plant Maint.	1995	Loader	FY08	Good		2,690	-	N/A		\$ 69	\$ -		FY27	\$ 72,000	
Env.Svcs.	686	Plant Maint.	1998	port. Generator	FY98	Good		642		N/A		\$ -	\$ -		FY18	\$ 22,000	
Env.Svcs.	679	Plant Maint.	2008	6' Port. Pump	FY08	excellent		830		20,000		\$ -	\$ -		FY27	\$ 67,000	
Env.Svcs.	683	Plant Maint.	1983	4' PORT. PUMP	FT83	Fair		16,632		20,000		\$ -	\$ -		FY16	\$ 40,000	
Env.Svcs.	689	Plant Maint.	2003	Fork Lift	FY03	Good		10,299		22,000		\$ 69	\$ -		FY23	\$ 20,000	
Env.Svcs.	661	WPCF	1995	J.Deere transport	FY95	Poor						\$ -	\$ -		FY27	\$ 13,000	
Env.Svcs.	667	WTP	1988	Gamefisher boat	FY88	Poor						\$ -	\$ -		N/A		
Env. Svcs.	668	WTP	1988	Boat trailer	FY88	Poor						\$ -	\$ -		N/A		
Env.Svcs.	665	WTP	2008	Fisher boat	FY08	Good						\$ -	\$ -		FY27	\$20,000	
Env.Svcs.	666	WTP	2008	Trailer for Fisher boat	FY08	Good						\$ -	\$ -		FY27	\$ 2,000	
L&P	800	Admin.	2002	GMC pickup	FY02	Good	79,709	N/A	80,000	N/A	\$ 6	\$ 77	\$ 639	\$ 722	FY13	\$ 24,000	
L&P	810	Distribution	2006	GMC pickup	FY06	Good	61,346	N/A	80,000	N/A	\$ 823	\$ 540	\$ 970	\$ 2,333	FY16	\$ 31,000	
L&P	820	Distribution	2005	GMC pickup	FY05	Good	75,080	N/A	80,000	N/A	\$ 572	\$ 811	\$ 273	\$ 1,656	FY15	\$ 31,000	
L&P	840	Distribution	2004	Chevy pickup	FY04	Good	82,659	-	80,000	N/A	\$ 216	\$ 726	\$ 273	\$ 2,303	FY13	\$ 31,000	
L&P	842	Distribution	2005	Int/Altec digger	FY05	Good	3,974	7,474	60,000	5,000	\$ 2,472	\$ 824	\$ 2,730	\$ 9,746	FY15	\$ 175,000	
L&P	843	Distribution	2004	Int/Altec bucket	FY04	Good	19,550	5,391	60,000	7,000	\$ 1,034	\$ 1,168	\$ 3,314	\$ 5,516	FY15	\$ 160,000	
L&P	845	Distribution	2004	Chevy dump/brush	FY04	Good	10,005	N/A	60,000	N/A	\$ 37	\$ 27	\$ 197	\$ 317	FY16	\$ 50,000	
L&P	846	Distribution	1994	Ford/Holan bucket	FY94	Fair	43,422	UNK	60,000	7,000	\$ 1,374	\$ 6,447	\$ 273	\$ 66,600	FY13	\$ 175,000	*
L&P	847	Distribution	1987	Case backhoe	FY87	Poor	N/A	4,700	N/A	5,000	\$ 178	\$ 121	\$ 807	\$ 1,106	FY12	\$ 75,000	*
L&P	848	Distribution	2002	John Deere backhoe	FY02	Good	N/A	1,909	N/A	5,000	\$ 848	\$ 169	\$ 503	\$ 2,350	FY15	\$ 75,000	
L&P	851	Distribution	1989	Ditch Witch	FY89	Poor	N/A	3202	N/A	5000	113	109	54	\$ 276	FY13	\$80,000	*
L&P	852	Distribution	1989	Wood Chuck Chipper	FY89	Poor	N/A	UNK	N/A	5,000	\$ 11	\$ 258	\$ 538	\$ 807	FY12	\$ 36,000	
L&P	856	Distribution	1998	GMC/Altec bucket	FY98	Poor	77,443	UNK	60,000	7,000	\$ 3,364	\$ 679	\$ 3,325	\$ 12,484	FY11	\$ 130,000	
L&P	858	Distribution	1993	Cat Forklift	FY98	Poor	N/A	5,382	N/A	5,000	\$ 165	\$ -	\$ -	\$ 165	FY12	\$ 30,000	
L&P	860	Distribution	2006	JD Mini Excavator	FY06	excellent	N/A	581	N/A	5,000	\$ 120	\$ 31	\$ 219	\$ 370	FY15	\$ 46,000	

Dept.	Unit #	Assignment	Year	Model	Purch Year	Condition	Current Mileage	Current Hours	Estimated	Estimated	YTD	FY10 Maint	FY09 Maint	LIFE * COST	Sched	Estimated	Priority
									Replace. Mileage	Replace. Hours	Maint				Repl Year	Repl. Cost	
L&P	865	Distribution	2003	Ford service truck	FY03	Good	64,351	N/A	80,000		\$ 525	\$ 1,425	\$ 519	\$ 3,137	FY13	\$ 44,000	*
L&P	866	Distribution	2004	Ford service truck	FY04	Good	50,871	N/A	80,000		1,121	572	299	3,528	FY14	\$ 44,000	*
WW Coll	951	Crew Leader	2008	Dodge pickup	FY08	Good	35,920		80,000	N/A	\$ 274	\$ 27	\$ -	\$ -	FY20	\$ 26,000	
WW Coll	953	maintenance	2001	Leroi air compressor	FY01	Good		141		3,000	\$ 107	\$ -	\$ -	\$ -	FY25	\$ 18,000	
Water Dist	954	maintenance	2009	GMC dump truck	FY09	excellent	3,083		80,000		\$ 507	\$ 115	\$ -	\$ -	FY30	\$ 90,000	
WW Coll	955	maintenance	1999	Dodge pickup	FY99	fair	101,744		80,000	N/A	\$ 247	\$ 927	\$ -	\$ 6,642	FY13	\$ 23,000	
Water Dist	956	maintenance	1979	Worthington air comp	FY79	Poor		2,295		3,000		\$ -	\$ -		FY14	\$ 16,000	
WW Coll	957	maintenance	1999	GMC service truck	FY11				80,000				\$ -	\$ -	FY13	\$ 40,000	
WW Coll	959	maintenance	2006	JCB backhoe	FY06	Good		1,495		6,000	\$ 722	\$ 1,883	\$ -	\$ 5,586	FY27	\$ 80,000	
WW Coll	960	maintenance	1990	Ford van-TV equip	FY90	Fair	113,576		150,000	N/A	\$ 210	\$ 68	\$ -	\$ -	FY17	\$ 100,000	
Water Dist	969	maintenance	1997	New Holland backhoe	FY97	Fair		4,512		6,000	\$ 1,661	\$ 1,272	\$ -	\$ 1,040	FY16	\$ 80,000	
WW Coll	970	maintenance	2007	Holmes trailer	FY07	Good				N/A		\$ -	\$ -	\$ -	FY21	\$ 3,000	
WW Coll	972	maintenance	1998	SECA sewer jet	FY98	Good		519		3,000	\$ 208	\$ 75	\$ -	\$ 3,600	FY15	\$ 30,000	

includes YTD cost

	FY12	\$ 285,000	* Utilizing capital lease purchase for those marked
	FY13	\$ 215,000	* Utilizing capital lease purchase for those marked
	FY14	\$ 176,000	* Utilizing capital lease purchase for those marked
	FY15	\$ 148,000	
	FY16	\$ 200,000	
	FY17	\$ 157,000	

Unit #650 will be replaced with old Unit #145

